



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Draft

Common Council

Alder Jeff Coe
Alder Mollie Jones
Alder John Tate II
Alder Edwin Santiago Jr
Alder Jennifer Levie
Alder Jeffrey Peterson
Alder Maurice Horton
Alder Marcus West
Alder Trevor Jung
Alder Carrie Glenn
Alder Mary Land
Alder Henry Perez
Alder Natalia Taft
Alder Jason Meekma
Alder Melissa Lemke

Tuesday, October 6, 2020

7:00 PM

Virtually

A. Call To Order

PRESENT: 13 - Coe, Jones, Tate II, Santiago Jr, Levie, Peterson, West, Jung, Land, Perez, Taft, Meekma and Lemke
EXCUSED: 2 - Horton and Glenn

B. Pledge of Allegiance To The Flag

Mayor Mason led the Council in the Pledge of Allegiance.

C. Approval of Journal of Council Proceedings September 15, 2020

Alder Coe made a motion to Approve the Minutes, seconded by Alder Land.

AYES: 13 - Coe, Jones, Tate II, Santiago Jr, Levie, Peterson, West, Jung, Land, Perez, Taft, Meekma and Lemke

EXCUSED: 2 - Horton and Glenn

D. Proclamations

[0698-20](#)

Subject: Mental Health Awareness Month

[0699-20](#)

Subject: Red Apply National Blue Ribbon Award

[0700-20](#)

Subject: Hispanic Heritage Month

E. Committee Reports

Finance and Personnel Committee Report, by Ald. Taft

[0574-20](#)

Subject: Request for the General Manager of the Water Utility to be named the authorized representative for Private Lead Service Line (LSL) Replacement Program Application

Recommendation of the Waterworks Commission on 09/15/20:

Approve

Recommendation of the Finance and Personnel Committee on 09-21-2020: To approve.

Fiscal Note: The Financial Assistance Agreement FAA will make available approximately \$400,000 in a principal forgiveness loan for lead service lateral replacements.

A motion was made that this Communication be Approved as Presented. The motion was APPROVED on a Voice Vote in Consent.

[0606-20](#)

Subject: Communication from the General Manager requesting permission for the City of Racine to sign certain permit applications and documents pertaining to City owned lands known as PIN 151032321010010

Recommendation: Approve

Recommendation of the Finance and Personnel Committee on 09-21-2020: Authorize the Mayor, on behalf of the City of Racine, to enter into a mutually agreeable access agreement with CNH to allow to enter the City's property adjacent to CNH's property south of the Wastewater Treatment Plant for the purposes of environmental assessment and remediation activities, authorize the Mayor to sign a Stormwater Permit Application as to the City's property adjacent to CNH's property south of the Wastewater Treatment Plant and designate the Mayor as the City official for CNH's Chapter NR 718 application for contaminated soils removed from the City's bluff property for placement on the CNH property.

Fiscal Note: N/A

A motion was made that this Communication be Approved as Presented. The motion was APPROVED on a Voice Vote in Consent.

[0608-20](#)

Subject: Communication sponsored by Alder Taft on behalf of the Purchasing Agent requesting permission to purchase two Fast-Fare

Revolutionary Fareboxes.

Recommendation of the Finance and Personnel Committee on 09-21-2020: To approve the purchase of two Fast-Fare Revolutionary Fareboxes from Genfare Division of SPX Corporation, at their price of \$16,692.56 per Farebox.

Fiscal Note: Funding for this project is available in account 60282011 57310 82004 Transit - Equipment Vehicles.

A motion was made that this Communication be Approved as Presented. The motion was APPROVED on a Voice Vote in Consent.

[0609-20](#)

Subject: Communication sponsored by Alder Taft on behalf of the Purchasing Agent submitting Bid Results of Official Notice #8 2020 Janitorial Services - Parks, Recreation & Cultural Services.

