



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Waterworks Commission

Tuesday, June 4, 2019

4:30 PM

City Hall Annex, Room 227

Roll Call

OTHERS PRESENT: K. Haas, M. Gitter, K. Scolaro, N. Sanders, W. Mielke

PRESENT: 5 - Kathy DeMatthew, Thomas Bunker, John Tate II, Natalia Taft and Cory Mason

EXCUSED: 3 - James Spangenberg, Terry McCarthy and James Palenick

[0570-19](#)

Subject: Budget Expenditures for April 2019 totaling \$1,913,649.86

Recommendation: Approve

A motion was made by Mayor Mason, seconded by Bunker, that this file be Approved

CLOSED SESSION

It is the intent that the Waterworks Commission convene in closed session pursuant to Section 19.85(1)(g) to confer concerning strategy with respect to negotiations in which the Waterworks Commission is or is likely to become involved. Open session will follow closed session.

Mayor Mason made a motion, seconded by Bunker, to move the meeting into Closed Session at 4:35 p.m. The motion passed unanimously by a roll call vote.

[0591-19](#)

Subject: Discussion related to a negotiation strategy to be used in future matters - Bill Mielke invited to Meeting

Recommendation: Receive and File

Discussion was held with regard to a negotiation strategy to be used for future matters.

Received and Filed

OPEN SESSION

[0630-19](#)

Subject: Communication from Ruckert-Mielke for Amendment No. 7 for additional work and schedule changes on Highway H and Braun Rd. hydrant relocation

Recommendation: Approve

The General Manager noted that Ruekert-Mielke submitted Amendment No. 7 for additional services and schedule changes needed for Highway H and Braun Rd. hydrant relocation.

A motion was made by Bunker, seconded by Mayor Mason, that this file be Approved

[0631-19](#)

Subject: Proposal from Ruekert-Mielke to prepare a public fire protection application for the Public Service Commission

Recommendation: Approve

The General Manager submitted a proposal from Ruekert-Mielke for preparation of a public fire protection application for the Public Service Commission. He noted that this proposal is in the amount not to exceed \$18,000.00 and recommended approval.

A motion was made by Mayor Mason, seconded by Bunker, that this file be Approved

[0571-19](#)

Subject: Project Reports:

- A) 4th of July Fireworks
- B) Real Estate Easements Acquired
- C) Report on Water Lobby Day
- D) DNR Communication regarding Lead & Copper Optimization

Recommendation: Receive and File

Project reports were given by staff.

Received and Filed

[0614-19](#)

Subject: Approval of the 2018 Audit from Clifton Larson Allen

Recommendation: Approve the Audit Report and forward to the City Finance Director

The General Manager noted that a representative from Clifton Larson Allen was not available for explanation of the 2018 audit, therefore, he summarized the year-end financial statements regarding the audit and answered questions. He recommended approval of the 2018 audit in order to meet the deadline of the City which is July 1.

A motion was made by Bunker, seconded by Mayor Mason, that this file be Approved

[0397-19](#)

Subject: Bid Opening Results on Contract W-19-10, Spring Street Transmission Water Main - Phase 3

Recommendation: Defer

The General Manager requested that this item be deferred.

A motion was made by Mayor Mason, seconded by DeMatthew, that this file be Deferred

[0469-19](#)

Subject: Change Order No. 1 on Contract W-18-11, CTH H Water Main Alterations, Willkomm Excavating & Grading, Inc. (Contractor)

Recommendation: Approve

The Chief of Operations submitted Change Order No. 1 on Contract W-18-11 in the credit amount of \$17,131.09, bringing the total contract amount to \$390,657.91 and recommended approval.

A motion was made by DeMatthew, seconded by Mayor Mason, that this file be Approved

[0621-19](#)

Subject: Change Order No. 1 on Contract W-19-3, 2019 Water Main Replacements - Phase 2

Recommendation: Approve

The Chief of Operations submitted Change Order No. 1 on Contract W-19-3 in the credit amount of \$873.75, bringing the total contract amount to \$248,803.25 and recommended approval.

A motion was made by Mayor Mason, seconded by DeMatthew, that this file be Approved

[0622-19](#)

Subject: Change Order No. 2 on Contract W-19-3, 2019 Water Main Replacements - Phase 2

Recommendation: Approve

The Chief of Operations submitted Change Order No. 2 on Contract W-19-3 in the credit amount of \$3,694.30, bringing the total contract amount to \$245,108.95 and recommended approval.

A motion was made by Mayor Mason, seconded by Bunker, that this file be Approved

[0655-19](#)

Subject: Final Pay Request on Contract W-19-3, 2019 Water Main Replacements - Phase 2

Recommendation: Approve

The Chief of Operations submitted final pay request on Contract W-19-3. He recommended that the work performed by Reesman's Excavating & Grading, Inc. be accepted and final payment be authorized for a total contract amount of \$245,108.95. Further recommend that 2.5% be retained until the Racine works requirement can be analyzed.

A motion was made by Mayor Mason, seconded by Bunker, that this file be Approved

[0572-19](#)

Subject: Proposal from Industrial Roofing Services, Inc. for Comprehensive Roof Management Survey Update of Multiple Water

Utility Buildings

Recommendation: Approve

The Chief of Operations submitted a proposal from Industrial Roofing Services, Inc. (IRS) in the amount of \$10,600.00 for roof management survey update of thirteen Water Utility buildings and recommended approval.

A motion was made by Mayor Mason, seconded by Bunker, that this file be Approved

[0625-19](#)

Subject: Permission to fill various vacancies along with any other subsequent vacancies that may result

Recommendation: Approve

The General Manager noted that there may be two vacancies soon in the Construction Dept. and requested to fill these positions along with any other subsequent vacancies that may result. He also requested authorization to fill vacant positions that may result in the future without having to go through the Commission each time. He stated that City departments do not have to submit requests to fill vacancies prior to hiring. He stated that this would apply to current positions authorized and budgeted for in the Water Utility annual budget. Any new positions or reorganizations would require Commission approval.

A motion was made by Mayor Mason, seconded by DeMatthew, that this file be Approved

Adjournment

There being no further business, the meeting was adjourned at 5:40 p.m.