



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Finance and Personnel Committee

Chair Marcus West
Vice Chair Maurice Horton
Alder Mary Land
Alder Amanda Paffrath
Alder Terry McCarthy

Tuesday, May 30, 2023

5:30 PM

City Hall, Room 303

Call To Order

PRESENT: 5 - Chair West, Vice Chair Horton, Alder Land, Alder Paffrath and Alder McCarthy

Approval of Minutes for the May 8, 2023 Meeting.

A motion was made by Alder Horton, seconded by Alder McCarthy, to Approve the minutes.

[0557-23](#)

Subject: Communication sponsored by Mayor Mason, on behalf of the City Clerk, requesting to sole source an ADA lift from LDV, INC for the Mobile Election Unit.

Recommendation of the Finance and Personnel Committee on 05-30-2023: That the Mayor and City Clerk be authorized to enter into a contract with LDV, INC to install an ADA compliant lift in the Mobile Election Unit.

Fiscal Note: Cost not to exceed \$50,000 available in 2023 unused election budget.

City Clerk / Treasury Manager McMenam, appeared before the Committee to speak on the item.

A motion was made by Alder Paffrath, seconded by Alder Land, that this file be Recommended for Approval.

[0559-23](#)

Subject: Communication sponsored by Alder Paffrath and Alder Coe, requesting permission to hear a presentation from VenuWorks to discuss the current contract and operations of Festival Hall & Memorial Hall.

Recommendation of the Finance and Personnel Committee on 05-30-2023: To Receive and File
That VenuWorks be granted permission to present and discuss the current contract and operations of Festival Hall & Memorial Hall.

Fiscal Note: N/A

City Administrator Vornholt, VenuWorks CEO & Founder Steve Peters, VenuWorks VP of Operations H.R. Cook, General Manager of Operations Festival Hall & Memorial Hall Ricki Ghani, Launch Live Events Representative Chris Cronin, and Finance Director Fischer, appeared before the Committee to speak on the item.

A motion was made by Alder McCarthy, seconded by Alder Horton, that this communication be Received and Filed.

[0487-23](#)

Subject: Communication sponsored by Alder McCarthy, on behalf of the Waterworks Commission submitting a Developer's Agreement for the Tivoli Green Apartments Phase 2 Development Project (Wangard Development, LLC, developer).

Recommendation of the Finance and Personnel Committee on 05-30-2023: That the Waterworks Commission be allowed Consideration and Approval of the Developer's Agreement for the Tivoli Green Apartments Phase 2 Development Project.

Fiscal Note: The developer pays all costs associated with the installation of the water main estimated at \$200,000.

Racine Waterworks Utility Director Gitter, appeared before the Committee to speak on the item.

A motion was made by Alder McCarthy, seconded by Alder Land, that this file be Recommended for Approval.

[0547-23](#)

Subject: Communication sponsored by Mayor Mason, requesting permission to enter into a two-year contract, #2023110 with The Board of Regents of University of Wisconsin for equipment, installation, and maintenance.

Recommendation of the Finance and Personnel Committee on 05-30-2023: That the Mayor and City Clerk be authorized to execute and sign contract #2023110 with The Board of Regents of University of Wisconsin for equipment, installation, and maintenance.

Fiscal Note: This is a two-year contract with a total cost of \$400,000. Funds are available in account #70113-57355 for FY 2023 and costs for subsequent years will be appropriated during the annual budget process.

MIS Chief Information Officer Edwards, and Mayor Mason, appeared before the Committee to speak on the item.

A motion was made by Alder West, seconded by Alder Horton, that this file be Recommended for Approval.

[0546-23](#)

Subject: Communication sponsored by Mayor Mason, requesting permission to award a three-year contract, 2023117 with Environmental Systems Research Institute, Inc. (Esri) to purchase and maintain our

Geographic Information Systems (GIS) software.

Recommendation of the Finance and Personnel Committee on 05-30-2023: The Mayor and City Clerk be authorized to execute and sign contract 2023117 with Environmental Systems Research Institute, Inc. (Esri) to purchase and maintain our Geographic Information Systems (GIS) software.

Fiscal Note: This is a three-year contract with a total cost of \$165,000. Funds are available in account #70113-54500 for FY 2023 (\$55,000) and costs for subsequent years will be appropriated during the annual budget process.

