

City of Racine

City Hall 730 Washington Ave. Racine, WI 53403 www.cityofracine.org

Meeting Minutes - Final

Common Council

Alder Jeff Coe
Alder Mollie Jones
Alder John Tate II
Alder Jennifer Levie
Alder Sandy Weidner
Alder Maurice Horton
Alder Q.A. Shakoor II
Alder Trevor Jung
Alder Carrie Glenn
Alder Mary Land
Alder Henry Perez
Alder Natalia Taft
Alder Jason Meekma

Monday, April 20, 2020 7:00 PM City Hall, Room 205

Alder Melissa Lemke

Old Council

A. Call To Order

PRESENT: 14 - Coe, Jones, Tate II, Levie, Weidner, Horton, Shakoor II, Jung, Glenn, Land, Perez, Taft, Meekma and Lemke

B. Pledge of Allegiance To The Flag

Mayor Mason led the Council in the Pledge of Allegiance to the Flag.

C. Approval of Journal of Council Proceedings (Minutes) March 3, 2020

Alder Meekma made a motion to Approve the Minutes, seconded by Alder Shakoor II.

AYES: 15 - Coe, Jones, Tate II, Levie, Weidner, Horton, Shakoor II, Jung, Glenn, Land, Perez, Taft, Meekma, Lemke and Mason

D. Committee Reports

Office of the Mayor Report, Ald. Meekma

<u>0210-20</u> **Subject: (Direct Referral)** Communication sponsored by Mayor Mason submitting the Mayor's Virtual Meeting Attendance and Quorum

proclamation for consideration.

Recommendation of Mayor Mason: That the Common Council ratify

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Mayor Mason's Proclamation, Virtual Meeting Attendance and Quorum, dated April 17, 2020.

Fiscal Note: N/A

A motion was made that this Communication be Approved as Presented. The motion was APPROVED on a Voice Vote in Consent

O196-20 Subject: (Direct Referral) Communication sponsored by Mayor Mason submitting COVID-19 Emergency Declarations, dated March 18, 2020, and April 9, 2020, for consideration.

Recommendation of Mayor Mason: That Common Council ratify Mayor Mason's Proclamations, dated March 18, 2020, and April 9, 2020, declaring a state of emergency to exist within the City of Racine due to the novel coronavirus (COVID-19), and invoking the emergency powers set forth in Wisconsin Statutes section 323.11 and 323.14(4), and Racine Ordinance section 34-1.

Fiscal Note: The fiscal effect of the COVID-19 public health emergency is unknown at this time.

A motion was made that this Communication be Approved as Presented. The motion was APPROVED on a Voice Vote in Consent

Subject: (**Direct Referral**) Communication sponsored by Mayor Mason submitting various policy actions taken pursuant to COVID-19 Emergency Declarations for consideration.

Recommendation of Mayor Mason: That Common Council ratify Mayor Mason's Proclamations, Coronavirus Mitigation Parking Program, dated March 20, 2020, Installment Payment of Property Taxes Due March 31, 2020, dated March 20, 2020, Suspension of Household Bulky Waste Collection, dated April 1, 2020, and April 7, 20-20, Election procedures, dated April 6, 2020.

Fiscal Note: The fiscal effect of the COVID-19 public health emergency is unknown at this time. There will be a loss of revenue related to the Coronavirus Mitigation Parking Program.

A motion was made that this Communication be Approved as Presented. The motion was APPROVED on a Voice Vote in Consent

Subject: (Direct Referral) Communication sponsored by Mayor Mason submitting the Small Business Emergency Fund effected pursuant to COVID-19 Emergency Declarations for consideration.

