



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Draft

Finance and Personnel Committee

Chair Maurice Horton
Vice Chair Cory Sebastian
Alder Olivia Turquoise-Davis
Alder Mary Land
Alder Terry McCarthy

Monday, October 7, 2024

5:30 PM

City Hall, Room 303

Call To Order

PRESENT: 4 - Vice Chair Sebastian, Turquoise-Davis, Land and McCarthy

EXCUSED: 1 - Chair Horton

Approval of Minutes for the September 23, 2024 Meeting.

A motion was made by Alder Land seconded by Alder McCarthy, to Approve the Minutes.

The motion PASSED by the following vote:

AYES: 4 - Vice Chair Sebastian, Turquoise-Davis, Land and McCarthy

EXCUSED: 1 - Chair Horton

[0869-24](#)

Subject: Communication sponsored by Alder Horton, on behalf of the Finance Director, requesting permission to present the 2025 Operating Plan for Business Improvement District No. 1, Downtown Racine Corporation for review and approval.

Recommendation of the Finance and Personnel Committee on 10-07-2024: That the 2025 Operating Plan for Business Improvement District No. 1, Downtown Racine Corporation, be approved notwithstanding the board of directors page. Further, that the Finance Director be authorized and directed to include the District's special charges on the 2024 property tax bills of affected parcels.

Fiscal Note: It is estimated that \$301,938 will be raised through bid assessments that will be placed into the Downtown Business Improvement District's revenue account.

Downtown Racine Corporation Executive Director Kelly Kruse, Mayor Mason, Finance Director Fischer, and Alder Weidner, appeared before the Committee to speak on the item.

A motion was made by Alder McCarthy, seconded by Alder Land, that this file be Recommended For Approval.

[0815-24](#)

Subject: Communication sponsored by Alder Jones, on behalf of Mayor Mason, requesting the City provide free parking in the downtown Racine area on the following dates: November 29, 2024, November 30, 2024, December 7, 2024, December 14, 2024, and December 21, 2024.

Staff Recommendation to the Public Works and Services

Committee on 09.24.24: To approve the Downtown Racine Corporation request for free metered parking.

Recommendation of the Finance and Personnel Committee on

10-07-2024: That the Mayor and City Clerk approve the request for free parking in the downtown Racine area on the following dates: November 29, 2024, November 30, 2024, December 7, 2024, December 14, 2024, and December 21, 2024.

Fiscal Note: There will be a loss of parking revenue in the amount of \$4,500.

Downtown Racine Corporation Executive Director Kelly Kruse, and Finance Director Fischer, appeared before the Committee to speak on the item.

A motion was made by Alder Sebastian, seconded by Alder Land, that this file be Recommended For Approval.

[0878-24](#)

Subject: Communication sponsored by Mayor Mason, on behalf of the Equity Officer, requesting permission to present updates on City of Racine efforts to reduce unemployment, increase residency, and a plan to improve diversity within the City's workforce.

Recommendation of the Finance and Personnel Committee on

10-07-2024: To approve

Fiscal Note: N/A

Equity Officer Buford, Higher Expectations Representative Jeff Neubauer, Mayor Mason, Racine Public Library Executive Director Demske, Police Chief Ramirez, Assistant Fire Chief Wolf, and Alder Kaprelian, appeared before the Committee to speak on the item.

A motion was made by Alder Land, seconded by Alder McCarthy, that this file be Recommended For Approval.

[0872-24](#)

Subject: Communication sponsored by Alder Horton, on behalf of the Assistant Finance Director, requesting permission for the Financial Empowerment Center (FEC) Coordinator to apply for and accept any donations under \$100,000 to support the program operations and initiatives of the Financial Empowerment Center.

Staff Recommendation: That the FEC Coordinator be given

permission to apply for and accept any donations under \$100,000 to support the program operations and initiatives of the Financial Empowerment Center through March 31, 2025.

Recommendation of the Finance and Personnel Committee on 10-07-2024: That the item be deferred pending review of the policy regarding donations and grants.

Fiscal Note: No match required.

Assistant Finance Director Moore, Finance Director Fischer, City Attorney Letteney, and Alder Weidner, appeared before the Committee to speak on the item.

A motion was made by Alder McCarthy, seconded by Alder Land, that this file be Deferred.

[0881-24](#)

Subject: Communication sponsored by Alder Horton, on behalf of the Human Resources Benefits Manager, requesting permission to appear before the Finance and Personnel Committee to discuss the City's Stop Loss Insurance Coverage for 2025.

Recommendation of the Finance and Personnel Committee on 10-07-2024: That the Human Resources Benefits Manager be granted permission to enter into an agreement for the City's 2025 Health Insurance Stop Loss Coverage with Vista through Brown & Brown.

Fiscal Note: Estimated total cost is \$980,214. Estimated cost for City only is \$871,499. Funds are allocated in the 2025 budget under Account #70312 52130 Stop Loss Premium.

Human Resources Benefits Manager Lien, and Finance Director Fischer, appeared before the Committee to speak on the item.

A motion was made by Alder Land, seconded by Alder McCarthy, that this file be Recommended For Approval.

