



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
[www.cityofracine.org](http://www.cityofracine.org)

## Meeting Minutes - Draft

### Finance and Personnel Committee

*Chair Marcus West*  
*Vice Chair Maurice Horton*  
*Alder Mary Land*  
*Alder Amanda Paffrath*  
*Alder Terry McCarthy*

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Monday, April 8, 2024

5:30 PM

City Hall, Room 303

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#### Call To Order

**PRESENT:** 4 - Chair West, Vice Chair Horton, Alder Land and Alder Paffrath

**EXCUSED:** 1 - Alder McCarthy

#### Approval of Minutes for the March 11, 2024 Meeting.

A motion was made by Alder Horton, seconded by Alder Land, to Approve the minutes.

[0261-24](#)

**Subject:** Communication sponsored by Alder Perez, requesting that the City of Racine provide a bilingual customer service representative to the Cesar Chavez Community Center at least three times a week with staggered hours including Saturday so that City Services like permitting and additional information can be available for the Latino/Hispanic community.

**Recommendation of the Finance and Personnel Committee on 04-08-2024:** That the request to provide a bilingual customer service representative to the Cesar Chavez Community Center at least three times a week with staggered hours including Saturday so that City Services like permitting and additional information can be available for the Latino/Hispanic community, be denied.

**Fiscal Note:** Approximately \$90,000 a year for staffing and \$10,000 for startup costs.

*Alder Perez, Customer Service/City Clerk Director McMenamin, and Parks, Recreational, Cultural Services Director Molbeck, appeared before the Committee to speak on the item.*

A motion was made by Alder West, seconded by Alder Horton, that this file be Denied.

[0220-24](#)

**Subject:** Communication sponsored by Alder McCarthy, on behalf of the

Racine Waterworks Utility Director, requesting approval of a resolution regarding declaration of official intent to reimburse costs attributed to the 2025 Water Main Replacement Project.

**Recommendation of the Finance and Personnel Committee on 04-08-2024::** That the Racine Waterworks Utility Director be granted approval for a resolution regarding declaration of official intent to reimburse costs attributed to the 2025 Water Main Replacement Project.

**Recommendation of the Waterworks Commission on 03/19/2024:**  
To approve with a referral to the Finance & Personnel Committee.

**Fiscal Note:** The aggregate principal amount of debt for the project is expected not to exceed \$4,500,000 with the balance reduced by eligible Principal Forgiveness earned. Funding for the Project to be financed through the FY 2025 WDNR Safe Drinking Water Loan Program.

*Racine Waterworks Utility Director Gitter, and Mayor Mason, appeared before the Committee to speak on the item.*

**A motion was made by Alder West, seconded by Alder Land, that this file be Recommended For Approval.**

[0242-24](#)

**Subject:** Communication sponsored by Alder McCarthy, on behalf of the Racine Wastewater Director, requesting permission to submit the amendment of a resolution authorizing purchase of land and easements related to the Chicory Road Area Sewer Improvements Project.

**Recommendation of the Finance and Personnel Committee on 04-08-2024:** That the Racine Wastewater Director be granted permission to submit the amendment of a resolution authorizing purchase of land and easements related to the Chicory Road Area Sewer Improvements Project for approval.

**Recommendation of the Wastewater Commission on 03/19/2024:**  
To approve with a referral to the Finance & Personnel Committee.

**Fiscal Note:** Additional temporary easement cost of \$5,530.

*Racine Wastewater Director Tillis, appeared before the Committee to speak on the item.*

**A motion was made by Alder Horton, seconded by Alder Land, that this file be Recommended For Approval.**

[0248-24](#)

**Subject:** Communication sponsored by Alder West, on behalf of the Director of Parks, Recreation and Cultural Services, requesting permission to enter into a one-year extension agreement with Jose Felix

to operate the North Beach Oasis Concession.

**Recommendation of the Finance and Personnel Committee on**

**04-08-2024:** That the agreement to enter into a one-year extension with Jose Felix to operate the North Beach Oasis Concession be approved as amended to eliminate May of 2024 revenue.