Recommendation of the Finance and Personnel Committee on 09-21-2020: To approve the two year contract for Official Notice #8-2020 Janitorial Services - Parks, Recreation & Cultural Services be awarded to Cleanco Racine Inc., at their bid price of \$283,835.91 they being the lowest responsive, responsible bidder.

Staff Recommendation to the Finance and Personnel Committee on 10-12-2020: To approve the two year contract for Official Notice #8-2020 Janitorial Services - Parks, Recreation & Cultural Services be awarded to Cleanco Racine Inc., at their bid price of \$283,835.91 they being the lowest responsive responsible bidder.

Fiscal Note: Funding for this project is available in accounts

1500214	52200	Chvz - Contracted Services
1500215	52200	Hmnl - Contracted Services
1500216	52200	King - Contracted Services
1500217	52200	Brnt - Contracted Services
1500218	52200	Tyler - Contracted Services
22450	52200	Cemetery - Contracted
Services		
15003	52200	Parks - Contracted Services

Referred to Finance and Personnel Committee

AYES: 13 - Coe, Jones, Tate II, Santiago Jr, Levie, Peterson, West, Jung, Land, Perez, Taft, Meekma and Lemke

EXCUSED: 2 - Horton and Glenn

[0610-20](#)

Subject: Communication sponsored by Alder Taft on behalf of the Purchasing Agent submitting Bid Results of Official Notice #7-2020 Janitorial Services - Building Complex.

Recommendation of the Finance and Personnel Committee on 09-21-2020: To approve the two year contract for Official Notice #7-2020 Janitorial Services - Building Complex be awarded to Cleanco Racine Inc., at their bid price of \$303,225.00 they being the lowest responsive, responsible bidder.

Fiscal Note: Funding for this project is available in accounts 70240 52200 Contracted Services and 70040 52200 Contracted Services.

A motion was made that this Communication be Approved as Presented. The motion was APPROVED on a Voice Vote in Consent.

[0611-20](#)

Subject: Communication sponsored by Alder Lemke requesting permission for the Mayor and City Clerk to enter into a Contract Agreement and to accept additional funding in the amount of \$86,101.00 from the State of Wisconsin Department of Health Services, Division of Public Health for Bioterrorism Preparedness. The funds will be used to enhance Wisconsin's ability to rapidly mobilize, surge, and respond to public health emergencies identified by CDC. (Grant control numbers 00275 - BioTerrorism Preparedness/CRI (City Readiness Initiative) \$23,704. 00276 - Bioterrorism Focus Planning (PHEP) \$62,397)

Recommendation of the Finance and Personnel Committee on 09-21-2020: That the Mayor and City Clerk be authorized to enter into a contract agreement and accept additional funding in the amount of \$86,101.00 from the State of Wisconsin Department of Health Services, Division of Public Health for Bioterrorism Preparedness.

Fiscal Note: No City Match is required.

A motion was made that this Communication be Approved as Presented. The motion was APPROVED on a Voice Vote in Consent.

[0618-20](#)

Subject: Communication sponsored by Alder Taft, on behalf of the City Attorney's Office, submitting the claim of Allen Mierisch for consideration for disallowance.

Recommendation of the Finance and Personnel Committee on 09-21-2020: That the claim of Allen Mierisch be disallowed.

Fiscal Note: N/A

A motion was made that this Claim be Denied as Presented. The motion was APPROVED on a Voice Vote in Consent.

[0619-20](#)

Subject: Communication sponsored by Alder Taft on behalf of the City Attorney's office, submitting the claim of Gregory Nielson for consideration for disallowance.

Recommendation of the Finance and Personnel Committee on 09-21-2020: That the claim of Gregory Nielson be disallowed.

Fiscal Note: N/A

A motion was made that this Claim be Denied as Presented. The motion was APPROVED on a Voice Vote in Consent.

[0620-20](#)

Subject: Communication requesting approval of a draft resolution supporting a grant application for \$250,000 from the Wisconsin Economic Development Corporation Community Development Investment (WEDC CDI) Grant Program for J. Jeffers & Co. for the redevelopment of the former Horlick-Haban property at 2200 Northwestern Avenue.

