



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Draft

### Common Council

*Alder Jeff Coe*  
*Alder Mollie Jones*  
*Alder John Tate II*  
*Alder Edwin Santiago Jr*  
*Alder Jennifer Levie*  
*Alder Jeffrey Peterson*  
*Alder Maurice Horton*  
*Alder Marcus West*  
*Alder Trevor Jung*  
*Alder Carrie Glenn*  
*Alder Mary Land*  
*Alder Henry Perez*  
*Alder Natalia Taft*  
*Alder Jason Meekma*  
*Alder Melissa Lemke*

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Thursday, November 12, 2020

6:00 PM

Virtual

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### Special Meeting

#### A. Call To Order

**PRESENT:** 13 - Coe, Tate II, Santiago Jr, Levie, Peterson, Horton, West, Jung, Land, Perez, Taft, Meekma and Lemke

**EXCUSED:** 1 - Jones

#### B. Pledge of Allegiance To The Flag

*Mayor Mason led the Council in the Pledge of Allegiance to the Flag.*

#### C. Approval of Journal of Council Proceedings (Minutes)

**October 20th, 2020**

A motion was made by Alder Tate II , seconded by Alder Land, to Approve the Minutes. The motion **PASSED** by the following vote:

**AYES:** 13 - Coe, Tate II, Santiago Jr, Levie, Peterson, Horton, West, Jung, Land, Perez, Taft, Meekma and Lemke

**EXCUSED:** 1 - Jones

#### D. Committee Reports

**Committee of the Whole, by Ald. Tate, II**

[0714-20](#)

**Subject:** Communication sponsored by Mayor Mason submitting the

proposed 2021 City of Racine Budget consisting of the General Fund, Special Revenue Funds, Debt Service Fund, Capital Project Funds, Enterprise Funds and Internal Service Funds. Associated Budget, Ordinances, and Fee Schedules as attached anticipated to be included in adoption of this item.

**Recommendation of the Committee of the Whole on 11-29-2020:**

That the proposed 2021 City of Racine Budget consisting of the General Fund, Special Revenue Funds, Debt Service Fund, Capital Project Funds, Enterprise Funds and Internal Service Funds. Associated Budget, Ordinances, and Fee Schedules as attached anticipated to be included in adoption of this item, be Approved.

**Fiscal Note:** A copy of the 2021 City of Racine Budget consisting of the General Fund, Special Revenue Funds, Debt Service Fund, Capital Project Funds, Enterprise Funds, and Internal Service Funds are on file in the Office of the Finance Director and on the City Website.

**A motion was made by Alder Perez, seconded by Alder Levie, that this Communication be Amended to move \$65,000 from contingency funds to the Racine Zoo budget. The motion FAILED by the following vote:**

**AYES:** 2 - Levie and Perez

**NOES:** 11 - Coe, Tate II, Santiago Jr, Peterson, Horton, West, Jung, Land, Taft, Meekma and Lemke

**EXCUSED:** 1 - Jones

**A motion was made by Alder Tate II, seconded by Alder Taft, that this Communication be Approved. The motion PASSED by the following vote:**

**AYES:** 11 - Coe, Tate II, Santiago Jr, Levie, Horton, West, Jung, Land, Taft, Meekma and Lemke

**NOES:** 2 - Peterson and Perez

**EXCUSED:** 1 - Jones

[0580-20](#)

**Subject:** Submittal of the Report of the Finance Committee of the Racine Wastewater Commission regarding Year 2021 Wastewater Utility Operations and Maintenance Budget and the 2021-2025 Capital Improvements Budget Recommending Adoption

**Recommendation of Racine Wastewater Commission on September 15, 2020:** To adopt O&M Budget and defer CIP Budget

**Recommendation of the Committee of the Whole on 10-29-2020:**

That Report of the Finance Committee of the Racine Wastewater Commission regarding Year 2021 Wastewater Utility Operations and Maintenance Budget and the 2021-2025 Capital Improvements Budget

Recommending Adoption, be Approved.