**Fiscal Note:** Estimated revenue for June, July, August, and September will be \$9,500.

*Parks, Recreational, Cultural Services Director Molbeck, Finance Director Fischer, and Mayor Mason, appeared before the Committee to speak on the item.*

**A motion was made by Alder West, seconded by Alder Horton, that this file be Recommended For Approval.**

[0249-24](#)

**Subject:** Communication sponsored by Alder West, on behalf of the Director of Parks, Recreation and Cultural Services, requesting permission to enter into a one-year extension agreement with Smok'd on the Lake, LLC., to operate the Pershing Park Boat Launch Concession.

**Recommendation of the Finance and Personnel Committee on**

**04-08-2024:** That the agreement to enter into a one-year extension with Smok'd on the Lake, LLC., to operate the Pershing Park Boat Launch Concession be approved.

**Fiscal note:** Net revenue is anticipated to be \$12,500.

*Parks, Recreational, Cultural Services Director Molbeck, Finance Director Fischer, and Mayor Mason, appeared before the Committee to speak on the item.*

**A motion was made by Alder West, seconded by Alder Land, that this file be Recommended For Approval.**

[0325-24](#)

**Subject:** Communication sponsored by Alder West, on behalf of the Division Chief, requesting permission to accept a donation for the purchase and installation of a Safe Haven Baby Box at Fire Station 4.

**Recommendation of the Finance and Personnel Committee on**

**04-08-2024:** That the Division Chief be authorized to accept the donation from Knights of Columbus and enter into agreement with Safe Haven Baby Boxes to build and maintain a Safe Haven Baby Box for the City of Racine at Fire Station 4.

**Fiscal Note:** Donation \$20,000 with a No City Match required. \$500 annual maintenance cost will be paid from the fire department budget.

*Division Chief Weber, Mayor Mason, and Alder Kaprelian, appeared before the Committee to speak on the item.*

A motion was made by Alder Horton, seconded by Alder Paffrath, that this file be Recommended For Approval.

[0303-24](#)

**Subject:** Communication sponsored by Alder West, on behalf of the Division Chief, requesting permission to accept the grant from the State of Wisconsin Department of Health Services for the purchase of ambulance equipment and training for Paramedics and EMTs (Grant Control #00567).

**Recommendation of the Finance and Personnel Committee on 04-08-2024:** To authorize the Division Chief to accept the grant from the State of Wisconsin Department of Health Services for the purchase of ambulance equipment and to provide ongoing training for Paramedics and EMTs in an effort to maintain current level of services (Grant Control #00567).

**Fiscal Note:** Grant of \$10,678.68 with No City Match required.

*Division Chief Weber, appeared before the Committee to speak on the item.*

A motion was made by Alder West, seconded by Alder Land, that this file be Recommended For Approval.

[0321-24](#)

**Subject:** Communication sponsored by Alder Peete, on behalf of the Chief of Police, requesting permission to enter into an Intergovernmental Agreement for Law Enforcement Services for the 2024 Republican National Convention.

**Recommendation of the Finance and Personnel Committee on 04-08-2024:** That approval be granted for the Chief of Police to enter into an Intergovernmental Agreement for Law Enforcement Services for the 2024 Republican National Convention.

**Fiscal Note:** Cost is 100% reimbursed by the City of Milwaukee.

*Police Chief Ramirez, appeared before the Committee to speak on the item.*

A motion was made by Alder Land, seconded by Alder Paffrath, that this file be Recommended For Approval.

[0318-24](#)

**Subject:** Communication sponsored by Alder West, on behalf of the Chief of Police, requesting permission to apply for a Law Enforcement Mental Health & Wellness Act Grant (Grant Control #00570).

**Recommendation of the Finance and Personnel Committee on 04-08-2024:** That the Chief of Police be granted permission to apply for a Law Enforcement Mental Health & Wellness Act Grant (Grant Control #00570).

**Fiscal Note:** Grant amount is \$122,888.26 **City Match:** None

*Police Chief Ramirez, Investigator Jody Spiegelhoff, Peer Support Specialist Elizabeth Willman, and Mayor Mason, appeared before the Committee to speak on the item.*

**A motion was made by Alder West, seconded by Alder Paffrath, that this file be Recommended For Approval.**

[0320-24](#)

**Subject:** Communication sponsored by Alder West, on behalf of the Chief of Police, requesting permission to apply for the 2024/25 Mayor's Gang Collaborative Grant (Grant Control #00569).