Recommendation of the Finance and Personnel Committee on 09-21-2020: That the draft resolution be approved and a final resolution adopted supporting a grant application for \$250,000 from the WEDC CDI Grant Program for the redevelopment of the former Horlick-Haban property at 2200 Northwestern Avenue. The resolution would allow the Mayor and City Clerk/Treasurer, or their designee, to sign the grant application and receive the grant on behalf of J. Jeffers & Co.

Fiscal Note: The grant control number is 00340. The grant does not require a local match, but does require a local resolution of support.

A motion was made that this Communication be Approved as Presented. The motion was APPROVED on a Voice Vote in Consent.

[0646-20](#)

Subject: Communication sponsored by Alder Taft presenting a request on behalf of the Assessor's Office to acquire a Computer Assisted Mass Appraisal (CAMA) software.

Recommendation of the Finance and Personnel Committee on 09-21-2020: To approve the purchase of the Computer assisted Mass Appraisal Software, direct the Purchasing Agent to negotiate with Assessment Technologies for the acquisition of Market Drive CAMA Software, and to authorize the Mayor and City Clerk to enter into an agreement with Assessment Technologies for the purchase of Computer Assisted Mass Appraisal Software (CAMA).

Fiscal Note: Funds for this expenditure are available in 2021 Capital Plan, however, due to timing concerns that full implementation of the software must be complete by October 1, 2021, we would like to ask to enter into a contract in the last quarter of 2020 so that work can begin right after the budget is passed in November of 2020. Payments will not be made to the vendor until after the 2021 budget is passed.

A motion was made that this Communication be Approved as Presented. The motion was APPROVED on a Voice Vote in Consent.

[0648-20](#)

Subject: Communication sponsored by Alder Taft, on behalf of the City Clerk requesting to purchase and sole source COVID-19 polling station barriers from Mashak Engineering Solutions.

Recommendation of the Finance and Personnel Committee on 09-21-2020: That the City Clerk be authorized to purchase and sole source COVID-19 polling station barriers from Mashak Engineering Solutions.

Fiscal Note: Funds to be allocated from the Center for Tech and Civic Life Grant in the amount of \$47,752.80.

A motion was made that this Communication be Approved as Presented. The motion was APPROVED on a Voice Vote in Consent.

Public Works and Services Committee, by Ald. Jones

[0638-20](#)

Subject: Communication sponsored by Alder Jones, on behalf of the Assistant Commissioner of Public Works/Operations submitting bid results for salt for ice control during the 2020-2021 Winter Season

Recommendation of the Public Works and Service Committee on 9-22-20: That the bid of Compass Minerals America, Inc. for the purchase of 7,000 tons (more or less) of road salt for ice control for the 2020-2021 winter season be accepted at their bid price of \$69.93 per ton delivered, they being the lowest responsible bidder.

Fiscal Note: Funding for this purchase is available in Org-Obj 14010-53200, Snow and Ice Control Work Supplies.

A motion was made that this Communication be Approved as Presented. The motion was APPROVED on a Voice Vote in Consent.

[0639-20](#)

Subject: Communication sponsored by Alder Jones, on behalf of the Assistant Commissioner of Public Works / Operations, submitting an agreement for Contract 20200072, Professional Services - Comprehensive Facilities Condition Assessment, The Concord Group, Consultant.

Recommendation of the Public Works and Service Committee on 9-22-20: That the Mayor and City Clerk be authorized and directed to enter into a professional services agreement with The Concord Group, on Contract 20200072, Professional Services - Comprehensive Facilities Condition Assessment.

Fiscal Note: The agreement with The Concord Group is in the not-to-exceed amount of \$194,000 with funding available in Org-Object 45040 57200, City Wide Building Analysis.

A motion was made that this Communication be Approved as Presented. The motion was APPROVED on a Voice Vote in Consent.

