

## Department of Public Works

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City of Racine, Wisconsin

John C. Rooney, P.E.  
Commissioner of Public Works/City Engineer

Ronald J. Pritzlaff, P.E.  
Asst. Comm. of Public Works/Operations

October 18, 2021

Legistar Item:

Alder Mollie Jones, Chair  
Public Works and Services Committee  
Racine, WI

Re: Waive Formal Bidding for the Purchase of Chemicals for our HVAC System

I am requesting that formal bidding procedures be waived for the purchase of chemical products from HOH Water Technology, Inc. The City currently utilizes HOH proprietary labeled products in our mechanical systems. Since uniformity is critical for a building's chemical program and to avoid asset damage or loss, I would recommend that formal bidding procedures be waived on the purchase of products and services provided by this current chemical vendor.

Funding to defray the estimated \$25,000 annual cost of these materials is available in Org-Object 70240-54100, Building Repairs and Maintenance.

Sincerely,



Ronald J. Pritzlaff, P.E.  
Assistant Commissioner of Public Works/Operations

RJP:km

Cc: Bill Miller  
Monica Santos  
John Rooney