Recommendation of Mayor Mason: That Common Council ratify Mayor Mason's Proclamation, Small Business Emergency Fund, dated

0198-20

0199-20

March 20, 2020, and the loans made thereunder, specifically:

SBEAF-01 - Beacon Hospitality, Inc. - \$15,000

SBEAF-02 - JTS Catering, LLC - \$15,000

SBEAF-03 - Chit Chaat - \$15,000

SBEAF-04 - Divino Gelato Café, Ltd. - \$14,000

SBEAF-05 - Fairwinds Canvas, LLC. - \$15,000

SBEAF-06 - Gibson Promotions, LLC - \$10,800

SBEAF-07 - Innovative Dynamics Networks - \$15,000

SBEAF-08 - Kiernan and Laitinen Heating and Air

Conditioning, Inc. - \$15,000

SBEAF-09 - Lush Life, LLC. - \$14,820

SBEAF-10 - Dan Takerian, Inc. - \$15,000

SBEAF-11 - McAuliffe Productions, LLC - \$9,729

SBEAF-12 - Unique 1 North, LLC - \$10,995

SBEAF-13 - Olde Madrid - \$15,000

SBEAF-14 - R&K Kong, LLC - \$14,450

SBEAF-15 - RG Natural Babies, LLC - \$15,000

SBEAF-16 - Sticky Rice, LLC - \$15,000

SBEAF-17 - Varitay Studios - \$9,706

SBEAF-18 - Yogi's Pud'n, LLC - \$15,000

Fiscal Note: The Small Business Emergency Fund is a forgivable loan program created for businesses under distress from the recession caused by the COVID-19 pandemic, funded by redirecting \$250,000 provided by the U.S. Department of Housing and Urban Development 2020 Micro Fund Program.

A motion was made by Alder Weidner, Seconded by Alder Land, that the item be amended to Lush Life LLC in the amount of \$14,820.00 and remove the duplicate entry for Beacon Hospitality. The AMENDMENT pass by the following vote:

AYES: 14 - Coe, Jones, Tate II, Levie, Weidner, Horton, Shakoor II, Jung, Glenn, Land, Perez, Taft, Meekma and Lemke

A motion was made by Alder Jung, seconded by Alder Perez, that this Communication be Adopted As Amended. The motion PASSED by the following vote:

AYES: 14 - Coe, Jones, Tate II, Levie, Weidner, Horton, Shakoor II, Jung, Glenn, Land, Perez, Taft, Meekma and Lemke

Subject: (**Direct Referral**) Communication sponsored by Mayor Mason submitting City employee policy actions taken pursuant to COVID-19 Emergency Declarations for consideration.

Recommendation of Mayor Mason: That Common Council ratify

0200-20

Mayor Mason's Proclamations, Coronavirus (COVID-19) Temporary Emergency Policy, dated March 18, 2020, Families First Coronavirus Response Act Policy, dated March 31, 2020, and April 7, 2020, Employee Election-Worker Casual Time Policy, dated April 6, 2020.

Fiscal Note: The fiscal effect of the COVID-19 public health emergency is unknown at this time. The cost for the Families First Coronavirus Response Act Policy will depend upon sick leave and EFMLA time taken by employees. Incidental costs may be incurred under the Employee Election-Worker Casual Time Policy for costs related to employees being granted additional time off.

A motion was made that this Communication be Approved as Presented. The motion was APPROVED on a Voice Vote in Consent

0201-20

Subject: (Direct Referral) Communication sponsored by Mayor Mason submitting various City-business actions taken pursuant to COVID-19 Emergency Declarations for consideration.

Recommendation of Mayor Mason: That Common Council ratify Mayor Mason's Proclamations, as set forth, below:

March 23, 2020 - Items from March 17, 2020, Common Council meeting agenda

Agenda No. 0117-20 - Approve Rapeta Properties LLC liquor license

Agenda No. 0118-20 - Approve KW Investments LLC liquor license

Agenda No. 0119-20 - Approve The Void Bar LLC liquor license

Agenda No. 0124-20 - Approve Federal Transit
Administration Low or No Emission Vehicle Program grant
application

Agenda No. 0125-20 - Approve Wisconsin Transit Capital Assistance Grant Program (VW Mitigation Program) grant application

Agenda No. 0148-20 - Approve Cooperative Internship Site Agreement with Bryant & Stratton College

Agenda No. 0157-20 - Approve American Transmission Company LLC settlement and release

Agenda No. 0158-20 - Support WisDOT Tap Grant for West Bluff Overlook application

Agenda No. 0159-20 - Approve Bid for Central Heating Plant Chimney Demolition (awarded to Azarian Wrecking, LLC)

Agenda No. 0160-20 - Approve Bid for Horlick Athletic

Field Football Turf Installation (awarded to Buteyn-Peterson Construction Company, Inc.)

