



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Draft

Waterworks Commission

Tuesday, June 16, 2020

4:00 PM

City Hall Annex, Room 227

Roll Call

PRESENT: 6 - Terry McCarthy, Kathy DeMatthew, Thomas Bunker, Natalia Taft, Cory Mason and John Tate II

EXCUSED: 2 - James Spangenberg and James Palenick

Approval of Minutes for the March 2020 Meeting

A motion was made by McCarthy, seconded by President Taft, that this be to Approve the Minutes. The motion PASSED by the following vote:

AYES: 6 - McCarthy
DeMatthew
Bunker
Taft
Mason
Tate II

EXCUSED: 2 - Spangenberg
Palenick

[0348-20](#)

Subject: Approval of the Special Minutes of the Waterworks and Wastewater Commission Finance Committees

Recommendation: Approve

A motion was made by McCarthy, seconded by Bunker, that this Communication be Approved. The motion PASSED by the following vote:

AYES: 6 - McCarthy
DeMatthew
Bunker
Taft
Mason
Tate II

EXCUSED: 2 - Spangenberg
Palenick

[0343-20](#)

Subject: Budget Expenditures for April 2020 totaling \$ 1,648,239.59

Recommendation: Approve

Discussion ensued regarding the 2020 health insurance plan changes. A true reflection of health care impacts may be visible in a couple of months when deductibles are met, but 2020 medical practices and costs are unique due to pandemic influence.

A motion was made by Bunker, seconded by McCarthy, that this Communication be Approved. The motion PASSED by the following vote:

AYES: 6 - McCarthy
DeMatthew
Bunker
Taft
Mason
Tate II

EXCUSED: 2 - Spangenberg
Palenick

[0354-20](#)

Subject: Presentation of the 2019 Audit from Clifton Larson Allen - Shannon Small invited to meeting

Recommendation: Approve the Audit Report and forward to the City Finance Director

Ms. Small of Clifton Larson Allen LLP summarized the year-end financial statements regarding the 2019 audit. It was noted that the Water Utility had no adjustments, good records and full cooperation from management and staff. Mr. Bunker requests a plan to rectify internal controls, which is an ongoing issue only because there is a small number of utility staff members to provide separation of duties.

A motion was made by McCarthy, seconded by Bunker, that this Communication be Recommended to be Received and Filed. The motion PASSED by the following vote:

AYES: 6 - McCarthy
DeMatthew
Bunker
Taft
Mason
Tate II

EXCUSED: 2 - Spangenberg
Palenick

[0172-20](#)

Subject: Proposal from Ruekert-Mielke to prepare the 2019 Diversion Report for the Des Plaines watershed diversion

Recommendation: Approve

The proposal is not to exceed \$ 20,000.

A motion was made by Secretary DeMatthew, seconded by McCarthy, that this Communication be Approved. The motion PASSED by the following vote:

AYES: 6 - McCarthy
DeMatthew
Bunker
Taft
Mason
Tate II

EXCUSED: 2 - Spangenberg
Palenick

[0251-20](#)

Subject: Amendment to the Intergovernmental Agreement between the City of Racine, Racine Water Utility and Village of Mount Pleasant relating to REC fee debt reimbursement

Recommendation: Defer

Discussion was held regarding the proposal from Mt. Pleasant to upfront payment of all remaining debt to the utility.

A motion was made by Vice President Tate II, seconded by Mayor Mason, that this Communication be Deferred. The motion PASSED by the following vote:

AYES: 5 - McCarthy
DeMatthew
Taft
Mason
Tate II

NOES: 1 - Bunker

EXCUSED: 2 - Spangenberg
Palenick

[0353-20](#)

Subject: Approval of Quit Claim Deed for WisDot on CTH KR

Recommendation: Approve

The General Manager explained that the WisDOT would be allowed to operate within utility easements on the project site.

A motion was made by McCarthy, seconded by Vice President Tate II, that this Communication be Approved. The motion PASSED by the following vote:

AYES: 6 - McCarthy
DeMatthew
Bunker
Taft
Mason
Tate II

EXCUSED: 2 - Spangenberg
Palenick

[0261-20](#)

Subject: Change Order No. 1 on Contract W-19-14, Emmertsen Road to Newman Road Wholesale Meter Modifications, Mid City Corporation

(Contractor)

Recommendation: Approve

The Chief of Operations submitted Change Order No. 1 on Contract W-19-14 in the amount of \$ 6,118.20 bringing the total contract amount to \$ 306,118.20 and recommended approval.

A motion was made by Vice President Tate II, seconded by Mayor Mason, that this Communication be Approved. The motion PASSED by the following vote:

- AYES:** 6 - McCarthy
- DeMatthew
- Bunker
- Taft
- Mason
- Tate II

- EXCUSED:** 2 - Spangenberg
- Palenick

[0276-20](#)

Subject: Change Order No. 1 on Contract W-19-15, 933 Braun Rd Pumping Station, J.H. Hassinger, Inc. (Contractor)

Recommendation: Approve

The Chief of Operations submitted Change Order No. 1 on Contract W-19-15 in the amount of \$ 16,328.64 bringing the total contract amount to \$ 2,922,611.64 and recommended approval.

A motion was made by Vice President Tate II, seconded by Mayor Mason, that this Communication be Approved. The motion PASSED by the following vote:

- AYES:** 6 - McCarthy
- DeMatthew
- Bunker
- Taft
- Mason
- Tate II

- EXCUSED:** 2 - Spangenberg
- Palenick

[0211-20](#)

Subject: Change Order No. 1 on Contract W-19-17, Pike River Corridor South Water Main, Super Excavators, Inc (contractor)

Recommendation: Approve

The Chief of Operations submitted Change Order No. 1 on Contract W-19-17 in the amount of \$ 5,345.42 bringing the total contract amount to \$ 6,982,895.42 and recommended approval.

A motion was made by Vice President Tate II, seconded by Mayor Mason, that

this Communication be Approved. The motion PASSED by the following vote:

- AYES:** 6 - McCarthy
- DeMatthew
- Bunker
- Taft
- Mason
- Tate II

- EXCUSED:** 2 - Spangenberg
- Palenick

[0289-20](#)

Subject: Change Order No. 3 on Contract W-19-19, Water Main Replacement - Phase 4, Willkomm Excavating & Grading, Inc. (Contractor)

Recommendation: Approve

The Chief of Operations submitted Change Order No. 3 on Contract W-19-19 in the amount of \$ 6,739.44 bringing the total contract amount to \$ 496,209.73 and recommended approval.

A motion was made by Vice President Tate II, seconded by Mayor Mason, that this Communication be Approved. The motion PASSED by the following vote:

- AYES:** 6 - McCarthy
- DeMatthew
- Bunker
- Taft
- Mason
- Tate II

- EXCUSED:** 2 - Spangenberg
- Palenick

[0285-20](#)

Subject: Change Order No. 1 on Contract W-20-5, Lathrop Avenue Water Main Replacement, Reesman's Excavating & Grading, Inc. (Contractor)

Recommendation: Approve

The Chief of Operations submitted Change Order No. 1 on Contract W-20-5 in the amount of \$ 3,447.80 bringing the total contract amount to \$ 1,229,318.80 and recommended approval.

A motion was made by Vice President Tate II, seconded by Mayor Mason, that this Communication be Approved. The motion PASSED by the following vote:

- AYES:** 6 - McCarthy
- DeMatthew
- Bunker
- Taft
- Mason
- Tate II

- EXCUSED:** 2 - Spangenberg
- Palenick

Adjournment

There being no further business, the meeting was adjourned at 5:28 p.m.