[0640-20](#)

Subject: Communication sponsored by Alder Jones, on behalf of the Assistant Commissioner of Public Works/Operations submitting final payment on Contract 20190039, Professional Services - Comprehensive Energy Plan, HGA, Consultant.

Recommendation of the Public Works and Service Committee on 9-22-20: That the professional services provided on Contract 20190039, Professional Services - Comprehensive Energy Plan, be approved and final payment authorized for a total contract amount of \$50,000.

Fiscal Note: Contract was authorized under Resolution 1346-18, dated January 08, 2019.

A motion was made that this Communication be Approved as Presented. The motion was APPROVED on a Voice Vote in Consent.

[0641-20](#)

Subject: Communication sponsored by Alder Tate II, requesting a preliminary resolution for paving of the (NS) alley bounded by Taylor Avenue to Kearny Avenue, Meachem Street to Twentieth Street, and is the western (NS) leg of the alley in this block.

Recommendation of the Public Works and Service Committee on 9-22-20: That a preliminary resolution be introduced for the paving of the

(NS) alley bounded by Taylor Avenue to Kearny Avenue, Meachem Street to Twentieth Street.

Fiscal Note: This is an assessable alley project and, therefore, all costs will be paid by the abutting property owners.

A motion was made that this Communication be Approved as Presented. The motion was APPROVED on a Voice Vote in Consent.

[0642-20](#)

Subject: Communication sponsored by Alder Jones, on behalf of the Interim City Engineer, submitting Underground Utility Locate Services Results and Award Proposals.

Recommendation of the Public Works and Service Committee:

That the Purchasing Agent be authorized and directed to enter into an agreement, from January 1, 2021 through December 31, 2021, with Precise Underground Marking Corporation, to provide underground facility locating services for the City-owned fiber optic and electrical systems with a per ticket price of:

Pre-Screen	\$12.32/each
Locates	\$15.77/each
Site Visit	\$15.77/each
Emergency (During Business Hours)	\$26.58/each
Emergency (After Business Hours)	\$53.74/each
Projects	\$26.58/hour

Further recommends that this agreement may be renewed for four (4) one-year extensions provided the contractor and the City are in mutual agreement.

Fiscal Note: Estimated contract amount is \$90,000 with funding available in Org-Object 14012-52100, Street Lighting-Professional Services.

A motion was made that this Communication be Approved as Presented. The motion was APPROVED on a Voice Vote in Consent.

[0643-20](#)

Subject: Communication sponsored by Alder Jones, on behalf of the Commissioner of Public Works requesting approval of the Transportation Project Plat and Relocation Order for State Project ID: 2703-00-02, West Sixth Street Project.

Recommendation of the Public Works and Service Committee on

09-22-20: That the Transportation Project Plat and Relocation Order for State Project ID: 2703-22-02, West 6th Street, be approved, and the City Attorney be authorized to take all steps necessary for acquisition of property.

Fiscal Note: Funding for the fees and acquisition of these properties is available in Account 45040-57545-40003, Bridges - State.

A motion was made that this Communication be Approved as Presented. The motion was APPROVED on a Voice Vote in Consent.

Public Safety and Licensing Committee Report, by Ald. Coe

[0617-20](#)

Subject: Communication sponsored by Alder Coe submitting an application for Public Passenger Business License, Tarianne Umar DBA Racine Taxi, Tarianne Umar, Owner.

Recommendation of the Public Safety and Licensing Committee on 09-22-2020: That the application for Public Passenger Business License, Tarianne Umar DBA Racine Taxi, Tarianne Umar, Owner, be Approved.

Fiscal Note: N/A

A motion was made that this Communication be Approved as Presented. The motion was APPROVED on a Voice Vote in Consent.