Agenda No. 0161-20 - Approve Municipal Judge Weber's recommendations for RENTS ordinances violation deposit schedule

March 30, 2020 - Approve Medical College of Wisconsin Advancing a Healthier Wisconsin Grant application and acceptance

March 30, 2020 - Approve Lease with AW Oakes, Inc. (660 square feet office space at City Annex)

April 2, 2020 - Approve Conditional Use Permit for Building Waters, Inc., 3811 21st Street (building materials storage business)

April 2, 2020 - Approve Conditional Use Permit for Bradley and Michelle Hardy, 2925 Rapids Drive (Grandma's Home Away from Home Daycare)

Fiscal Note: The fiscal effect of the actions taken on March 23, 2020, to approve matters on the March 17, 2020, Common Council agenda were set forth in full on that agenda.

The fiscal effect of the Advancing a Healthier Wisconsin Grant is that the City is requesting \$881,500 to support necessary public health and first responder overtime and staffing costs due to the COVID-19 crisis, public communications infrastructure to inform and update residents about the virus and risk-reduction strategies, purchase of needed protective equipment and supplies, translation of key prevention materials into Spanish, and printing and postage costs to mail important information to residents about the virus and how to prevent the spread of it in our community. There is no City match.

The fiscal effect of the A.W. Oakes, Inc., lease is that the lease will generate a total annual revenue of approximately \$5,586.00.

Except for staff time involved in processing permit documentation, there is no fiscal effect to the Building Waters, Inc., and the Grandma's Home Away from Home Daycare conditional use permits.

Alder Weidner requested that item 0201-20 containing item 0161-20 be considered separately.

A motion was made by Alder Meekma, seconded by Alder Taft, that this Communication be Approved. The motion PASSED by the following vote:

AYES: 12 - Coe, Jones, Tate II, Levie, Horton, Shakoor II, Jung, Land, Perez, Taft, Meekma and Lemke

NOES: 2 - Weidner and Glenn

0209-20

Subject: (Direct Referral) Communication sponsored by Mayor Mason submitting an additional Small Business Emergency Fund for consideration.

Recommendation of Mayor Mason: That the Common Council approve an additional Small Business Emergency Fund.

Fiscal Note: The Small Business Emergency Fund is a forgivable loan program created for businesses under distress from the recession caused by the COVID-19 pandemic, funded by the City with \$650,000. \$500,000 is available from the Sanitary Sewer Surcharge Fund, Account 40101 52420. \$150,000 is available from the Room Tax Fund, Account Number 22860 52460.

A motion was made that this Communication be Approved as Presented. The motion was APPROVED on a Voice Vote in Consent

0189-20

Subject: (Direct Referral) Communication sponsored by Mayor Mason, President of the Common Council Alder Meekma, Alder Coe,, Alder Land, Alder Jones, Alder Perez, and Alder Weidner submitting the matter of an extension of the employment contract for the City Administrator for consideration.

Recommendation of Mayor Mason: That the term of the City Administrator's employment contract be extended through August 23, 2020, with all other terms of such contract remaining unchanged, and that the Mayor and City Clerk be authorized and directed to execute such agreement.

Fiscal Note: There is no budget amendment necessary. The City Administrator's salary was approved in the 2020 City of Racine Budget.

Alder Weidner requested that item 0189-20 be considered separately.

A motion was made by Alder Weidner, seconded by Alder Land, that this Communication be Amended to increase the City Administrator's pay for the last 4 months of his contract to match the increase of the other administrative managers over the past three years. This equates to roughly 6% or roughly \$2,700.00. The motion PASSED by the following vote:

AYES: 14 - Coe, Jones, Tate II, Levie, Weidner, Horton, Shakoor II, Jung, Glenn, Land, Perez, Taft, Meekma and Lemke

A motion was made by Alder Jung, seconded by Alder Weidner, that this Communication be Adopted as Amended. The motion PASSED by the following vote:

AYES: 14 - Coe, Jones, Tate II, Levie, Weidner, Horton, Shakoor II, Jung, Glenn, Land, Perez, Taft, Meekma and Lemke

0190-20

Subject: (**Direct Referral**) Communication sponsored by Mayor Mason submitting the matter of an extension of the Racine Zoological Gardens Operating Agreement for consideration.