**Fiscal Note:** N/A

**A motion was made by Alder Tate II, seconded by Alder Coe, that this Communication be Approved. The motion PASSED by the following vote:**

**AYES:** 13 - Coe, Tate II, Santiago Jr, Levie, Peterson, Horton, West, Jung, Land, Perez, Taft, Meekma and Lemke

**EXCUSED:** 1 - Jones

[0650-20](#)

**Subject:** Submittal of the Report of the Finance Committee of the Racine Wastewater Commission regarding the 2021-2025 Capital Improvements Budget Recommending Adoption

**Recommendation of Racine Wastewater Commission on October 1, 2020:** To adopt the 2021-2025 CIP

**Recommendation of Committee of the Whole on 10-29-2020:** That the Report of the Finance Committee of the Racine Wastewater Commission regarding the 2021-2025 Capital Improvements Budget Recommending Adoption, be Approved.

**Fiscal Note:** N/A

**A motion was made by Alder Tate II, seconded by Alder Jung, that this Communication be Approved. The motion PASSED by the following vote:**

**AYES:** 13 - Coe, Tate II, Santiago Jr, Levie, Peterson, Horton, West, Jung, Land, Perez, Taft, Meekma and Lemke

**EXCUSED:** 1 - Jones

[0579-20](#)

**Subject:** Submittal of the Report of the Committee of the Racine Waterworks Commission regarding Year 2021 Water Utility Operations and Maintenance Budget and the 2021-2025 Capital Improvements Budget Recommending Adoption

**Recommendation of the Racine Waterworks Commission on 09/15/20:** To Adopt O&M as presented

**Recommendation of the Committee of the Whole on 10-29-20:** That the Report of the Committee of the Racine Waterworks Commission regarding Year 2021 Water Utility Operations and Maintenance Budget and the 2021-2025 Capital Improvements Budget Recommending Adoption, be Approved.

**Fiscal Note:** N/A

**A motion was made by Alder Tate II, seconded by Alder Taft, that this Communication be Approved. The motion PASSED by the following vote:**

**AYES:** 13 - Coe, Tate II, Santiago Jr, Levie, Peterson, Horton, West, Jung, Land, Perez, Taft, Meekma and Lemke

**EXCUSED:** 1 - Jones

### **Finance and Personnel Committee Report, by Ald. Taft**

#### 0730-20

**Subject:** Communication sponsored by Alder Edwin Santiago Jr. for the review and approval of the Douglas Avenue Business Improvement District (BID) No. 4 2021 Operating Plan.

**Recommendation of the Finance and Personnel Committee on 11-09-2020:** That the proposed 2021 Operating Plan for the Douglas Avenue Business Improvement District No. 4 be approved and that the Finance Director be directed to include the District's special charges on the 2020 property tax bills of the affected parcels.

**Fiscal Note:** It is estimated that \$41,400 will be raised through BID assessments to be disbursed to the Douglas Avenue BID No. 4.

**A motion was made that this Communication by Approved as Presented. The motion was APPROVED on a Voice Vote in Consent.**

#### 0749-20

**Subject:** Communication sponsored by Alder Taft, requesting permission to enter into a sole source professional services agreement with SmithGroup for design and analysis services associated with the development of a master plan for the Lincoln-King Clinic and Community Center.

**Staff Recommendation to the Finance and Personnel Committee on 11-09-2020:** The Mayor and City Clerk be authorized to execute and sign the professional services agreement with SmithGroup for the development of a master plan for the Lincoln-King Clinic and Community Center.

**Fiscal Note:** Total cost of \$128,500 is budgeted in the 2021 capital plan under 45050 57200.

**A motion was made by Alder Taft, seconded by Alder Tate, II to call the questions. The motion PASSED by the following vote:**

**AYES:** 12 - Coe, Tate II, Santiago Jr, Levie, Peterson, Horton, West, Jung, Land, Taft, Meekma and Lemke

**NOES:** 1 - Perez

**EXCUSED:** 1 - Jones

**A motion was made by Alder Taft, seconded by Alder West, that this Communication be Approved. The motion PASSED by the following vote:**

**AYES:** 13 - Coe, Tate II, Santiago Jr, Levie, Peterson, Horton, West, Jung, Land, Perez, Taft, Meekma and Lemke

**EXCUSED:** 1 - Jones

[0750-20](#)

**Subject:** Communication sponsored by Alder Taft, requesting permission to apply for FEMA BRIC grant funding for up to \$2,000,000 for a resiliency community center and/or community safe room.

