



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Public Works and Services Committee

Chairman Terry McCarthy
Vice Chair Jason Meekma
Mollie Jones
John Tate II
Sandy Weidner

Tuesday, June 27, 2017

5:30 PM

City Hall, Room 303

Call To Order

The meeting was called to order at 5:30 P.M.

PRESENT: 5 - Terry McCarthy, Jason Meekma, Mollie Jones, John Tate II and Sandy Weidner

Also Present: Mark Yehlen, Tom Eeg, John Rooney, Bill Folstrom, Jim Palenick, Cody Pearce, Cari Greving, Tom Hasko, Tom Karkow, Patrick Leary

Approval of Minutes for the June 13, 2017 Meeting.

The minutes of the June 13, 2017 meeting were approved as printed. Passed unanimously.

[630-17](#)

Subject: (Direct Referral) Communication from the Public Health Administrator requesting permission to close 5th Street, from Main Street to Wisconsin Avenue, from 3:00 P.M. to 9:00 P.M. on Friday, July 7, 2017, for initiation and display of the Kenosha/Racine Mobile Medical Unit.

Recommendation of the Public Works and Services Committee on 06-27-17: That permission be granted to the City of Racine Health Department to close 5th Street, from Main Street to Wisconsin Avenue, from 3:00 P.M. to 9:00 P. M. on Friday, July 7, 2017, for initiation and display of the Kenosha/Racine Mobile Medical Unit, with the following stipulations:

- A. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- B. Sponsor shall install parking meter hoods or temporary parking signs at least twenty-four (24) hours in advance of the event and if this is not done, sponsor is responsible for vehicle towing and parking violation expenses of the violators.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest

of public safety, to implement this event.

Fiscal Note: There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

Mark Yehlen outlined the details of the request.

Motion made by Meekma, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

[581-17](#)

Subject: Communication from Pentecost Lutheran Church requesting permission to close Jerome Boulevard, from Coolidge Avenue to Case Avenue, from 7:00 A.M. to 7:00 P.M. on Saturday, July 29, 2017, for their annual church block party.

Recommendation of the Public Works and Services Committee on 06-27-17: That permission be granted to the Pentecost Lutheran Church to close Jerome Boulevard, from Coolidge Avenue to Case Avenue, from 7:00 A.M. to 7:00 P.M. on Saturday, July 29, 2017, for their annual church block party, with the following stipulations:

- A. A hold harmless agreement be executed and a \$75.00 processing fee paid.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. The sponsor shall pay a \$250.00 special event fee.
- F. If required, sponsor shall be responsible for submitting a Temporary Traffic Control Plan to the Engineering Department for approval, and providing and removing all temporary traffic control devices and detour signs.
- G. If required, sponsor shall provide a detour plan for the closure of all State connecting highways, arterial and collector streets to the City Engineer for approval.
- H. If required, sponsor is responsible for cleaning the streets.
- I. If required, sponsor shall install parking meter hoods or temporary parking signs at least twenty-four (24) hours in advance of the event and if this is not done, sponsor is responsible for vehicle towing and parking violation expenses of the violators.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

Fiscal Note: There will be nominal costs to the various City

departments, on a regular shift basis, to assist in implementing this event.

Tom Eeg outlined the details of the request.

Motion made by Meekma, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

[592-17](#)

Subject: Communication from Real Racine, on behalf of World Triathlon Corporation, requesting to use City right-of-way for the Ironman 70.3 Racine Triathlon on Sunday, July 16, 2017.

Recommendation of the Public Works and Services Committee on 06-27-17: That permission be granted to Real Racine and World Triathlon Corporation to close the below streets for the Ironman 70.3 Racine Triathlon to be held on Sunday, July 16, 2017.

Main Street from Three Mile Road to Barker Street (east side two traffic lanes will remain open for two-way traffic)
Barker Street from Main Street to its terminus with Lake Michigan
Goold Street from Main Street to Michigan Boulevard
Augusta Street from Main Street to Michigan Boulevard
Wolff Street from Main Street to Michigan Boulevard
William Street from Main Street to Michigan Boulevard
Lombard Avenue from Main Street to Michigan Boulevard
Lakecrest Drive from Main Street to Michigan Boulevard

with the following stipulations:

- A. A hold harmless agreement be executed and a \$100.00 processing fee paid.
- B. Proof of liability insurance be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. The sponsor shall pay a \$700.00 special event fee.
- F. If required, sponsor shall be responsible for submitting a Temporary Traffic Control Plan to the Engineering Department for approval, and providing and removing all temporary traffic control devices and detour signs.
- G. If required, sponsor shall provide a detour plan for the closure of all State Connecting Highways, arterial and collector streets to the City Engineer for approval.
- H. Sponsor is responsible for cleaning the streets.
- I. If required, sponsor shall install parking meter hoods or temporary parking signs at least twenty-four (24) hours in advance of the event

and if this is not done, sponsor is responsible for vehicle towing and parking violation expenses of the violators.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

Fiscal Note: There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

Tom Eeg outlined the details of the request.