MIS Chief Information Officer Edwards, and Mayor Mason, appeared before the Committee to speak on the item.

A motion was made by Alder McCarthy, seconded by Alder Paffrath, that this file be Recommended for Approval.

[0562-23](#)

Subject: Communication sponsored by Mayor Mason, on behalf of the Human Resource Director, requesting approval of the Classification and Compensation Study for the Departments of Public Works and Parks & Recreation.

Recommendation of the Finance and Personnel Committee on 05-30-2023: That the Human Resources Director be granted approval to implement the Classification and Compensation Study for the Departments of Public Works and Parks & Recreation as presented.

Fiscal Note: The estimated annual impact is \$115,000. Funds are available in the 2023 budget across various divisions and funding sources.

Human Resource Director Horton, Baker Tilly Representatives Laura Linahan and Jada Kent, Assistant Commissioner of Public Works Pritzlaff, Finance Director Fischer, and Mayor Mason, appeared before the Committee to speak on the item.

A motion was made by Alder McCarthy, seconded by Alder Horton, that this file be Recommended for Approval.

[0510-23](#)

Subject: Communication sponsored by Alder Jones, on behalf of the Transit & Mobility Director, requesting permission to transition 5 part-time fixed route transit operators to full-time employment and eliminate 5 vacant part-time fixed route transit operator positions.

Recommendation of the Finance and Personnel Committee on 05-30-2023: That the Transit & Mobility Director be granted approval to change the positions as requested.

Fiscal Note: Budget neutral due to vacancies, the elimination of vacant part-time positions, and mitigating costs associated with staff turnover.

Transit & Mobility Director Jung, appeared before the Committee to speak on the item.

A motion was made by Alder West, seconded by Alder Paffrath, that this file be Recommended for Approval.

[0511-23](#)

Subject: Communication sponsored by Alder West, on behalf of the Chief of Police, requesting to apply for, and if awarded, accept the 2024 Bullet Proof Vest Partnership Grant (#00508).

Recommendation of the Finance and Personnel Committee on 05-30-2023: That the Chief of Police be granted approval to apply for, and if awarded, accept the 2024 Bullet Proof Vest Partnership Grant (#00508).

Fiscal Note: Grant amount is \$22,050 **City Match:** \$22,050

Deputy Chief Toeller, appeared before the Committee to speak on the item.

A motion was made by Alder Horton, seconded by Alder McCarthy, that this file be Recommended for Approval.

[0520-23](#)

Subject: Communication sponsored by Alder West, on behalf of the Fire Chief, requesting permission for the Mayor and City Clerk to approve and sign the agreement for the Exchange of Fire Protection and Rescue Services Automatic Aid Agreement between the City of Racine, Village of Caledonia and the Village of Mount Pleasant.

Recommendation of the Finance and Personnel Committee on 05-30-2023: That the Mayor and City Clerk be authorized to approve and sign the agreement for the Exchange of Fire Protection and Rescue Services Automatic Aid Agreement between the City of Racine, Village of Caledonia and the Village of Mount Pleasant.

Fiscal Note: N/A

Fire Chief Hansen, and Mayor Mason, appeared before the committee to speak on the item.

A motion was made by Alder Land, seconded by Alder West, that this file be Recommended for Approval.

[0541-23](#)

Subject: Communication sponsored by Alder West, on behalf of the Acting Director of City Development, submitting bid results for Contract #2023046- RFP Zoning Code.

Recommendation of the Finance and Personnel Committee on 05-30-2023: That Contract #2023046- RFP Zoning Code be awarded to

WSP USA, Inc. in an amount not to exceed \$200,000 and that the Mayor and City Clerk be authorized to execute the agreement.

Fiscal Note: Funds have been previously allocated by the Common Council. Funding is available in 16001 52100 City Development Professional Services.

City of Development Planning Manager Hintz, and Mayor Mason, appeared before the Committee to speak on the item.

A motion was made by Alder West, seconded by Alder Land, that this file be Recommended for Approval.

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 7:15p.m. The next scheduled meeting of the Committee is at 5:30p.m. on Monday, July 10, 2023.

Respectfully submitted,

Alder West, Chair

Finance & Personnel Committee