[0857-24](#)

Subject: Communication sponsored by Alder Horton, on behalf of the Human Resources Benefits Manager, requesting permission to extend a contract with Baker Tilly Vantagen for the Student Loan Repayment Assistance Program through 09/30/2026.

Recommendation of the Finance and Personnel Committee on 10-07-2024: That the Mayor and City Clerk be granted permission to execute a contract extension with Baker Tilly Vantagen for the Student Loan Repayment Assistance Program through 09/30/2026 for an amount of up to \$350,000.

Fiscal Note: Cost of contract and benefits is estimated to be \$350,000. Funds are available in account number: 22910 52100 22909 ARPA

Professional Services-Student Loan and 22910 51700
22909-ARPA-Other Benefits-Student Loan.

Human Resources Benefits Manager Lien, Finance Director Fischer, City Attorney Letteney, Alder Kaprelian, Alder Weidner, and Alder Davis, appeared before the Committee to speak on the item.

A motion was made by Alder McCarthy, seconded by Alder Land, that this file be Recommended For Approval.

[0880-24](#)

Subject: Communication sponsored by Alder Horton, on behalf of the Human Resources Benefits Manager, requesting permission to present a modification to the plan design for the City's Retiree Medicare Advantage Health Plan.

Recommendation of the Finance and Personnel Committee on 10-07-2024: That the modification to the plan design for the City's Retiree Medicare Advantage Health Plan be approved as presented and that the Human Resources Department be authorized to enter into an agreement with Network Health (NHP) for Retiree Medicare Advantage coverage for 2025.

Fiscal Note: Plan design changes will result in a decrease in the City wide cost of the program for 2025 of approximately \$1.2M. Costs will be reflected in the 2025 budget.

Human Resources Benefits Manager Lien, National Benefit Consultant Kerry Leist, Brown & Brown Insurance Benefit Consultant Monica, and Alder Kaprelian, appeared before the Committee to speak on the item.

A motion was made by Alder McCarthy, seconded by Alder Land, that this file be Recommended For Approval.

[0879-24](#)

Subject: Communication sponsored by Alder Horton, on behalf of the Human Resources Benefits Manager, requesting permission to present the healthcare employee premium equivalent rates for 2025.

Recommendation of the Finance and Personnel Committee on 10-07-2024: That the employee healthcare premium equivalent rates for 2025 be approved.

Fiscal Note: Slight increase in rates corresponds to an increase in our healthcare costs. Additional revenue from premium contributions is expected to be about \$100,000 and will be incorporated into the 2025 healthcare budget.

Human Resources Benefits Manager Lien, Brown & Brown Insurance Benefit Consultant Monica, and Finance Director Fischer, appeared before the Committee to speak on the item.

A motion was made by Alder Land, seconded by Alder McCarthy, that this file be Recommended For Approval.

[0849-24](#)

Subject: Communication sponsored by Alder Horton, on behalf of the Chief Information Officer, requesting permission to formally accept award of the 2024 Capital Project Fund Digital Connectivity and Navigators Program Grant (Control #00572).

Recommendation of the Finance and Personnel Committee on 10-07-2024: That the Chief Information Officer be granted permission to accept award of the 2024 Capital Project Fund Digital Connectivity and Navigators Program Grant (Control #00572).

Fiscal Note: Award amount of \$576,049. No match required.

MIS Chief Information Officer Edwards, and Alder Kaprelian, appeared before the Committee to speak on the item.

A motion was made by Alder Sebastian, seconded by Alder Land, that this file be Recommended For Approval.

[0858-24](#)

Subject: Communication sponsored by Alder Horton, on behalf of the Finance Director, requesting permission to enter into a sole source agreement with Grant Galaxy LLC for grant writing services for the period of 10/01/2024-12/31/2026.

Recommendation of the Finance and Personnel Committee on 10-07-2024: That the Mayor and City Clerk be authorized to enter into a contract with Grant Galaxy LLC for grant writing services for the period of 10/01/2024-12/31/2026.

Fiscal Note: Cost not to exceed \$150,000. Funds are available in #22910 52100-ARPA Professional Services.

Finance Director Fischer, and Alder Kaprelian, appeared before the Committee to speak on the item.

A motion was made by Alder McCarthy, seconded by Alder Land, that this file be Recommended For Approval.

[0871-24](#)

Subject: Communication sponsored by Mayor Mason, on behalf of the Finance Director, requesting permission to apply for the Environmental and Climate Justice Community Change Grant Program from the U.S. Environmental Protection Agency (US EPA) to support the construction of the Lincoln King Community Center and additional programming associated with the Center. (Control #00589)

Recommendation of the Finance and Personnel Committee on 10-23-2024: That the Finance Director, or his/her designee, be authorized to act on behalf of the City of Racine to submit to the US EPA an application for the Environmental and Climate Justice Community

Change Grant program (Control#00589).

Fiscal Note: The City will apply for the maximum amount of funding of \$15,000,000. There is no match required.

Finance Director Fischer, appeared before the Committee to speak on the item.

A motion was made by Alder McCarthy, seconded by Alder Land, that this file be Recommended For Approval.

