



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Board of Cemetery Commissioners

Kristine Reisdorf
Sharon Baldukas
Jim Fiene
Christina Mueller
Alderman Sandy Weidner

Monday, March 18, 2019

4:30 PM

City Hall Annex, Room 130

Call To Order

The meeting was called to order at 4:31 p.m.

Staff present: Tom Molbeck, Crystal Weime, Tony Burchyett, Becky Spika, Jaimie Kirkwood

PRESENT: 4 - Kristine Reisdorf, Jim Fiene, Sandy Weidner and Sharon Baldukas

Public Input

There was no public input.

Approval of Minutes for 2-18-19 Meeting

A motion was made by Alder Weidner and seconded by Fiene to Approve the Minutes. The motion PASSED with a Voice Vote.

[0281-19](#)

Subject: Cemetery Report

Attachments: [0281-19_Cemetery Report](#)

Director Molbeck spoke on the report.

In response to a board request, Molbeck provided information about possible increases in maintenance contract costs should minimum wage be increased to \$15/hr for contractors. Expected increase would be 10-12% or \$33,000 - \$40,000.

It was suggested by Alder Weidner that a part-time Intern be obtained to assist with data entry in the Cemetery office.

The reclaiming of abandoned graves and the selling of alley graves was discussed. Alder Weidner requested that family intent concerning the use of unclaimed graves be entered in CIMS.

The status of Section 13 was discussed.

Alder Weidner inquired as to whether material being used in a green alley project near Lakeview could also be used for cemetery road paving. Director Molbeck indicated there may be concerns and a decision would be made after project review.

A motion was made by Fiene and seconded by Reisdorf to Receive and File the Report. The motion PASSED with a Voice Vote.

Fees & Charges

Changes and/or additions to the Fees and Charges will not be made until the 2020 budget process begins.

Prepaid Opening/Closing

There was discussion of policy for prepaid opening/closing. The Board was asked to provide policy information to Director Molbeck for consideration at the April meeting.

Marketing

Baldukas will send a list of marketing ideas to Weime. Alder Weidner suggested utilizing the Mayor's Communication Director for assistance in relaying cemetery news.

Adjournment

Alder Weidner announced the reappointment of Sharon Baldukas. There was discussion of the filling of vacant positions on the Board. The meeting was adjourned at 5:40 p.m.