

Department of Public Works

City Hall
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Racine, WI 53403
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John C. Rooney, P.E.
Commissioner of Public Works/City Engineer

Ronald J. Pritzlaff, P.E.
Asst. Comm. of Public Works/Operations

July 12, 2021

Legistar Item

Alder. Mollie Jones, Chairperson
Public Works and Services Committee
Racine, WI

Dear Alder Jones:

The lease for Toys for Tots at the City Hall Annex expired on June 30, 2021. Prior to the proposed lease, the City of Racine did not require Toys for Tots to pay any rent for the space that they use in the City Hall Annex. They currently occupy 9,741 square feet of space. Pursuant to direction from the administration, the City of Racine has negotiated a new lease for Toys for Tots based on the square footage they occupy and the minimum cost of utilities. Details are as follows:

Total Lease Space = 9,741 Square Feet
Total Charge per Square Foot = \$1.14/S.F.
Total Lease Amount per Year = \$11,104.74

The cost associated with the new lease represents the lowest possible cost per square foot based on their pro rata share of utilities costs for the building and does not reflect costs for maintenance or capital projects.

If the Committee agrees, the appropriate action would be to approve the new lease.

Sincerely,

Ron J. Pritzlaff, P.E.
Assistant Commissioner of Public Works

Cc: Mayor Cory Mason
Ara Molitor
Jon Dragotta
Kathleen Fisher