**Recommendation of the Finance and Personnel Committee on 11-09-2020:** The Director of City Development be authorized to apply for a FEMA BRIC grant for an amount up to \$2,000,000 for a resiliency community center and/or community safe room.

**Fiscal Note:** Grant requires a 25% match which is included in the 2022 capital plan.

**A motion was made by Alder Taft, seconded by Alder Coe, that this Communication be Approved. The motion PASSED by the following vote:**

**AYES:** 13 - Coe, Tate II, Santiago Jr, Levie, Peterson, Horton, West, Jung, Land, Perez, Taft, Meekma and Lemke

**EXCUSED:** 1 - Jones

[0754-20](#)

**Subject:** Communication sponsored by Alder Coe requesting authorization for the City of Racine to receive 1030 Twelfth Street from Racine County and transfer the property from the City of Racine to Racine Habitat for Humanity for the purpose of redevelopment.

**Recommendation of the Finance and Personnel Committee on 11-09-2020:** Approval of the reception of 1030 Twelfth Street from Racine County and transfer of the property from the City of Racine to Racine Habitat for Humanity with conditions as recommended by staff.

**Fiscal Note:** Habitat will reimburse the City for title transfer, recording or any other applicable fees estimated at approximately \$30.00.

**A motion was made that this Communication by Approved as Presented. The motion was APPROVED on a Voice Vote in Consent.**

[0767-20](#)

**Subject:** Communication sponsored by Alder Taft, presenting the financing plan for the refunding of the 2020 Capital Project Note Anticipation Note and Resolution Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$14,000,000 General Obligation Refunding Bonds, Series 2020B.

**Recommendation of the Finance and Personnel Committee on 11-09-2020:** The \$14,305,000 - 2020 Note Anticipation Note issued October 6, 2020 be refinanced as presented.

**Fiscal Note:** No new money will be included in the issue. Payment to run through 2034.

**A motion was made that this Communication by Approved as Presented. The motion was APPROVED on a Voice Vote in Consent.**

### **Public Works and Services Committee Report, by Ald. Land**

[0751-20](#)

**Subject:** Communication sponsored by Alder Jones, on behalf of the Commissioner of Public Works/City Engineer, submitting an updated Right of Way Plat for State Project 2703-00-02 Replacing the West 6th Street Bridge. Previously approved by PW&SC and Common Council.

**Staff Recommendation to the Public Works and Services Committee on 11-10-20** to approve clerical name changes to plat. Descriptions of properties, fee acquisitions and temporary limited easements for the purpose of construction the bridge did NOT change.

**Fiscal Note:** N/A

**A motion was made that this Communication by Approved as Presented. The motion was APPROVED on a Voice Vote in Consent.**

[0755-20](#)

**Subject:** Communication sponsored by Alder Jones, on behalf of the Department of Public Works, submitting Change Order No. 1 on Contract - 20200053 Roof Replacement - BUS Garage be approved in the amount of \$520.50.

Recommends that the Contract Change Order No. 1 - 20200053 Roof Replacement - BUS Garage be approved in the corrected amount of \$520.00

**Staff Recommendation of the Public Works and Service Committee on 11-10-20:** Recommends that the Contract Change Order No. 1- 20200053 Roof Replacement - BUS Garage.

**Fiscal note:** Funds are available as herein delineated.

**A motion was made that this Communication by Approved as Presented. The motion was APPROVED on a Voice Vote in Consent.**

[0756-20](#)

**Subject:** Communication sponsored by Alder Jones, on behalf of Interim City Engineer, submitting Change Order No. 2 on Contract - 20190027

Concrete Reconstruct.

**Staff Recommendation of the Public Works and Service**

**Committee on 11-10-20:** Recommends that the Contract Change Order No. 2 on Contract 20190027 - Concrete Reconstruct be approved in the amount of \$33,396.45.

