



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Draft

### Wastewater Commission

---

Tuesday, June 16, 2020

4:30 PM

City Hall Annex, Room 227

---

#### Roll Call

- PRESENT:** 10 - Robert Lui, Kathy DeMatthew, Thomas Bunker, Terry McCarthy, Natalia Taft, Cory Mason, John Tate II, Robert Pucely, John Hewitt and Anthony Bunkelman
- EXCUSED:** 4 - James Spangenberg, Daryl Lynaugh, Dan Moore and Anthony Beyer

#### Approval of Minutes for the March 2020 Meeting

A motion was made by Lui, seconded by Hewitt, that this be to Approve the Minutes. The motion PASSED by the following vote:

- AYES:** 9 - Lui  
DeMatthew  
Bunker  
McCarthy  
Taft  
Mason  
Tate II  
Pucely  
Hewitt

- EXCUSED:** 4 - Spangenberg  
Lynaugh  
Moore  
Beyer

[0346-20](#)

**Subject:** Approval of the Special Minutes of the Waterworks and Wastewater Commission Finance Committees

**Recommendation:** Approve

A motion was made by Bunker, seconded by Vice President Taft, that this Communication be Approved. The motion PASSED by the following vote:

**AYES:** 9 - Lui  
DeMatthew  
Bunker  
McCarthy  
Taft  
Mason  
Tate II  
Pucely  
Hewitt

**EXCUSED:** 4 - Spangenberg  
Lynaugh  
Moore  
Beyer

[0347-20](#)

**Subject:** Budget Expenditures for April 2020 totaling \$ 1,058,008.99

**Recommendation:** Approve

**A motion was made by DeMatthew, seconded by Vice President Taft, that this Communication be Approved. The motion PASSED by the following vote:**

**AYES:** 9 - Lui  
DeMatthew  
Bunker  
McCarthy  
Taft  
Mason  
Tate II  
Pucely  
Hewitt

**EXCUSED:** 4 - Spangenberg  
Lynaugh  
Moore  
Beyer

[0355-20](#)

**Subject:** Presentation of the 2019 Audit from Clifton Larson Allen - Shannon Small invited to meeting

**Recommendation:** Approve the Audit Report and forward to the City Finance Director

*Ms. Small from Clifton Larson Allen LLP summarized the year-end financial statements regarding the 2019 audit. It was noted that the Wastewater Utility had no adjustments, good records, and full cooperation from management and staff.*

**A motion was made by Lui, seconded by DeMatthew, that this Communication be Recommended to be Received and Filed. The motion PASSED by the following vote:**

**AYES:** 9 - Lui  
DeMatthew  
Bunker  
McCarthy  
Taft  
Mason  
Tate II  
Pucely  
Hewitt

**EXCUSED:** 4 - Spangenberg  
Lynaugh  
Moore  
Beyer

[0326-20](#)

**Subject:** Compliance Maintenance Annual Report (CMAR) for 2019

**Recommendation:** Approve

*The Wastewater Superintendent submitted the 2019 Racine Wastewater Utility Compliance Maintenance Annual Report (CMAR) in which the Utility received a Grade "A" in all categories. The Wastewater Commission authorized a Resolution that the CMAR was reviewed and approved.*

**A motion was made by Vice President Taft, seconded by DeMatthew, that this Communication be Approved. The motion PASSED by the following vote:**

**AYES:** 9 - Lui  
DeMatthew  
Bunker  
McCarthy  
Taft  
Mason  
Tate II  
Pucely  
Hewitt

**EXCUSED:** 4 - Spangenberg  
Lynaugh  
Moore  
Beyer

[0249-20](#)

**Subject:** Amendments to the Household Hazardous Waste (HHW) Agreements to Reflect 2020 Rates

**Recommendation:** Approve

**Staff Recommendation to the F & P Committee:** That Mayor Mason and the City Clerk be authorized to sign the amendments to the Household Hazardous Waste Agreement with participating surrounding communities.