Recommendation of Mayor Mason: That the term of the Operating Agreement for the Racine Zoological Gardens between the City of Racine and the Racine Zoological Society, Inc., be extended through December 31, 2020, requiring compliance with the majority City of Racine resident board member requirement, and with all other terms of such contract remaining unchanged, and that the Mayor and City Clerk be authorized and directed to execute such agreement.

Fiscal Note: There is no budget amendment necessary. The City's zoo subsidy was approved in the 2020 City of Racine Budget.

A motion was made that this Communication be Approved as Presented. The motion was APPROVED on a Voice Vote in Consent

0191-20

Subject: (**Direct Referral**) Communication sponsored by Mayor Mason submitting the matter of an extension of the VenuWorks Management Agreement for consideration.

Recommendation of Mayor Mason: That the term of the Management Agreement for the for the ongoing management, operations, and marketing of Festival Hall, Festival Park, and Memorial Hall between the City of Racine and VenuWorks of Racine, LLC, be extended through December 31, 2020, and that the Mayor and City Clerk be authorized and directed to execute such agreement.

Fiscal Note: There is no budget amendment necessary. The City's expense for the management, operations, and marketing of Festival Hall, Festival Park, and Memorial Hall was approved in the 2020 City of Racine Budget.

A motion was made that this Communication be Approved as Presented. The motion was APPROVED on a Voice Vote in Consent

0192-20

Subject: (Direct Referral) Communication sponsored by Mayor Mason submitting the matter of an agreement with Property Registration Champions, LLC, dba ProChamps, for mortgage foreclosure property registration, for consideration.

Recommendation of Mayor Mason: That the agreement with Property Registration Champions, LLC, dba ProChamps, for mortgage

foreclosure property registration be approved, and that the Mayor and City Clerk be authorized and directed to execute such agreement.

Fiscal Note: There is no budget amendment necessary. The costs for ProChamps's services will come from the fees paid by lender/mortgagee or agent for foreclosed property registration. The schedule for the payment of such fees was approved in the 2020 City of Racine Budget.

A motion was made by Alder Meekma, seconded by Alder Tate II, that this Communication be Approved. The motion PASSED by the following vote:

AYES: 12 - Coe, Jones, Tate II, Levie, Horton, Shakoor II, Jung, Land, Perez, Taft, Meekma and Lemke

NOES: 2 - Weidner and Glenn

0194-20

Subject: (Direct Referral) Communication sponsored by Mayor Mason, on behlaf of the request by Alder Tate II, on behalf of the Department of Public Works, submitting a final payments:

Contract 20180077, Boiler Ventilation-Central Heating Plant, Mared Mechanical Contractors Corporation, contractor.

Contract 20190014, PS-Racine Pavement Inspection, AECOM, contractor

Contract 20190061, PS-2019 Racine Illicit Discharge Detection and Elimination Services, AECOM, contractor

Recommendation of Mayor Mason: That the work done by:

Mared Mechanical Contractors Corporation, under Contract 20180077, Boiler Ventilation-Central Heating Plant, be accepted and final payment authorized for a total contract amount of \$146,725.00. Final Payment to include retainage, if any.

AECOM under Contract 20190014, PS-Racine Pavement Inspection, be accepted and final payment authorized for a total contract amount of \$83,966.12. Final Payment to include retainage, if any.

AECOM, under Contract 20190061, PS-2019 Racine Illicit Discharge Detection and Elimination Services, be accepted and final payment authorized for a total contract amount of \$18,086.15. Final Payment to include retainage, if any.

Fiscal Note: Contract 20180077 was authorized under Resolution 0265-18, dated August 21, 2018. Account Number 45040-57200.

Contract 20190014 was authorized under Resolution 0008-19, dated January 15, 2019, Account Number 14002-52100.

