



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes

Board of Cemetery Commissioners

Monday, March 20, 2017

4:30 PM

Annex Building, Rm 130

Call To Order

Meeting was called to order at 4:30 p.m. by Sharon Baldukas.

Staff present: Director Tom Molbeck, Cathleen DeLong.

Crystal Weime & Tony Burchyett arrived late due to problem at cemetery.

Also present: Sandy Weidner

PRESENT: 3 - Kristine Reisdorf, Sharon Baldukas and Jim Fiene

Public Input

No public input.

[245-17](#)

Subject: Cemetery Report

Kristine Reisdorf moves and Jim Fiene seconds to receive and file the Cemetery Report. The motion PASSED by voice vote. Unanimous.

Approval of Minutes for February 20, 2017 Meeting

Jim Fiene moves and Kris Reisdorf seconds to approve the meeting minutes. The motion PASSED by voice vote. Unanimous.

Prepayment of Opening & Closing Fees

Board of Cemetery Commissioners is interested in developing pre-payment packages of grave opening and closing fees. Director Tom Molbeck will consult with cemetery staff and return to board with proposals.

Preservation Racine Sign Donation

Preservation Racine intends to pay for two Mound Cemetery signs and will invoice Mound & Graceland Cemeteries for any balance over \$6,000. Signs are expected to be installed before Memorial Day.

Marketing: Prepayment Packaging & Brochure

Marketing regarding prepayment of opening and closing fees is tabled until prices for such packages can be set.

Sharon Baldukas took input regarding what should be included in a tri-fold brochure

for Mound & Graceland Cemeteries.

Graceland Lot 13

Though it is unlikely that Graceland Lot 13 will be developed and platted this year, Director Molbeck would like to begin pre-planning stages. Discussion of possible design elements. Sharon Baldukas will provide marketing material from design firms to Director Molbeck.

Adjournment

Sharon Baldukas adjourned the meeting at 5:39 p.m.