**Fiscal Note:** The Household Hazardous Waste rate has been changed from \$ 4.40 to \$ 3.00 for 2020

*The General Manager presented to the commission the new rates for participants of the program. This item went to F&P under item #0248-20 and approved for City Clerk and Mayor to sign amendments.*

**A motion was made by Vice President Taft, seconded by DeMatthew, that this Communication be Approved. The motion PASSED by the following vote:**

- AYES:** 9 - Lui
- DeMatthew
- Bunker
- McCarthy
- Taft
- Mason
- Tate II
- Pucely
- Hewitt

- EXCUSED:** 4 - Spangenberg
- Lynaugh
- Moore
- Beyer

[0093-20](#)

**Subject:** Approval of the draft Cost of Service Study for W. 6th St Interceptor

**Recommendation:** Approve

*The General Manager explained that project cost will be shared amongst all the SSR parties based on treatment plant average day flow capacity, as provided in the Intergovernmental Sewer Agreement as an "Unplanned Upgrade" providing no additional party capacity.*

**A motion was made by Vice President Taft, seconded by Mayor Mason, that this Communication be Approved. The motion PASSED by the following vote:**

- AYES:** 9 - Lui
- DeMatthew
- Bunker
- McCarthy
- Taft
- Mason
- Tate II
- Pucely
- Hewitt

- EXCUSED:** 4 - Spangenberg
- Lynaugh
- Moore
- Beyer

[0252-20](#)

**Subject:** Intergovernmental Agreement between the City and Racine

Wastewater Commission for design and construction of sewage lift station

**Recommendation: Approve**

*The General Manager explained that the lift station is needed to serve the Convention Center/Hotel as well as existing wastewater discharge from Festival Hall and Lakeshore Towers. This item was taken to F & P under item 0297-20 and was approved.*

**A motion was made by Mayor Mason, seconded by Vice President Taft, that this Communication be Approved. The motion PASSED by the following vote:**

**AYES:** 9 - Lui  
DeMatthew  
Bunker  
McCarthy  
Taft  
Mason  
Tate II  
Pucely  
Hewitt

**EXCUSED:** 4 - Spangenberg  
Lynaugh  
Moore  
Beyer

[0250-20](#)

**Subject:** Professional Services proposal from SEH for evaluation, design and construction services for Lift Station 4 and Convention Hotel

**Recommendation: Approve**

*The General Manager explained that engineering consultant SEH provided a proposal for lift station design and construction related services not to exceed \$ 165,000 and recommended approval. This item was also sent to F&P under item # 0297-20 and approved.*

**A motion was made by Vice President Taft, seconded by Mayor Mason, that this Communication be Approved. The motion PASSED by the following vote:**

**AYES:** 9 - Lui  
DeMatthew  
Bunker  
McCarthy  
Taft  
Mason  
Tate II  
Pucely  
Hewitt

**EXCUSED:** 4 - Spangenberg  
Lynaugh  
Moore  
Beyer

[0253-20](#)

**Subject:** Professional Service proposal from SEH for air permitting work for wastewater facilities planning effort

**Recommendation:** Approve

*The Chief of Operations explained that engineering consultant SEH has submitted a proposal to provide air permit review, study, and revision services due to upcoming plant energy modifications being developed in facilities planning. This proposal is not to exceed \$ 60,000 and recommended for approval.*

**A motion was made by Vice President Taft, seconded by Mayor Mason, that this Communication be Approved. The motion PASSED by the following vote:**

**AYES:** 9 - Lui  
DeMatthew  
Bunker  
McCarthy  
Taft  
Mason  
Tate II  
Pucely  
Hewitt

**EXCUSED:** 4 - Spangenberg  
Lynaugh  
Moore  
Beyer

[0338-20](#)

**Subject:** Authorize the General Manager and Commission President to enter into the 6th Amendment for the Exclusivity Agreement with CNH