**Recommendation of the Finance and Personnel Committee on 04-08-2024:** That the Chief of Police be granted permission to apply for the Mayor's Gang Collaborative Grant (Grant Control #00569).

**Fiscal Note:** Grant amount is \$63,400 **City Match:** None

*Police Chief Ramirez, appeared before the Committee to speak on the item.*

**A motion was made by Alder Horton, seconded by Alder West, that this file be Recommended For Approval.**

[0304-24](#)

**Subject:** Communication sponsored by Alder Horton, on behalf of the Public Health Administrator, requesting permission to enter into a grant agreement and accept funding of \$222,700 from the State of Wisconsin Department of Health Services for the Infant Mortality (Racine Healthy Babies) Program (Grant Control #00523).

**Recommendation of the Finance and Personnel Committee on 04-08-2024:** That the Public Health Administrator be authorized to enter into a grant agreement and accept funding of \$222,700 from the State of Wisconsin Department of Health Services for the Infant Mortality (Racine Healthy Babies) Program (Grant Control #00523).

**Fiscal Note:** There is no match required.

*Public Health Administrator Bowersox, Mayor Mason, and Alder Kaprelian, appeared before the Committee to speak on the item.*

**A motion was made by Alder Paffrath, seconded by Alder Land, that this file be Recommended For Approval.**

[0305-24](#)

**Subject:** Communication sponsored by Alder Horton, on behalf of the Public Health Administrator, requesting permission to enter into a grant agreement and accept funding of \$21,000 from the State of Wisconsin Department of Health Services for the HIV Prevention/Partner Services Program (Grant Control #00568).

**Recommendation of the Finance and Personnel Committee on**

**04-08-2024:** That the Public Health Administrator be authorized to enter into a grant agreement and accept funding of \$21,000 from the State of Wisconsin Department of Health Services for the HIV Prevention/Partner Services Program (Grant Control #00568).

**Fiscal Note:** There is no match required.

*Public Health Administrator Bowersox, appeared before the Committee to speak on the item.*

**A motion was made by Alder West, seconded by Alder Horton, that this file be Recommended For Approval.**

[0317-24](#)

**Subject:** Communication sponsored by Alder Horton, on behalf of the Public Health Administrator, requesting permission to enter into a grant agreement and accept \$28,900 from the Wisconsin Department of Natural Resources for the Beach Monitoring Program (Grant Control# 0570).

**Recommendation of the Finance and Personnel Committee on**

**04-08-2024:** That the Public Health Administrator be authorized to enter into a grant agreement and accept funding of \$28,900 from the Wisconsin Department of Natural Resources for the Beach Monitoring Program (Grant Control# 0570).

**Fiscal Note:** There is no match required.

*Public Health Administrator Bowersox, appeared before the Committee to speak on the item.*

**A motion was made by Alder West, seconded by Alder Paffrath, that this file be Recommended For Approval.**

[0319-24](#)

**Subject:** Communication sponsored by Mayor Mason, on behalf of the Transit & Mobility Director, requesting that Resolution 0082-24 dated February 6, 2024, be rescinded and permission for the Mayor and City Clerk to enter into a professional services agreement with DB E.C.O. North America Inc., to complete a Kenosha-Racine-Milwaukee (KRM) Regional Rail Corridor Planning and Federal Funding Program Application project - Contract #2024008.

**Recommendation of the Finance and Personnel Committee on**

**04-08-2024:** That Resolution 0082-24 dated February 6, 2024, be rescinded and that the Mayor and City Clerk be granted permission to enter into a professional services agreement with DB E.C.O. North America Inc., to complete a Kenosha-Racine-Milwaukee (KRM) Regional Rail Corridor Planning and Federal Funding Program Application project - Contract #2024008.

**Fiscal Note:** Cost not to exceed \$2,000,000 from funding available in Federal Congressionally Directed Spending with no local match required. Account Number: 60282011 57110 82010

*Transit & Mobility Director Jung, appeared before the Committee to speak on the item.*

**A motion was made by Alder Horton, seconded by Alder Land, that this file be Recommended For Approval.**

[0293-24](#)

**Subject:** Communication sponsored by Alder Kaprelian and Alder Davis, requesting for a formal update from City Development regarding the current status and future plans for the property at 725 Lake Ave., the former YMCA building.

