



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Final

### Landmarks Preservation Commission

*Chris Flynn*  
*Tony Veranth*  
*Don Schumacher*  
*Alderson Mollie Jones*  
*Pippin Michelli*  
*Pamela Deskins*  
*John Monefeldt*

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Monday, April 10, 2017

5:00 PM

City Hall, Room 303

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#### Call To Order

*Acting Chair, Alderson Mollie Jones, called the meeting to order at 5:00 p.m.*

**PRESENT:** 4 - Chris Flynn, Don Schumacher, Mollie Jones and Pamela Deskins

**EXCUSED:** 3 - Tony Veranth, Pippin Michelli and John Monefeldt

#### Approval of Minutes for the March 13, 2017 Meeting

Subject to a clarification to the minutes for item 0972-16 (College Avenue - historic artifact) as requested by Alderson Jones related to set-aside elimination in the capital plan for College Avenue utility reconstruction, a motion was made by Commissioner Schumacher, seconded by Commissioner Deskins, to approve the minutes of the March 13, 2017 meeting. The motion PASSED by a Voice Vote.

[131-17](#)

**Subject:** (Direct Referral) Review and consideration of pending razing permits and potential Commission actions.

*There were no razing permits for which Commission members felt that photo documentation was necessary.*

[311-17](#)

**Subject:** (Direct Referral) Review of outline for Request for Qualifications (RFQ) related to seeking a consultant for the conduct of a City-Wide preservation plan.

#### **Action of the Landmarks Preservation Commission on 4-10-17:**

Reviewed the draft Request for Qualifications (RFQ) for the preparation of an updated preservation plan, and approved of staff working with the Purchasing Agent to solicit the services of qualified consultants.

#### **Fiscal Note:** N/A

*Assistant Director/Principal Planner Sadowski reviewed the draft outline for the RFP and discussed the project timeline. He stated that it was anticipated that the draft plan would be available in early 2018. He added that the RFP will be circulated to*

*consultants on the WHS listing of approved historic preservation consultants in addition to the general public.*

**A motion was made by Commissioner Schumacher, seconded by Commissioner Flynn, to approve proceeding with the RFP based on the outline presented by Mr. Sadowski. The motion PASSED by a Voice Vote.**

[312-17](#)

**Subject:** (Direct Referral) Consideration of efforts to celebrate May as Historic Preservation and Archeology month.

**Recommendation of the Landmarks Preservation Commission on 4-10-17:** That the City of Racine recognize May 2017 as Historic Preservation and Archeology month in order to celebrate Racine's enriched and diverse past.

**Fiscal Note:** N/A

**Attachments:** [Wisconsin Historic Preservation and Archaeology Month](#)

*Assistant Director/Principal Planner Sadowski reviewed a listing of activities suggested by WHS. Commission members felt it appropriate to have a Mayoral Proclamation introduced briefly outlining some of the City's recent achievements and future goals for historic preservation. Mr. Sadowski stated he would prepare a proclamation for adoption at the May 2, 2017 Common Council meeting.*

**A motion was made by Commissioner Deskins, seconded by Commissioner Flynn, to authorize Assistant Director/Principal Planner Sadowski to prepare a proclamations discussed for presentation to the Common Council for adoption at their May 2, 2017 meeting. The motion PASSED by a Voice Vote.**

### **Administrative Business:**

Updates and Discussions

*None.*

### **Adjournment**

*It was moved by Commissioner Schumacher, seconded by Commissioner Deskins, to adjourn the meeting. Hearing no objections, Acting Chair, Alderperson Jones, adjourned the meeting at 5:40 p.m.*

*Respectfully submitted,  
Matthew G. Sadowski, Secretary  
Assistant Director/Principal Planner*