



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes

Board of Cemetery Commissioners

*Kristine Reisdorf
Sharon Baldukas
Jim Fiene*

Monday, June 19, 2017

4:30 PM

Annex Building, Rm 130

Call To Order

Meeting was called to order at 4:28 p.m. by Sharon Baldukas.

Staff present: Director Tom Molbeck, Tony Burchyette, Crystal Weime, Cathleen DeLong

PRESENT: 3 - Kristine Reisdorf, Sharon Baldukas and Jim Fiene

Approval of Minutes for May 15, 2017 Meeting

Jim Fiene moves and Kris Reisdorf seconds to approve the meeting minutes.
The motion **PASSED** by voice vote.

Public Input

None.

[582-17](#)

Subject: Cemetery Report

Jim Fiene moves and Kris Reisdorf seconds to receive and file the Cemetery Report. The motion **PASSED** by voice vote. Unanimous.

HSD Reimbursment

Kris Reisdorf moves and Jim Fiene seconds that when Wisconsin HSD is billed for infant interment, requested reimbursment should include the fee paid by the city for opening and closing in order to recoup costs, though there shall remain no charge for grave site. The motion **PASSED** by voice vote.
Unanimous.

2018 Operation Budget & CIP Discussion

Director Tom Molbeck provides the proposed cemetery budget for 2018. There are no significant changes from 2017.

Prepayment of Opening & Closing Fees

Item is deferred until July meeting so that City Attorney Scott Letteney may be present.

Graceland Lot 13

A meeting is scheduled with Patrick Mekus of Mekus Studios on Wednesday, June 21, 2017. Director Tom Molbeck invites the Cemetery Commissioners to be present.

Marketing

Board reviews tri-fold brochure and gives input. Work will continue.

CIMS Report

Crystal Weime gives report on CIMS, which is nearing completion. A go-live date of July 1, 2017 is hoped for.

Adjournment

Sharon Baldukas adjourned the meeting at 5:37.