



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Final

### Finance and Personnel Committee

*Chairman Q.A. Shakoor II*  
*Vice Chair Terry McCarthy*  
*Alderman Mary Land*  
*Alderman Tracey Larrin*  
*Alderman Jason Meekma*

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Monday, January 7, 2019

5:00 PM

City Hall, Room 307

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#### Call To Order

#### Chairman Comments

*Also Present: David Brown, Finance Director, Felicia Nitsch, Human Resources Clerk, James Palenick, City Administrator, Scott Letteney, City Attorney, Alderman Perez, and Marisa Roubik, Assistant City Attorney,*

#### Approval of Minutes for the December 10, 2018 Meeting.

**A motion was made by Vice Chair McCarthy, seconded by Alderman Meekma, that this file be to Approve the Minutes.**

[1306-18](#)

**Subject:** Communication from the City of Racine Water Utility General Manager presenting a 2019 Revenue Bond Issue with Baird.

**Recommendation of the Waterworks Commission on 12-18-18:**  
Approve.

**Recommendation of the Finance & Personnel Committee on 01-07-2019:** To approve the Waterworks Revenue Bond Issue as presented by R.W. Baird.

**Fiscal Note:** The \$20 million revenue bond will be repaid from revenues generated from new customers and Mt. Pleasant TID #5 proceeds.

*Brad Viegut, R.W. Baird Representative, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair McCarthy, seconded by Alderman Meekma that this file be Recommended for Approval.**

[1138-18](#)

**Subject:** Committee Appearance Request of Chief Howell to Apply for and Accept an Officer Safety / Wellness Grant

**Recommendation of the Finance & Personnel Committee on 01-07-2019:** That permission be granted to apply and accept an Officer

Safety / Wellness Grant in the amount of \$3500.00 to cover the cost of Officer Safety and Wellness training.

**Fiscal Note:** No City Match

*Art Howell, Chief of Police, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair McCarthy, seconded by Alderman Meekma, that this file be Recommended for Approval.**

[1326-18](#)

**Subject:** Communication from Chief Howell requesting permission to waive formal bidding and sole source the purchase of new digital radio base stations and network equipment.

**Recommendation of the Finance & Personnel Committee on 01-07-2019:** That permission be granted to waive formal bidding and sole source the purchase of new digital radio base stations and network equipment.

**Fiscal Note:** Funds for this purchase are available in account 45031 57350 at a cost of \$527,959.

*Art Howell, Chief of Police and Peter Kinzelman, Radio Technician II, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair McCarthy, seconded by Alderman Meekma, that this file be Recommended for Approval.**

[1346-18](#)

**Subject:** (Direct Referral) Request from the City Administrator to waive formal bidding procedures for consulting services necessary to complete the Public Service Commission "Energy Innovation Grant" project awarded in the amount of \$78,000.

**Recommendation of the Finance & Personnel Committee on 01-07-2019:** That formal bidding be waived in accordance with Racine Municipal Code Section 46-28 for contracts relating to the Public Service Commission "Energy Efficiency Grant": \$28,000 with the University of Wisconsin Extension Service (as represented by Sherrie Gruder, Energy Program Manager & Sustainability Design Specialist) and \$50,000 with the Madison, WI office of HGA Engineering (as represented by Svein Morner, PE, PHD, CCP, LEED AP, principal Engineer and sustainable energy practice leader).

**Fiscal Note:** Funding to defray the cost of these professional service agreements will be from the \$78,000 awarded by the Public Service Commission Energy Innovative Grant Funds. The City has pledged \$33,233.17 as in-kind staff salary match in support of the Grant.

*James Palenick, City Administrator, appeared before the Committee to speak on the*

*item.*

**A motion was made by Vice Chair McCarthy, seconded by Alderman Meekma, that this file be Recommended for Approval.**

[1339-18](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer requesting permission to accept the WisDNR Urban Nonpoint Source & Storm Water Construction Grant for Lakeview Park, WisDNR Grant No. USC52276Y19, (City of Racine Grant Control No. 00173).

**Recommendation of the Finance & Personnel Committee on 01-07-2019:** That permission be granted to accept the WisDNR Urban Nonpoint Source & Storm Water Construction Grant for Lakeview Park be granted.

**Fiscal Note:** The estimated cost of the project is \$160,000. The grant amount is \$44,000 with the remaining balance funded 50% from the Parks Department and the Storm Water Utility. Funds for this project have been approved and are appropriated in the 2019 CIP.

*John Rooney, Assistant Commissioner of Public Works, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair McCarthy, seconded by Alderman Meekma, that this file be Recommended for Approval.**

[0035-19](#)

**Subject:**(Direct Referral) Communication from the Director of City Development requesting that the City release any and all interest it may have in certain real estate pursuant to two leases, specifically as to an abandoned railroad right-of-way at or near Packard Avenue south of Seventeenth Street in the City of Racine.

**Recommendation of the Finance & Personnel Committee on 01-07-2019:** That the City of Racine release any and all interest it may have in the certain real estate described in the two leases.

**Fiscal Note:** No out of pocket costs to the City.

*Amy Connolly, Director of City Development, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair McCarthy, seconded by Alderman Meekma, that this file be Recommended for Approval.**

[1336-18](#)

**Subject:** Communication from the City Attorney and the Director of City Development requesting the creation of an ordinance establishing use-of-public rights-of-way regulations, particularly mobile tower siting regulations, for the City of Racine, including but not limited to application and approval processes, fees, and aesthetic, undergrounding and

spacing standards. (Ord. 0001-19)

**Recommendation of the Finance & Personnel Committee on 01-07-2019:** To recommend the creation and adoption of an ordinance establishing use-of-public rights-of-way regulations.

**Fiscal Note:** To be discussed

*Scott Letteney, City Attorney, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair McCarthy, seconded by Alderman Meekma, that this file be Recommended for Approval.**

[1321-18](#)

**Subject:** Communication from the City Attorney requesting authorization to represent police officers Seeger and Melby in an action filed in U.S. District Court under case # 18-C-1498, Roy Anderson v. Off. Seeger et al.

**Recommendation of the Finance & Personnel Committee on 01-07-2019:** That the City Attorney's Office be authorized to represent Officer Seeger, Officer Melby and all other officers in the above captioned lawsuit.

**Fiscal Note:** N/A

*Marisa Roubik, Assistant City Attorney, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair McCarthy, seconded by Alderman Meekma, that this file be Recommended for Approval.**

[0036-19](#)

**Subject:** (Direct Referral) Presentation of 3rd Quarter 2018 Fiscal Results

**Recommendation of the Finance & Personnel Committee on 01-07-2019:** To Receive and File.

**Fiscal Note:** N/A

*David Brown, Finance Director, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair McCarthy, seconded by Alderman Meekma, that this file be Recommended for Approval.**

## Adjournment

There being no further business to come before the Committee, the meeting adjourned at 5:52 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, January 21, 2019 at City Hall, Room 307.

Respectfully submitted,  
Ald. Q.A. Shakoor II, Chairman  
Finance & Personnel Committee