Wisconsin Statute section 17.23(1)(am) sets forth the procedures for filling a vacancy in an aldermanic seat. The statutes outline that vacancies in aldermanic seats can be filled by appointment from the City's Common Council.

The Committee of the Whole is making the recommendation to use an appointment process to fill the vacancy until a special election is held to coincide with the spring 2022 election. The person selected in that election will then fill the remainder of the term.

To keep consistent with past practice, Common Council will instruct the Racine City Clerk to solicit letters of interest and resumes from eligible persons living in the 9<sup>th</sup> aldermanic district. Documents will be due to the City Clerk's office by 5pm on Friday September 17, 2022. Should there be more than four eligible applicants, an Executive Committee meeting on September 20th will be held to narrow the list of candidates to four.

The Committee of the Whole will meet (virtually) to interview the interested candidates on September 21, 2022 at 6pm. Should there be more than four eligible applicants, an Executive Committee meeting will be held to narrow the list of candidates to four. Candidates must be available to participate in those interviews on to be eligible for consideration. The Committee of the Whole will then make a recommendation to the Common Council, which thereafter will vote on such recommendation.

All eligible applicants should submit a letter of interest and a resume to the Office of the Clerk at <u>Clerks@cityofracine.org</u> or mail to Attention: City Clerk, 730 Washington Ave, Rm 103, Racine, WI 53403. Questions should be directed to the City Clerk's Office at 262.636.9171