Contract 20190061 was authorized under Resolution 0548-19, dated May 21, 2019. Account Number 60484-52160

A motion was made that this Communication be Approved as Presented. The motion was APPROVED on a Voice Vote in Consent

0195-20

Subject: (Direct Referral) Communication sponsored by Mayor Mason on behalf of the Sustainability and Conservation Coordinator requesting to extend existing contracts with UW-Extension and HGA through June 23rd, to reflect an extension granted by the Office for Energy Innovation and the Public Services Commission pertaining to the Energy Innovation Grant Program.

Recommendation of Mayor Mason: Extend existing contracts with UW-Extension and HGA through June 23rd, to reflect an extension granted by the Office for Energy Innovation and the Public Services Commission pertaining to the Energy Innovation Grant Program.

Fiscal Note: N/A

A motion was made that this Communication be Approved as Presented. The motion was APPROVED on a Voice Vote in Consent

0202-20

Subject: (Direct Referral) Communication sponsored by Mayor Mason, on behalf of Alder Tate II, on behalf of the Department of Public Works, submitting the following contract for approval:

Contract 20200028 - Tyler-Domer Community Center HVAC Replacement

Recommendation of Mayor Mason: That that the bid for Contract 20200028 - Tyler-Domer Community Center HVAC Replacement, be awarded to Southport Engineered Systems, LLC., at its base bid price of \$144,800.00 and alternate bid of \$10,900.00 for a total of \$155,700.00, it being the lowest responsible bidder.

Fiscal Note: Funding for this work is available in Account Number 45040-57200 - Building Improvements.

A motion was made that this Communication be Approved as Presented. The motion was APPROVED on a Voice Vote in Consent

0203-20

Subject: (**Direct Referral**) Communication sponsored by Mayor Mason, on behalf of Alder Tate II, on behalf of the Department of Public Works, submitting the following contract for approval:

Contract 20200021 - City Hall Parking Lot Reconstruction & Tunnel Waterproofing

Recommendation of Mayor Mason: That that the bid for Contract 20200021 - City Hall Parking Lot Reconstruction & Tunnel Waterproofing, be awarded to A. W. Oakes, & Son, Inc., at its bid price of \$429,332.00, it being the lowest responsible bidder.

Fiscal Note: Funding for this work is available in Account Number 45040-57200 - Building Improvements.

A motion was made that this Communication be Approved as Presented. The motion was APPROVED on a Voice Vote in Consent

O204-20 Subject: (Direct Referral) Communication sponsored by Mayor Mason, on behalf of Alder Tate II, on behalf of the Department of Public Works, submitting the following contract for approval:

Contract 20200010 - Concrete Reconstructio

Recommendation of Mayor Mason: That that the bid for Contract 20200010 - Concrete Reconstruction, be awarded to Zignego Company Inc., at its bid price of \$1,382,276.27, it being the lowest responsible bidder.

Fiscal Note: Funds to defray the cost of this Public Works Department project be appropriated from the following Account Numbers:

\$ 845,370.27 - Org-Object 45040-57500, DPW Paving \$ 297,716.18 - Org-Object 60484-57570, Storm Sewers \$ 131,402.65 - Org-Object 22640-57560, Sanitary Sewers \$ 81,273.52 - Org-Object 45040-57530, Sidewalk Replacement \$ 26,513.65 - Org-Object 45010-59700, MIS Conduit

Systems \$1,382,276.27 - Total

A motion was made that this Communication be Approved as Presented. The motion was APPROVED on a Voice Vote in Consent

Subject: (Direct Referral) Communication sponsored by Mayor Mason, on behalf of Alder Tate II, on behalf of the Department of Public Works, submitting the following contract for approval:

Contract 20200009 - 21st Street Concrete Reconstruct

City of Racine

0205-20

Recommendation of Mayor Mason: That the bid for Contract 20200009 - 21st Street Concrete Reconstruct, be awarded to Zignego Company Inc., at its bid price of \$888,431.48, it being the lowest responsible bidder.

