



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Finance and Personnel Committee

Chairman Q.A. Shakoor II
Alder Mary Land
Alder Tracey Larrin
Alder Jason Meekma
Alder Natalia Taft

Monday, October 21, 2019

5:00 PM

City Hall, Room 307

Call To Order

PRESENT: 5 - Shakoor II, Land, Larrin, Meekma and Taft

Chairman Comments

Also Present: David Brown, Finance Director, Felicia Nitsch, Human Resources Clerk and Marisa Roubik, Asst. City Attorney.

Approval of Minutes for the October 7, 2019 Meeting.

A motion was made by Alder Land, seconded by Alder Larrin, to Approve the Minutes.

[1062-19](#)

Subject: Developer's Agreement for TID #1 Water Main Extensions Along Red Cloud Dr. and Kilbourn Dr. in the Village of Mt. Pleasant

Recommendation of the Waterworks Commission on 9-23-19:
Approve

Recommendation of the Finance & Personnel Committee on 10-21-2019: To approve.

Fiscal Note: The Village of Mount Pleasant will pay for all costs associated with water main design, construction and inspection.

Keith Haas, General Manager of Racine Water/Wastewater Utility, appeared before the Committee to speak on the item.

A motion was made by Alder Land, seconded by Alder Larrin, that this file be Recommended For Approval.

[1178-19](#)

Subject: Communication sponsored by Alder Jung and Mayor Mason requesting the acceptance of a 2019 USEPA Brownfield Cleanup Grant for the Water Street Redevelopment Properties (700, 900, and 1010 Water Street, and 615 Marquette Street) and approving the use of Intergovernmental Funds for the match requirement (Grant Control

#00217).

Recommendation of the Finance & Personnel Committee on

10-21-2019: That Mayor, City Clerk, and the Interim Executive Director of the Redevelopment Authority or their designee, be authorized to accept a US EPA Brownfield Cleanup Grant for the Water Street Redevelopment Properties in the amount of \$500,000 on behalf of the Redevelopment Authority, and to sign all forms and documents, pay all fees, and take all necessary action to undertake, direct, and complete the cleanup grant activities. (Grant Control #00217).

Fiscal Note: This grant is assigned Grant Control Number 00217. The grant amount received is \$500,000 and a 20 percent local match of \$100,000 is required and supported within the City's current IG and CIP budgets (under expected costs related to the site preparation of the Water Street Redevelopment Area), and do not exclude other planned economic development projects.

Matthew Sadowski, City Development Planning Manager, appeared before the Committee to speak on the item.

A motion was made by Alder Land, seconded by Alder Meekma, that this file be Recommended For Approval.

[1181-19](#)

Subject: Communication sponsored by Mayor Mason requesting to apply for a Zero Emission Vehicle Grant from Wisconsin Public Services Commission and Office for Energy Innovation (Grant Control #00272).

Recommendation of the Finance & Personnel Committee on

10-21-2019: That permission be granted to apply for a Zero Emission Vehicle Grant from the Wisconsin Public Services Commission and Office for Energy Innovation (Grant Control #00272).

Fiscal Note: Estimated grant in the amount of \$50,000, with optional match.

Cara Pratt, Sustainability and Conservation Coordinator, appeared before the Committee to speak on the item.

A motion was made by Alder Land, seconded by Alder Taft, that this file be Recommended For Approval.

[1185-19](#)

Subject: Communication sponsored by Alder Shakoor, II on behalf of Police Chief Howell requesting to apply for and accept the 2019-2020 Pedestrian and Bicycle Safety Grant, funded by the Wisconsin DOT and Bureau of Transportation Safety.

Recommendation of the Finance & Personnel Committee on

10-21-2019: That Police Chief Howell be approved to apply for and

accept the 2019-2020 Pedestrian and Bicycle Safety Grant, funded by the Wisconsin DOT and Bureau of Transportation Safety.

Fiscal Note: The grant is in the amount of \$12,000. No City match required.

Kathleen Fischer, Asst. Finance Director, appeared before the Committee to speak on the item.

A motion was made by Alder Land, seconded by Alder Larrin, that this file be Recommended For Approval.

[1175-19](#)

Subject: Communication sponsored by Mayor Mason on behalf of the City Clerk requesting the attached list of alternate early absentee voting locations for all elections in the 2020 calendar year be approved.

Recommendation of the Finance & Personnel Committee on 10-21-2019: That the list of alternate early absentee voting locations for all elections in the 2020 calendar year be approved.

Fiscal Note: Funds as allocated in the 2020 operating budget.

Tara Coolidge, City Clerk, appeared before the Committee to speak on the item.

A motion was made by Alder Land, seconded by Alder Larrin, that this file be Recommended For Approval.

