

August 3, 2021

Honorable Mayor Cory Mason and the Members of the Common Council

Official Notice #3-2021 RFP Benefits Broker & Consulting Services bids were received at 10:00am on June 21, 2021.

The following is a tabulation of the bids received (also attached):

<u>Bidder</u>	<u>Bid Amount</u>
Gallagher	\$145,800.00
Horton Group	\$125,000.00
Hays Company	\$120,000.00

I have reviewed these bids, attended the interviews, reviewed the scoring, and recommend:

To approve the contract for Official Notice #3-2021 RFP Benefits Broker & Consulting be awarded to Hays Company for:

Year 1	\$100,000.00
Year 2	\$110,000.00

The contract shall be for the term of two (2) years.

By mutual agreement of the Contractor and the City of Racine, the contract may be renewed for three (3) successive one (1) year periods.

Respectfully Submitted,

Monica G. Santos
Purchasing Agent