



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Revised

### Board of Cemetery Commissioners

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Monday, September 16, 2019

4:30 PM

City Hall Annex, Room 130

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#### Call To Order

*The meeting was called to order at 4:30 p.m.*

*Staff present: Jacob Burchyett, Tony Burchyett, Tom Molbeck, Becky Spika, Crystal Weime*

*Guest present: Kathy Kupper*

**PRESENT:** 4 - Kristine Reisdorf, Jim Fiene, Sharon Baldukas and Henry Perez

#### Public Input

*Kathy Kupper speaking on Item 1049-19*

#### Approval of Minutes for 8-19-19 Meeting

**Approved**

[1034-19](#)

**Subject:** Cemetery Report - September

**Attachments:** [1034-19 Cemetery Report September](#)

*Molbeck spoke on the report.*

*The Board requested an amendment to the incorrect entries for the Government Marker sections of the Maintenance Report (page 8&11). The Board requested the addition of weeding information to the report. Staff will amend and bring information to the next meeting.*

**Received and Filed**

[1049-19](#)

**Subject:** Communication from Kathy Kupper requesting placement of second remains in a single crypt.

**Attachments:** [1049-19 Kupper Crypt Letter](#)

*The Board requested that the family work with staff to determine the best solution for crypt facing. The family agreed to pay for a new face to the crypt if necessary.*

**Approved**

[0689-19](#)

**Subject:** 2020 Cemetery Fees & Charges

*The Board directed Staff to present a 2020 Marketing Plan at the October meeting.  
The Board recommended the fees and charges be increased by 2%.*

**Received and Filed**

[1051-19](#)

**Subject:** 2020 Rules & Regulations

**Attachments:** [1051-19 Rules&Regulations](#)

*The Board suggested initial changes to the Rules & Regulations. Further discussion will take place at the October meeting.*

**Deferred**

## **Adjournment**

*The meeting was adjourned at 5:38 p.m.*