**Fiscal Note:** Funds are available as herein delineated in org/obj 45040/57515 for DPW Sidewalks and 45040/57520 Replace City circuits.

**A motion was made that this Communication by Approved as Presented. The motion was APPROVED on a Voice Vote in Consent.**

[0757-20](#)

**Subject:** Communication sponsored by Alder Jones, on behalf of Interim City Engineer, submitting Change Order No. 1 on Contract - 20190015 - 2019 City Resurfacing Phase I (RW), A.W. Oakes & Sons, Inc. Contractor.

**Staff Recommendation to the Public Works and Services**

**Committee on 11-10-20:** Recommends that the Contract Change Order No. 1 on Contract 20190015 - 2019 City Resurfacing Phase I (RW), A.W. Oakes & Sons Inc. be approved in the amount of \$3,776.63.

**Fiscal Note:** Funds are available as herein delineated.

**A motion was made that this Communication by Approved as Presented. The motion was APPROVED on a Voice Vote in Consent.**

[0758-20](#)

**Subject:** Communication from Ald. Jones on behalf of the Interim City Engineer, requesting authorization to enter into an agreement with Cobalt Construction Inc., an Illinois corporation, for the use of the alleyway (sidewalk) connecting the 2700 block of Northwestern Avenue and the 1800 block of Neptune Avenue for the purpose of the delivery of construction materials to construct a privately owned retaining wall for the property located at 2710 Northwestern Ave. at the back property line.

**Staff Recommendation to the Public Works and Services**

**Committee on 11-10-20:** That permission be granted to Cobalt Construction, Inc. to access the City of Racine property located between to 2710 & 2716 Northwestern Ave. and between 1812 & 1806 Neptune Ave. Cobalt Construction, Inc. must submit an engineering plan for access and restoration as well as execute a hold harmless agreement and liability insurance to perform the work. Cobalt Construction Inc. will

also pay a \$75 processing fee and they shall restore the property to a condition equal to or greater than that existing at the time of commencement as determined by the City Engineer.

**Fiscal Note:** N/A

**A motion was made that this Communication by Approved as Presented. The motion was APPROVED on a Voice Vote in Consent.**

[0759-20](#)

**Subject:** Communication from Ald. Jones on behalf of the Interim City Engineer, submitting bid results on Contract 20200076, 2020 State Street Lift Bridge Balancing.

**Staff Recommendation to the Public Works and Services**

**Committee on 11-10-20:** That the bids for Contract 20200076, 2020 State Street Lift Bridge Balancing, be awarded to Drax Inc., at its bid price of \$168,000, it being the lowest responsible bidder. Further recommends that funds to defray the cost of this Public Works Department project be appropriated from the below Org-Objects: 60383/57200

**Fiscal Note:** Funds are available as herein delineated.

**A motion was made that this Communication by Approved as Presented. The motion was APPROVED on a Voice Vote in Consent.**

[0760-20](#)

**Subject:** Communication sponsored by Alder Jones on behalf of the Department of Public Works, to submit final payments on contract 20200053, Roof Replacement - BUS Garage, 20190027 Concrete Reconstruct and 20190015 - 2019 City Resurfacing Phase 1 (RW).

**Staff Recommendation to the Public Works and Services**

**Committee on 11-10-20:** Recommends that contract 20200053, Roof Replacement - BUS Garage, that the work provided by Carlson Roofing be accepted and final payment authorized for a total contract amount of \$84,960.00.

Further recommends that contract 20190027 Concrete Reconstruct, that the work provided by AW Oakes & Sons, Inc. be accepted and final payment authorized for a total contract amount of \$1,475,013.45.

Further recommends that contract 20190015, 2019 City Resurfacing Phase 1 (RW), that the work provided by AW Oakes & Sons, Inc. be accepted and final payment authorized for a total contract amount of \$1,582,498.13.

**Fiscal Note:** Funds are available as herein delineated.



A motion was made that this Communication by Approved as Presented. The motion was APPROVED on a Voice Vote in Consent.

