



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes

Board of Cemetery Commissioners

*Kristine Reisdorf
Sharon Baldukas
Jim Fiene*

Monday, August 21, 2017

4:30 PM

Annex Building, Rm 130

Call To Order

Meeting was called to order at 4:30 p.m. by Sharon Baldukas.

Staff present: Director Tom Molbeck, Tony Burchyette, Crystal Weime, Cathleen DeLong

PRESENT: 3 - Kristine Reisdorf, Sharon Baldukas and Jim Fiene

Approval of Minutes for July 17, 2017 Meeting

Jim Fiene moves and Kris Reisdorf seconds to approve the meeting minutes. The motion PASSED by voice vote.

[809-17](#)

Kris Reisdorf moves and Jim Fiene seconds to receive and file the Cemetery Report. The motion PASSED by voice vote.

Graceland 13

Jim Fiene moves and Kris Reisdorf seconds to approve proposal from Mekus Tanager for professional services. The motion PASSED by voice vote.

Opening & Closing

Item is deferred until September meeting as City Attorney Scott Letteney was not present.

Fees & Charges

Director Tom Molbeck and cemetery staff provide first draft of suggested changes to fees and charges. Board discusses particulars. Staff will return with new draft.

Marketing

Item is deferred until September meeting as Kris Reisdorf has not completed writing samples for marketing brochure.

CIMS

Final implementation is waiting on input from city's Information Services office

regarding use of a designated server.

Adjournment

Sharon Baldukas adjourned the meeting at 5:46.