



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Draft

### Wastewater Commission

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Tuesday, May 16, 2023

4:30 PM

City Hall, Room 207 A/B

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#### ROLL CALL

**PRESENT:** 10 - Natalia Taft, John Hewitt, Robert Lui, Claude Lois, John Tate II, Paul Vornholt, Cory Mason, Jason Meekma, Mollie Jones and Terry McCarthy

**EXCUSED:** 3 - Stacy Sheppard, Dean Rosenberg and Anthony Beyer

[0489-23](#)

**Subject:** Approval of Minutes for the April 24, 2023, Meeting

**Recommendation:** To Approve

**Fiscal Note:** N/A

**A motion was made by Vice President Tate II, seconded by Meekma, that this file be Approved**

[0490-23](#)

**Subject:** Review of 2022 Wastewater Utility Audit from Clifton Larsen Allen (Shannon Small Invited to Meeting)

**Recommendation:** To Receive & File

**Fiscal Note:** N/A

*Shannon Small, CPA, of Clifton Larsen Allen, presented audit results for the year 2022. It is the auditor's unmodified (clean) opinion that the financial statements present fairly the financial position of the Utility in accordance with generally accepted accounting principles. Two significant deficiencies identified were the preparation of financial statements, and a lack of segregation of duties because of limited staff.*

**A motion was made by Alder McCarthy, seconded by Lois, that this file be Received and Filed**

[0507-23](#)

**Subject:** Request Authority for Wastewater Director to sign Amended License to Use/Hold Harmless Agreement with the City of Racine

**Recommendation:** To Approve with Referral to the Community Development Authority

**Fiscal Note:** N/A

*The Wastewater Utility Director presented a newly amended "License to Use Real*

*Estate/Hold Harmless Agreement” drafted by the City Attorney's Office for the Community Development Authority. The Agreement lays out land-use terms and parameters of legal protection during the time frame that the Utility will temporarily use an alternate location at 1831 Phillips Avenue for the Household Hazardous Waste (HHW) events, until construction of the City's new Transfer Station is complete.*

**A motion was made by Mayor Mason, seconded by Meekma, that this file be Referred Community Development Authority**

[0491-23](#)

**Subject:** Request by the Village of Mount Pleasant for the Approval of a Sanitary Sewer Extension for Pike River Crossing Subdivision

**Recommendation:** To Approve

**Fiscal Note:** N/A

*The Wastewater Utility Director presented the sewer extension request for the Pike River Crossing Subdivision within the Village of Mount Pleasant. Per Sewer agreement Section 3.3a, the Commission is required to approve all SSR party sanitary sewer extensions. The Mount Pleasant Sewer Utility District has reviewed and approved these project plans. The extension entails approximately 3,524 L.F. of 8" diameter sanitary sewer that will serve Phase 1 of a new subdivision.*

**A motion was made by Lui, seconded by Hewitt, that this file be Approved**

[0492-23](#)

**Subject:** Request by the Village of Mount Pleasant for the Approval of a Sanitary Sewer Extension for Tivoli Green, Phase 2

**Recommendation:** To Approve

**Fiscal Note:** N/A

*The Wastewater Utility Director presented the sewer extension request for the Tivoli Green-Phase 2 development within the Village of Mount Pleasant. Per Sewer agreement Section 3.3a, the Commission is required to approve all SSR party sanitary sewer extensions. The Mount Pleasant Sewer Utility District has reviewed and approved these project plans. The extension entails approximately 105 L.F. of 8" diameter sanitary sewer that will serve two multi-family buildings in the proposed development.*

**A motion was made by Lui, seconded by Alder McCarthy, that this file be Approved**

[0493-23](#)

**Subject:** Communication Regarding Capacity Exceedance Notification Letters for February 2023 Rain Event

**Recommendation:** To Receive & File

**Fiscal Note:** N/A

*The Wastewater Utility Director communicated that Capacity Exceedance Notification*

*Letters were sent out to the City of Racine, as well as the Villages of Mt. Pleasant and Caledonia, as per Intergovernmental Sewer Agreement requirements.*

**A motion was made by Mayor Mason, seconded by Alder McCarthy, that this file be Received and Filed**

### **Adjournment**

*There being no further business, the meeting was adjourned at 4:54 p.m.*