



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Waterworks Commission

Tuesday, March 17, 2020

4:00 PM

City Hall Annex, Room 227

Roll Call

PRESENT: 5 - Terry McCarthy, Thomas Bunker, Natalia Taft, John Tate II and James Palenick

EXCUSED: 3 - Kathy DeMatthew, Cory Mason and James Spangenberg

Approval of Minutes for the February 25, 2020 Meeting

Suspend discussion per President of the Commission

[0168-20](#)

Subject: Project Reports:

- A) Foxconn Water Main Status Update
- B) Water Rate Case Update
- C) Audit Update
- D) Highway 11 Real Estate Update - Kentucky to STH31
- E) Vacancy Update
- F) Update on Verizon at Summit Ave
- G) Update on Low Lift VFD Replacement
- H) Risk and Resiliency Study Update
- I) Pressure Zone Conversion
- J) COVID-19 Update

Recommendation: Approve

Project Report Items A - I were suspended from being discussed per the Waterworks Commission President. Item letter J - COVID-19 update was discussed and Commissioner Tom Bunker proposed the General Manager should be provided temporary authority to award contracts and change orders during this time of National / State emergency to ensure the Waterworks Utility can continue to serve the Community.

BE IT RESOLVED:

The General Manager of the Racine Water and Wastewater Utilities is granted temporary authority, while the Federal Government and State Government are under Emergency declarations as a result of the COVID -19 Pandemic, to act on behalf of the Commission to keep the Waterworks Utility operational during this time. The General Manager is hereby granted authority to award contracts, approve change orders and enter into agreements for the purchase of materials or services that may be necessary.

The following stipulations shall apply:

- 1) Procurement of services and other actions taken shall be within the constraints of the approved Water Utility 2020 Operation and Maintenance and Capital Improvement Plan budgets*
- 2) Funds must be available in order to carry out these measures*
- 3) Decisions shall be made in consultation with the Mayor of the City of Racine and with the Waterworks Commission consistent with the Racine Municipal Code.*

These temporary powers shall be in place until April 20, 2020 or while the state of emergency remains in existence. In addition, the General Manager shall notify a Village official should the action affect a Village.

Of special note: The day after the Water and Wastewater Commissions met, the Mayor declared a declaration of emergency for the City of Racine.

A motion was made by Bunker, seconded by McCarthy, that this file be Approved

[0016-20](#)

Subject: Proposal from AECOM for 2020 Leak Detection Services

Recommendation: Approve

The General Manager submitted the proposal for 2020 Leak Detection survey services from AECOM for a total cost of \$68,400.00 for completion of leak detection survey on approximately one-half of the existing water system.

A motion was made by Bunker, seconded by McCarthy, that this file be Approved

[0169-20](#)

Subject: Change Order No. 5 Contract W-18-10, Perry Avenue Pumping Station Improvements, Staab Construction Corporation (Contractor)

Recommendation: Approve

The General Manager submitted Change Order No. 5 on contract W-18-10 for a credit in the amount of \$5,973.00 and recommended for approval.

A motion was made by Vice President Tate II, seconded by Bunker, that this file be Approved

[0170-20](#)

Subject: Change Order No. 1 on Contract W-19-18, STH 20 Pumping Station Improvements, Staab Construction Corp. (Contractor)

Recommendation: Approve

The General Manager submitted Change Order No. 1 on Contract W-19-18 in the amount of \$38,903.00 and recommended for approval.

A motion was made by McCarthy, seconded by Bunker, that this file be Approved

Adjournment

There being no further business, meeting adjourned at 4:40 p.m.