**Recommendation:** Approve

*The General Manager explained the need for time extension and mentioned that this amendment will be good until December 7, 2020.*

**A motion was made by Vice President Taft, seconded by Mayor Mason, that this Communication be Approved. The motion PASSED by the following vote:**

**AYES:** 9 - Lui  
DeMatthew  
Bunker  
McCarthy  
Taft  
Mason  
Tate II  
Pucely  
Hewitt

**EXCUSED:** 4 - Spangenberg  
Lynaugh  
Moore  
Beyer

[0344-20](#)

**Subject:** Communication from SSR party Mt. Pleasant expressing a need for the commission to evaluate performance of the Chicory Road Interceptor sewer and its performance under various scenarios

**Recommendation:** Approve

*The General Manager received a letter from the Village of Mt. Pleasant on the need to evaluate the Chicory Road Interceptor along with the Village to rectify customer basement backup issues. Bryan Rogne from Brown and Caldwell has extensive experience modeling the local sanitary sewer interceptor system and is recommended to perform this evaluation. The estimated cost is not to exceed \$ 116,000.*

**A motion was made by Hewitt, seconded by Secretary Pucely, that this Communication be Approved. The motion PASSED by the following vote:**

**AYES:** 9 - Lui  
DeMatthew  
Bunker  
McCarthy  
Taft  
Mason  
Tate II  
Pucely  
Hewitt

**EXCUSED:** 4 - Spangenberg  
Lynaugh  
Moore  
Beyer

[0349-20](#)

**Subject:** Change Order No. 3 for Racine Facilities Plan Study, AECOM (Consultant)

**Recommendation:** Approve

*The General Manager submitted Change Order No. 3 in the amount of \$ 125,000.00.*

**A motion was made by Vice President Taft, seconded by Secretary Pucely, that this Communication be Approved. The motion PASSED by the following vote:**

**AYES:** 9 - Lui  
DeMatthew  
Bunker  
McCarthy  
Taft  
Mason  
Tate II  
Pucely  
Hewitt

**EXCUSED:** 4 - Spangenberg  
Lynaugh  
Moore  
Beyer

[0212-20](#)

**Subject:** Sanitary Sewer Extension Request from Foth Consultants for TID#5 - Phase 6 in the Village of Mt. Pleasant

**Recommendation:** Approve

**A motion was made by Hewitt, seconded by Secretary Pucely, that this Communication be Approved. The motion PASSED by the following vote:**

**AYES:** 9 - Lui  
DeMatthew  
Bunker  
McCarthy  
Taft  
Mason  
Tate II  
Pucely  
Hewitt

**EXCUSED:** 4 - Spangenberg  
Lynaugh  
Moore  
Beyer

[0239-20](#)

**Subject:** Sanitary Sewer Extension Request from R.A. Smith for TID#4 - Phase 3 in the Village of Mt. Pleasant

**Recommendation:** Approve

**A motion was made by Vice President Taft, seconded by Secretary Pucely, that this Communication be Approved. The motion PASSED by the following vote:**

**AYES:** 9 - Lui  
DeMatthew  
Bunker  
McCarthy  
Taft  
Mason  
Tate II  
Pucely  
Hewitt

**EXCUSED:** 4 - Spangenberg  
Lynaugh  
Moore  
Beyer



CLOSED SESSION

*Taft made a motion, seconded by DeMatthew, to move the meeting into Closed Session at 6:37 p.m. The motion passed unanimously.*

[0345-20](#)

**Subject:** Discussion of the Annual Performance of the General Manager

**Recommendation:** Defer

*Discussion was held regarding the General Manager's performance for 2019 and his goals 2020*

**A motion was made by Mayor Mason, seconded by Vice President Taft, that this Communication be Deferred.**

**EXCUSED:** 4 - Spangenberg  
Lynaugh  
Moore  
Beyer

**Adjournment**

*There being no further business, the meeting was adjourned at 7:00 p.m.*