[0622-20](#)

Subject: Communication sponsored by Alder Coe submitting an application for a Premise Description Change, for KW Investments Inc. DBA Double Vision, located at 3101 Douglas Ave, Wendy Coey, Agent. (7th District)

Recommendation of the Public Safety and Licensing Committee on 09-22-2020: That the application for a Premise Description Change, for KW Investments Inc. DBA Double Vision, located at 3101 Douglas Ave, Wendy Coey, Agent. (7th District), be Approved.

Fiscal Note: N/A

A motion was made that this Communication be Approved as Presented. The motion was APPROVED on a Voice Vote in Consent.

Planning Heritage and Design Committee, by Ald. Jung

[0635-20](#)

Subject: Request by Rosie Olle of Michael's Signs, agent for Heating and Cooling Solutions, for consideration of a conditional use permit to operate an electronic message sign at 2430 Lathrop Avenue. (PHDC-20)

Recommendation of the Planning, Heritage, and Design Commission on 9-23-2020: That the request by Rosie Olle of Michael's Signs, agent for Heating and Cooling Solutions, for consideration of a

conditional use permit to operate an electronic message sign at 2430 Lathrop Avenue be deferred so staff can review underlying issues with the current conditional use permit.

Fiscal Note: N/A

A motion was made that this Communication be Approved as Presented. The motion was APPROVED on a Voice Vote in Consent.

[0636-20](#)

Subject: Request by Jodie Ruffalo of Woof Gang Rescue Inc. for consideration of a conditional use permit to operate a dog rescue intake facility at 1906 Melvin Avenue. (PHDC-20)

Recommendation of the Planning, Heritage, and Design

Commission on 9-23-2020: That based on the required findings of fact, the request by Jodie Ruffalo of Woof Gang Rescue Inc. for consideration of a conditional use permit to operate a dog rescue intake facility at 1906 Melvin Avenue be approved, subject to conditions a.-f.

Fiscal Note: N/A

A motion was made that this Communication be Approved as Presented. The motion was APPROVED on a Voice Vote in Consent.

[0637-20](#)

Subject: Request by Kate Nor and Brooke Hesse of The Complete Experience for consideration of a conditional use permit to operate a mixed use building, adding a salon and personal care business, at 3801 Blue River Avenue. (PHDC-20)

Recommendation of the Planning, Heritage, and Design

Commission on 9-23-2020: That based on the findings of fact, the request by Kate Nor and Brooke Hesse of The Complete Experience for a conditional use permit to operate a mixed use building adding a salon and personal care business at 3801 Blue River Avenue be approved subject to conditions a. - g.

Fiscal Note: N/A

A motion was made that this Communication be Approved as Presented. The motion was APPROVED on a Voice Vote in Consent.

[0653-20](#)

Subject: Request by Ronald and Charlotte Wheatley of My Father's House Property Management LLC for consideration of a conditional use permit to operate a dwelling unit below the second floor at 1358 Washington Avenue. (PHDC-20)

Recommendation of the Planning, Heritage, and Design

Commission on 9-23-2020: That the request by Ronald and Charlotte

Wheatley of My Father's House Property Management LLC for a conditional use permit to operate a dwelling unit below the second floor at 1358 Washington Avenue be approved, subject to conditions a. - g.

Fiscal Note: N/A

A motion was made that this Communication be Approved as Presented. The motion was APPROVED on a Voice Vote in Consent.

F. Council Vote on Consent Agenda Items (Communications, Committee Reports, Resolutions)

A motion was made by Alder Tate II, seconded by Alder Jones, that this be Considered as Reported, the motion PASSED by the following vote:

AYES: 13 - Coe, Jones, Tate II, Santiago Jr, Levie, Peterson, West, Jung, Land, Perez, Taft, Meekma and Lemke

EXCUSED: 2 - Horton and Glenn

G. Common Council Announcements

Announcements are limited to recognition of City residents and employees, memorials, and non-political community events. Discussion of matters related to governmental business is prohibited.

H. Adjourn

The meeting was adjourned at 7:38 PM by Alder West.

The next scheduled meeting of the Council is October 20, 2020.

ATTEST: TARA COOLIDGE

CITY CLERK