**Staff Recommendation:** That the Director of City Development provide an update on the current status and future plans for the property at 725 Lake Ave., the former YMCA building.

**Recommendation of the Finance and Personnel Committee on 04-08-2024:** To Receive and File.

**Fiscal Note:** N/A

*City Development Director Williams, Finance Director Fischer, and Alder Coe, appeared before the Committee to speak on the item.*

**A motion was made by Alder West, seconded by Alder Horton, that this communication be Received and Filed.**

[0322-24](#)

**Subject:** Communication sponsored by Mayor Cory Mason, on behalf of the Director of City Development, requesting the transfer of 1644 S. Memorial Drive from the City of Racine to the Community Development Authority of the City of Racine (CDA) for the purpose of housing redevelopment.

**Recommendation of the Finance and Personnel Committee on 04-08-2024:** That the property addressed as 1644 S. Memorial Drive be transferred to the CDA for the purpose of redevelopment. Further, that the appropriate City Staff be authorized to execute all necessary documents related to the transfer.

**Fiscal Note:** Title transfer, recording, or any other applicable fees, estimated at approximately \$30, will be paid by the CDA.

*City Development Director Williams, appeared before the Committee to speak on the item.*

**A motion was made by Alder Horton, seconded by Alder West, that this file be Recommended for Approval.**

[0306-24](#)

**Subject:** Communication sponsored by Alder West, on behalf of the City Attorney's Office, submitting the claim of Zisirtike McMillian for consideration for disallowance.

**Recommendation of the Finance and Personnel Committee on 04-08-2024:** That the claim be disallowed.

**Fiscal Note:** N/A

*Deputy City Attorney Roubik, and Alder Kaprelian, appeared before the Committee to speak on the item.*

**A motion was made by Alder West, seconded by Alder Land, that the disallowance of this claim be Recommended for Approval.**

### Closed Session

**It is intended that the Finance and Personnel Committee will convene in closed session pursuant to Wisconsin Statutes section 19.85(1)(g) to discuss strategy for litigation in which the City of Racine is or is likely to be involved.**

**A motion was made by Alder West, seconded by Alder Land, to go into Closed Session.**

**The motion PASSED by the following vote:**

**AYES:** 4 - Chair West, Vice Chair Horton, Alder Land and Alder Paffrath

**EXCUSED:** 1 - Alder McCarthy

[0307-24](#)

**Subject:** Communication sponsored by Alder West, on behalf of the City Attorney's Office, submitting the claim of Aldridge Electric, Inc. for consideration for disallowance.

**Recommendation of the Finance and Personnel Committee on 04-08-2024:** That the proposed settlement agreement as presented in closed session be approved.

**Fiscal Note:** \$25,000.00 would be paid from Account No. 11202 53500, Judgment and Claims.

*City Attorney Letteney, Finance Director Fischer, Mayor Mason, Alder Coe, and Alder Kaprelian, appeared before the Committee to speak on the item.*

**A motion was made by Alder West, seconded by Alder Land, that this file be Recommended For Approval.**

[0324-24](#)

**Subject:** Communication sponsored by Alder West, on behalf of the City Attorney, requesting the City Attorney present a proposed settlement for a claim against the City of Racine filed by Clarence Mitchell.



**Recommendation of the Finance and Personnel Committee on 04-08-2024:** That the proposed settlement agreement as presented in closed session be approved.

**Fiscal Note:** \$15,000.00 would be paid from Account No. 11202 53500, Judgment and Claims.

*Deputy City Attorney Roubik, and Mayor Mason, appeared before the Committee to speak on the item.*

**A motion was made by Alder West, seconded by Alder Land, that this file be Recommended For Approval.**

### **Open Session**

**The Finance and Personnel Committee will return to open session and may take action on any item discussed in closed session.**

**A motion was made by Alder West, seconded by Alder Horton, to go into Open Session.**

**The motion PASSED by the following vote:**

**AYES:** 4 - Chair West, Vice Chair Horton, Alder Land and Alder Paffrath

**EXCUSED:** 1 - Alder McCarthy

**There being no further business to come before the Committee, the meeting adjourned at 7:27p.m. The next scheduled meeting of the Committee is at 5:30p.m. on Monday, April 29, 2024.**

**Respectfully submitted,**

**Alder West, Chair**

**Finance & Personnel Committee**