[0859-24](#)

Subject: Communication sponsored by Alder Horton, on behalf of the Finance Director, requesting permission to submit the presentation of the 2nd Quarter 2024 Fiscal Results and investment summaries.

Recommendation of the Finance and Personnel Committee on 10-07-2024: That the Finance & Personnel Committee approve the presentation of the 2nd Quarter 2024 Fiscal Results and investment summaries.

Fiscal Note: N/A

Finance Director Fischer, appeared before the Committee to speak on the item.

A motion was made by Alder McCarthy, seconded by Alder Land, that this file be Recommended For Approval.

[0843-24](#)

Subject: Communication sponsored by Alder Horton, on behalf of the City Attorney's Office, submitting the claim of Blaise Michna for consideration for disallowance.

Recommendation of the Finance and Personnel Committee on 10-07-2024: That the claim be disallowed.

Fiscal Note: N/A

Deputy City Attorney Roubik, and Alder Kaprelian, appeared before the Committee to speak on the item.

A motion was made by Alder McCarthy, seconded by Alder Land, that the disallowance of this claim be Recommended for Approval.

[0844-24](#)

Subject: Communication sponsored by Alder Horton, on behalf of the City Attorney's Office, submitting the claim of Robert Lizotte for consideration for disallowance.

Recommendation of the Finance and Personnel Committee on 10-07-2024: That the claim be disallowed.

Fiscal Note: N/A

Deputy City Attorney Roubik, appeared before the Committee to speak on the item.

A motion was made by Alder McCarthy, seconded by Alder Land, that the disallowance of this claim be Recommended for Approval.

[0845-24](#)

Subject: Communication sponsored by Alder Horton, on behalf of the City Attorney's Office, submitting the claim of Elaine Carter for consideration for disallowance.

Recommendation of the Finance and Personnel Committee on 10-07-2024: That the claim be disallowed.

Fiscal Note: N/A

Deputy City Attorney Roubik, and Alder Weidner, appeared before the Committee to speak on the item.

A motion was made by Alder McCarthy, seconded by Alder Land, that the disallowance of this claim be Recommended for Approval.

[0846-24](#)

Subject: Communication sponsored by Alder Horton, on behalf of the City Attorney's Office, submitting the claim of Ann Fahl for consideration for disallowance.

Recommendation of the Finance and Personnel Committee on 10-07-2024: That the claim be disallowed.

Fiscal Note: N/A

Deputy City Attorney Roubik, appeared before the Committee to speak on the item.

A motion was made by Alder McCarthy, seconded by Alder Land, that the disallowance of this claim be Recommended for Approval.

[0847-24](#)

Subject: Communication sponsored by Alder Horton, on behalf of the City Attorney's Office, submitting the claim of an unknown name for consideration for disallowance.

Recommendation of the Finance and Personnel Committee on 10-07-2024: That the claim be disallowed.

Fiscal Note: N/A

Deputy City Attorney Roubik, and Mayor Mason, appeared before the Committee to speak on the item.

A motion was made by Alder McCarthy, seconded by Alder Land, that the disallowance of this claim be Recommended for Approval.

[0848-24](#)

Subject: Communication sponsored by Alder Horton, on behalf of the City Attorney's Office, submitting the claim of Patricia Caldwell for consideration for disallowance.

Recommendation of the Finance and Personnel Committee on 10-07-2024: That the claim be disallowed.

Fiscal Note: N/A

Deputy City Attorney Roubik, appeared before the Committee to speak on the item.

A motion was made by Alder McCarthy, seconded by Alder Land, that the disallowance of this claim be Recommended for Approval.

Closed Session

It is intended that the Finance and Personnel Committee will convene in closed session pursuant to Wisconsin Statutes section 19.85(1)(g) to discuss strategy for litigation in which the City of Racine is or is likely to be involved.

A motion was made by McCarthy, seconded by Sebastian, to go into Closed Session.

The motion PASSED by the following vote:

AYES: 4 - Vice Chair Sebastian, Turquoise-Davis, Land and McCarthy

EXCUSED: 1 - Chair Horton

[0861-24](#)

Subject: Communication sponsored by Alder Horton, on behalf of the City Attorney's Office, submitting the claim of BREG Pike River Development, Inc. and BREG Pike River LLC for consideration for disallowance.

Recommendation of the Finance and Personnel Committee on 10-07-2024: That the claim be disallowed.

Fiscal Note: N/A

City Attorney Letteney, appeared before the Committee to speak on the item.

A motion was made by Alder McCarthy, seconded by Alder Land, that the disallowance of this claim be Recommended for Approval.

Open Session

The Finance and Personnel Committee will return to open session and may take action on any item discussed in closed session.

A motion was made by McCarthy, seconded by Land, to go into Open Session.

The motion **PASSED** by the following vote:

AYES: 4 - Vice Chair Sebastian, Turquoise-Davis, Land and McCarthy

EXCUSED: 1 - Chair Horton

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 8:00p.m. The next scheduled meeting of the Committee is at 5:30p.m. on Monday, November 11, 2024.

Respectfully submitted,

Alder Horton, Chair

Finance & Personnel Committee