[1176-19](#)

Subject: Communication sponsored by Mayor Mason on behalf of the City Clerk requesting the attached Election Contingency Plan be adopted.

Recommendation of the Finance & Personnel Committee on 10-21-2019: To adopt the Election Contingency Plan.

Fiscal Note: N/A

Tara Coolidge, City Clerk, appeared before the Committee to speak on the item.

A motion was made by Alder Land, seconded by Alder Larrin, that this file be Recommended For Approval.

[1174-19](#)

Subject: Communication sponsored by Mayor Mason on behalf of the City Clerk submitting the 2020-2021 Election Officials for approval.

Recommendation of the Finance & Personnel Committee on 10-21-2019: That the 2020-2021 Election Officials be approved.

Fiscal Note: N/A

Tara Coolidge, City Clerk, appeared before the Committee to speak on the item.

A motion was made by Alder Land, seconded by Alder Taft, that this file be Recommended For Approval.

[1186-19](#)

Subject: Communication sponsored by Mayor Mason, on behalf of the City Clerk requesting the following polling location changes beginning in 2020:

Ward 16 to Roosevelt Elementary, 915 Romaine Ave
Ward 10 to Roosevelt Elementary, 915 Romaine Ave
Ward 9 to Roosevelt Elementary, 915 Romaine Ave

Ward 20 to Knapp Elementary, 2701 17th St
Ward 21 to Knapp Elementary, 2701 17th St
Ward 29 to Knapp Elementary, 2701 17th St
Ward 30 to Knapp Elementary, 2701 17th St

Ward 31 to Starbuck Middle School, 1516 Ohio St
Ward 32 to Starbuck Middle School, 1516 Ohio St
Ward 33 to Starbuck Middle School, 1516 Ohio St

Recommendation of the Finance & Personnel Committee on 10-21-2019: That the polling location changes beginning in 2020 be approved.

Fiscal Note: Mailer to registered voters and outreach to cost roughly \$5,500.00, funds will be provided in the 2020 budget.

Tara Coolidge, City Clerk, appeared before the Committee to speak on the item.

A motion was made by Alder Land, seconded by Alder Larrin, that this file be Recommended For Approval.

[1187-19](#)

Subject: Communication sponsored by Mayor Mason, on behalf of the City Clerk requesting permission to purchase Badger Books from Paragon Development Systems, Inc.

Recommendation of the Finance & Personnel Committee on 10-21-2019: That permission be granted to purchase Badger Books from Paragon Development Systems, Inc.

Fiscal Note: The purchase of 40 Badger Books would cost roughly \$80,000 and provide enough books to implement half of the voting locations for 2020. Funds for 2020 to be allocated in the 2020 budget and paid in 2020. Funding for the other half of polling locations' Badger Books will be proposed in the 2021 budget.

Tara Coolidge, City Clerk, appeared before the Committee to speak on the item.

A motion was made by Alder Land, seconded by Alder Meekma, that this file be Recommended For Approval.

[1191-19](#)

Subject: Communication sponsored by Alder Shakoor, II on behalf of the Finance Director submitting the presentation of 1st and 2nd Quarter 2019 Fiscal Results.

Recommendation of the Finance & Personnel Committee on 10-21-2019: To Receive and File.

Fiscal Note: N/A

Kathleen Fischer, Asst. Finance Director, appeared before the Committee to speak on the item.

A motion was made by Alder Land, seconded by Alder Larrin, that this file be Received and Filed.

[1129-19](#)

Subject: Communication sponsored by Alder Shakoor, II on behalf of the City Attorney's office submitting the claim of Dora Moten for consideration for disallowance.

Recommendation of the Finance & Personnel Committee on 10-21-2019: That the claim of Dora Moten be disallowed.

Fiscal Note: N/A

Marisa Roubik, Asst. City Attorney, appeared before the Committee to speak on the item.

A motion was made by Alder Land, seconded by Alder Taft, that the disallowance of this claim be Recommended for Approval.

[1149-19](#)

Subject: Communication sponsored by Alder Shakoor, II on behalf of the City Attorney's office submitting the claim of Jonathan Eckblad for consideration for disallowance.

Staff Recommendation to the Finance & Personnel Committee on 10-21-2019: That the claim of Jonathan Eckblad be disallowed.

Fiscal Note: N/A

Marisa Roubik, Asst. City Attorney, appeared before the Committee to speak on the item.

A motion was made by Alder Land, seconded by Alder Meekma, that the disallowance of this claim be Recommended for Approval.

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 5:52 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, November 11, 2019 at City Hall, Room 307.

Respectfully submitted,
Ald. Q.A. Shakoor II., Chairman
Finance & Personnel Committee