



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Draft

Waterworks Commission

Tuesday, May 16, 2023

4:00 PM

City Hall, Room 207 A/B

ROLL CALL

PRESENT: 7 - Natalia Taft, John Tate II, Jason Meekma, Mollie Jones, Terry McCarthy, Cory Mason and Paul Vornholt

EXCUSED: 1 - Stacy Sheppard

[0484-23](#)

Subject: Approval of Minutes for the April 24, 2023, Meeting

Recommendation: To Approve

Fiscal Note: N/A

A motion was made by Vice President Taft, seconded by Meekma, that this file be Approved

[0485-23](#)

Subject: Review of the 2022 Water Utility Audit from Clifton Larsen Allen (Shannon Small Invited to Meeting)

Recommendation: To Receive & File

Fiscal Note: N/A

Shannon Small, CPA, of Clifton Larsen Allen, presented audit results for the year 2022. It is the auditor's unmodified (clean) opinion that the financial statements present fairly the financial position of the Utility in accordance with generally accepted accounting principles. Two significant deficiencies identified were the preparation of financial statements, and a lack of segregation of duties because of limited staff.

A motion was made by Mayor Mason, seconded by Vice President Taft, that this file be Received and Filed

[0486-23](#)

Subject: Final Payment Request on Contract W-22-5, Villa Street Lead Service Replacements, Five Star Energy Services (Contractor)

Recommendation: To Approve

Fiscal Note: Contract W-22-5 is complete in the amount of \$674,999.96. The Utility to pay contractor the full amount of retainage of \$30,210.00.

The Water Utility Director submitted final payment request on Contract W-22-5, and

recommended for approval that work performed by Five Star Energy Services be accepted and final payment be authorized.

A motion was made by Vice President Taft, seconded by Alder McCarthy, that this file be Approved

[0487-23](#)

Subject: Developer's Agreement for the Tivoli Green Apartments Phase 2 Development Project (Wangard Development, LLC, developer)

Recommendation: To Approve with a Referral to the Finance & Personnel Committee

Fiscal Note: The developer pays all costs associated with the installation of the water main estimated at \$200,000.

The Water Utility Director presented Developer's Agreement for the Tivoli Green Apartments Phase 2 Development Project, which consists of about 1,000 ft of 12" water main extension. The 2004 Retail Water Agreement Sect. 5b provides that the water main be built to Utility specifications, and upon successful structural testing and receipt of as-built drawings, the water main would be dedicated as an asset for the Utility to maintain.

A motion was made by Vice President Taft, seconded by Alder McCarthy, that this file be Referred Finance and Personnel Committee

[0488-23](#)

Subject: Proposal from raSmith for Construction-Related Services for the Tivoli Green Phase 2 Development Project

Recommendation: To Approve

Fiscal Note: The total cost of the proposal is \$14,700, to be paid by the developer.

The Water Utility Director presented proposal by raSmith for the inspection services for the water main installation.

A motion was made by Vice President Taft, seconded by Meekma, that this file be Approved

Adjournment

There being no further business, the meeting was adjourned at 4:27 p.m.