Motion made by Meekma, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

[591-17](#)

Subject: Communication from the Alderman of the 12th District requesting that an "Alternate Route" sign be placed at 14th Street and Washington Avenue (STH 20) that would direct traffic down (east) on 14th Street towards Downtown and to the Marina, and another sign at the end of 14th Street pointing towards Downtown and the Marina.

Recommendation of the Public Works and Services Committee on 06-27-17: Receive and file.

Fiscal Note: N/A

Mark Yehlen stated the issue is being considered during the finalization of the Wayfinding Signage Master Plan.

Alderman McCarthy outlined the details of Alderman Perez's request.

Alderman Tate stated the route to Downtown should remain along Washington Avenue.

Motion made by Tate, seconded by Meekma to receive and file. Passed unanimously.

Recommended to be Received and Filed

[616-17](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations requesting permission to waive formal bidding for the purchase of a replacement feed water tank for the Central Heating Plant.

Recommendation of the Public Works and Services Committee on 06-27-17: The request of the Purchasing Agent to waive formal bidding procedures be approved in accordance with Racine Municipal Code Section 46-28 that allows for the waiving of formal public bids for purchases over \$25,000 for the purpose of maintaining uniformity of equipment and services.

Further recommends that the Purchasing Agent be authorized and directed to purchase one replacement boiler feed package for the Central Heating Plant for the approximate price of \$35,000.00, obtain quotes from 3 potential suppliers and to award the contract to the lowest responsive bidder.

Fiscal Note: Funding to defray the cost of these materials is available in Org-Object 45040-57200, DPW Building Improvements.

Tom Eeg outlined the details of the request.

Motion made by Weidner, seconded by Meekma to approve. Passed unanimously.

Recommended For Approval

[584-17](#)

Subject: Communication from the Alderman of the 9th District requesting a preliminary resolution for paving the alley bounded by Flett Avenue to Holmes Avenue; Nineteenth Street to Eighteenth Street.

Recommendation of the Public Works and Services Committee on 06-27-17: That a preliminary resolution be introduced for the paving of the alley bounded by Flett Avenue to Holmes Avenue; Nineteenth Street to Eighteenth Street.

Fiscal Note: This is an assessable alley project and, therefore, all costs will be paid by the abutting property owners.

Motion made by Weidner, seconded by Tate to approve. Passed unanimously.

Recommended For Approval

[587-17](#)

Subject: Communication from the Commissioner of Public Works submitting revisions to the proposed bulky and yard waste handling systems.

Recommendation to the Public Works and Services Committee on 06-27-17: Defer

Fiscal Note: N/A

Mark Yehlen outlined the details of the request.

Alderswoman Weidner made a motion to defer until a public outreach program is implemented. She state this proposal was different than the initial proposal given when the cart system was discussed. No second. Motion failed due to lack of a second.

Motion to approve staff recommendation made by Weidner, seconded by Meekma. Rescinded.

Alderman Meekma asked if green bins are an option and not a requirement.

Mark Yehlen stated the green bins were an optional service.

Alderman Meekma stated we are offering two (2) bulky waste pickups at no charge.

Alderwoman Weidner stated there are three (3) new City aldermen who weren't aware of the former \$10 recycle cart fee to pay for carts that increased later to a higher fee to cover the service fees.

Alderman Tate requested they focus on the bulky waste and green waste proposed. For the bulky waste proposal, he preferred four (4) pickups vs. the two (2) proposed. For the green waste proposal, he preferred public input on how this will be addressed.

Alderman Meekma questioned if there was any study done regarding the number of bulky pickups needed by residents or landlords.

Mark Yehlen stated he met with Downtown businesses and landlords to discuss bulky and green waste pickup and even landlords were fine with being charged for greater than 2 bulky waste pickups.

Bill Folstrom stated rental areas have more bulky waste pickups than areas that have no pickups. He stated the landlords were favorable of paying a bulky waste pickup fee vs. the need to get a dumpster for these collections.

Motion made by Meekma, seconded by Tate to amend bulky waste collection to provide four (4) free pickups annually and to approve as amended. Meekma withdrew the motion after more discussion.

Alderwoman Weidner was concerned that other municipalities collect bulky waste on their normal run. She stated her concern was that a resident could place their bulky waste items at an abutting property to dispose of it as opposed to following the bulky waste pickup policy. This could result in the abutting property owner being charged for the bulky waste collection.

Motion made by Meekma, seconded by Weidner to defer. Passed unanimously.

Deferred

Public Comment

Adjournment

The meeting was adjourned at 6:37 P.M.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works, (262) 636-9122, at least 48 hours prior to this meeting.