Fiscal Note: Funds to defray the cost of this Public Works Department project be appropriated from the following Account Numbers:

\$567,111.68 - Org-Object 45040-57500, Concrete Paving - Misc. Locations \$171,079.32 - Org-Object 60484-57570, Storm Sewers \$59,183.51 - Org-Object 22640-57560, Sanitary Sewers \$49,256.87 - Org-Object 45040-57515, Sidewalk Replacement \$41,800.10 - Org-Object 45010-59700, MIS Conduit Systems \$888,431.48 - Total

A motion was made that this Communication be Approved as Presented. The motion was APPROVED on a Voice Vote in Consent

0206-20

Subject: (**Direct Referral**) Communication sponsored by Mayor Mason, on behalf of Alder Tate II, on behalf of the Department of Public Works, submitting the following contract for approval:

Contract 20200004 - 2020 City Resurfacing-North Side

Recommendation of Mayor Mason: That the bid for Contract 20200004 - 2020 City Resurfacing-North Side, be awarded to Payne & Dolan, Inc., at its bid price of \$876,629.35, it being the lowest responsible bidder.

Fiscal Note: Funds to defray the cost of this Public Works Department project be appropriated from the following Account Numbers:

\$428,193.35 - Org-Object 45040-57500, Asphalt
Resurfacing
\$408,985.00 - Org-Object 60484-57570, Storm Sewers
\$ 34,385.00 - Org-Object 22640-57560, Sanitary Sewers
\$ 3,346.00 - Org-Object 45040-57515, Crosswalk
Ramps
\$ 1,720.00 - Org-Object 45040-57515, Sidewalk
Replacement
\$876,629.35 - Total

A motion was made that this Communication be Approved as Presented. The motion was APPROVED on a Voice Vote in Consent

0207-20

Subject: (Direct Referral) Communication from Mayor Mason presenting a request on behalf of the fire department to apply for and if awarded accept the FEMA 2019 Assistance to Firefighters Grant in the amount of \$956,000.

Recommendation of Mayor Mason: To approve applying for and if awarded accept the FEMA 2019 Assistance to Firefighters Grant in the amount of \$956,000.

Fiscal Note: Replacement of Fire Engine 5 - \$525,000, Replacement of Paramedic Defibrillators - \$280,000, Replacement of firefighting personal protective clothing - \$100,000, Purchasing additional heavy duty washer/extractor machines for cleaning firefighting clothing - \$51,000. Grant Control Number is 00294.

There is a local 10% hard match which will be covered from the following accounts: 45030-57310, 45130-57300 and 45130-53240.

A motion was made that this Communication be Approved as Presented. The motion was APPROVED on a Voice Vote in Consent

0208-20

Subject: (Direct Referral) Communication from Mayor Mason presenting a request on behalf of the fire department requesting permission for the Mayor to sign and accept reimbursement for the 2020-HRER-01-11933 Hazardous Materials Response System equipment grant for 2020 in the amount of \$4,220.48 from Wisconsin Emergency Management - Department of Military Affairs.

Recommendation of Mayor Mason: To approve and accept reimbursement for the 2020-HRER-01-11933 Hazardous Materials Response System equipment grant for 2020 in the amount of \$4,220.48 from Wisconsin Emergency Management - Department of Military Affairs.

Fiscal Note: No levy dollars are utilized for this grant. The \$4,220.48 is reimbursement for expenditures made by the fire department.

A motion was made that this Communication be Approved as Presented. The motion was APPROVED on a Voice Vote in Consent

E. Council Vote on Consent Agenda Items (Communications, Committee Reports, Resolutions)

A motion was made by Alder Meekma, seconded by Alder Tate II, that this be considered as reported by the following vote:

AYES: 14 - Coe, Jones, Tate II, Levie, Weidner, Horton, Shakoor II, Jung, Glenn, Land, Perez, Taft, Meekma and Lemke

H. Common Council Announcements

Announcements are limited to recognition of City residents and employees, memorials, and non-political community events. Discussion of matters related to governmental business is prohibited.

Public Comment

The following members of the public submitted written comments to the City Clerk:

Renee Itzenhuiser Terry McCarthy Mercedes Dzindzeleta

G. Adjourn

Alder Shakoor II made a motion to adjourn at 9:12PM. The next scheduled meeting of the Council is Tuesday, April 21st, 2020.

ATTEST: TARA COOLIDGE, CITY CLERK