



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Final

### Police and Fire Commission

*Pat Cafferty  
Prentiss Robbins, Jr.  
Keith Rogers  
Rebecca Strommen  
Robert Turner*

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Monday, September 9, 2019

3:45 PM

City Hall Annex, Room 330

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#### Call To Order

*President Rogers called the meeting to order at 3:52 pm.*

**PRESENT:** 4 - Pat Cafferty, Keith Rogers, Rebecca Strommen and Robert Turner

Also Present:

*Guest - Adam Rogan, Racine Journal Times  
RPD Reps - Chief Art Howell, Lieutenant Steve Wagner  
RFD Reps - Chief Steve Hansen, Asst Chief Mark Polzin, Div Chief Brian Wolf*

#### Approval of Minutes

**Approved**

#### Police & Fire Commission

[1009-19](#)

**Subject:** Communication from PFC President requesting to discuss the Election of Officers

**Deferred**

[1010-19](#)

**Subject:** Communication from PFC President requesting that the Police & Fire Commission determine the month, the day, and the time at which it will meet for the next year.

**Deferred**

#### Fire Department

[0693-19](#)

**Subject:** Communication from the Fire Chief requesting to have the Division Chief of Training and Division Chief of Professional Standards present updated chief officer job descriptions for discussion.

**Approved**

[0987-19](#)

**Subject:** Communication from the Fire Chief presenting a status report update for the fire department.

**Received and Filed**

[0988-19](#)

**Subject:** Communication from the Division Chief of Training presenting a status report update for fire department recruitment.

*Lieutenant John Wanggaard will be retiring September 13, 2019. Chief Hansen respectfully submitted Driver/Operator Paul Dutton to fill the vacancy effective September 14, 2019.*

**Approved**

[0989-19](#)

**Subject:** Communication from the Fire Chief requesting future interview dates for fire department candidates in early to mid October.

*RFD and RPD candidate interviews scheduled for November 2, 2019 beginning at 8:00 am.*

[0990-19](#)

**Subject:** Communication from the Fire Chief requesting approval of Racine Fire Department Standard Operating Procedure change regarding disciplinary action for incomplete or inaccurate Emergency Medical Services, National Fire Incident (NFIRS) reports and Unit Reports.

*Chief Hansen requested to change the operating procedure to add disciplinary actions for Fire Department officers and fill in officers for incomplete or inaccurate Emergency Medical Services, National Fire Incident (NFIRS) Report and Unit Reports.*

**Approved**

## **Police Department**

[1014-19](#)

**Subject:** Communication from RPD Training Unit Lieutenant requesting to discuss Disqualifications for Hiring Process

*More information needed.*

**Deferred**

[1015-19](#)

**Subject:** Communication from RPD Training Unit Lieutenant to discuss Phase 4 - Physical Readiness Test

*Discussion centered around physical readiness standards in preparation for entrance into law enforcement training, the formalization on holding physical testing, and requirements for candidates to receive certificate from GTC certifying their physical fitness to perform job duties. Beginning in 2020, the Physical Readiness Test will be the 1st Phase in the RPD hiring process.*

**Considered as Reported**

**CLOSED SESSION****Approved****Fire Department**[0992-19](#)**Subject:** Communication from the Fire Chief submitting a member for promotion to Lieutenant.

*Driver/Operator Paul Dutton was recommended for promotion to Lieutenant effective 09-14-2019 to fill vacancy from Lieutenant John Wanggaard who retired on 09-13-2019.*

**Approved****Police Department**[1016-19](#)**Subject:** Communication from Chief of Police requesting approval for Racine Police Department Promotions

*The following were recommended for promotion to Investigator:*

*Officer Christopher A.B. Carson*

*Officer Alicia M. Mithchell*

*Officer Mathias R. Zinnen*

*The following were recommended for promotion to Sergeant:*

*Investigator Juan F. Garcia*

*Investigator Justin M. Koepnick*

*Investigator Sarah L. Zupke*

*The following were recommended for promotion to Lieutenant:*

*Sergeant Edward F. Ide*

*Sergeant Adam R. Malacara*

*The following was recommended for promotion to Captain:*

*Lieutenant James M. Zuehlke*

**Approved**[1017-19](#)**Subject:** Communication from the Chief of Police requesting to present the following 2nd & 3rd Quarter RPD Rreports:

A. Gang & Homicide

B. Internal Affairs

C. Personnel

D. Training Unit & Probationary Patrol Officer

**Received and Filed**

**OPEN SESSION**

**Approved**

RFD and RPD Promotions

*All RFD and RPD promotions approved as listed above.*

**Approved**

**Next Meeting Date**

*December 16, 2019 at 3:45 pm.*

**Adjournment**

*Motion made and approved by all to adjourn meeting at 6:11 pm.*

**Approved**