### **Planning, Heritage, and Design Commission, by Ald. Jung**

[0715-20](#)

**Subject:** Request by Courtney Connor of Growing Tree Child Development Center, LLC, for consideration of a conditional use permit to operate a group daycare center at 3333 Douglas Avenue. (PHDC-20)

#### **Recommendation of the Planning, Heritage, and Design**

**Commission on 10-28-2020:** That the request by Courtney Connor of Growing Tree Child Development Center, LLC, for a conditional use permit to operate a group daycare center at 3333 Douglas Avenue, be approved subject to conditions a. - i.

**Fiscal Note:** N/A

A motion was made that this Communication by Approved as Presented. The motion was APPROVED on a Voice Vote in Consent.

[0635-20](#)

**Subject:** Request by Rosie Olle of Michael's Signs, agent for Heating and Cooling Solutions, for consideration of a conditional use permit to operate an electronic message sign at 2430 Lathrop Avenue. (PHDC-20)

#### **Recommendation of the Planning, Heritage, and Design**

**Commission on 9-23-2020:** That the request by Rosie Olle of Michael's Signs, agent for Heating and Cooling Solutions, for consideration of a conditional use permit to operate an electronic message sign at 2430 Lathrop Avenue be deferred so staff can review underlying issues with the current conditional use permit.

#### **Recommendation of the Planning, Heritage, and Design**

**Commission on 10-28-2020:** That the request by Rosie Olle of Michael's Signs, agent for Heating and Cooling Solutions, for consideration of a conditional use permit to operate an electronic message sign at 2430 Lathrop Avenue be approved, subject to conditions a. - g.

**Fiscal Note:** N/A

A motion was made that this Communication by Approved as Presented. The motion was APPROVED on a Voice Vote in Consent.

[0558-20](#)

**Subject:** Request by Dariel Taylor, representing Roots Residential AFH, LLC, seeking a conditional use permit to operate a daycare center at

1020 Washington Avenue. (PHDC-20)

**Recommendation of the Planning, Heritage, and Design**

**Commission on 9-23-2020:** That the request by Dariel Taylor, representing Roots Residential AFH, LLC, seeking a conditional use permit to operate a daycare center at 1020 Washington Avenue be denied.

**Recommendation of the Planning, Heritage, and Design**

**Commission on 10-28-2020:** That the request by Dariel Taylor, representing Roots Residential AFH, LLC, seeking a conditional use permit to operate a daycare center at 1020 Washington Avenue be approved subject to conditions a. - i.

**Fiscal Note:** N/A

**A motion was made by Alder Jung, seconded by Alder Coe, that this Conditional Use Permit be Approved. The motion PASSED by the following vote:**

**AYES:** 12 - Tate II, Santiago Jr, Levie, Peterson, Horton, West, Jung, Land, Perez, Taft, Meekma and Lemke

**NOES:** 1 - Coe

**EXCUSED:** 1 - Jones

**Office of the Mayor Report, by Ald. Tate, II**

[0761-20](#)

**Subject: (Direct Referral)** Communication from the Alder Coe requesting free parking on Saturdays during the holiday season at all metered parking spaces to promote businesses and encourage holiday activities in Racine.

**Recommendation of Mayor Mason:** Approve free parking on November 27, December 5, 12, 19 at all metered parking spaces to promote businesses and encourage holiday activities in Racine.

**Fiscal Note:** Estimated parking system revenue loss is \$5,000.

**A motion was made by Alder Coe, seconded by Alder Perez, that this Communication be Approved. The motion PASSED by the following vote:**

**AYES:** 12 - Coe, Santiago Jr, Levie, Peterson, Horton, West, Jung, Land, Perez, Taft, Meekma and Lemke

**NOES:** 1 - Tate II

**EXCUSED:** 1 - Jones

[0776-20](#)

**Subject: (Direct Referral)** Communication sponsored by Mayor Mason

requesting to cancel the November 17th, 2020 Common Council meeting.

**Recommendation of Mayor Mason:** To Approve

**Fiscal Note:** N/A

A motion was made that this Communication by Approved as Presented. The motion was APPROVED on a Voice Vote in Consent.

[0777-20](#)

**Subject: (Direct Referral)** Communication from President Tate II requesting to discuss the process for filling the vacant 10th Aldermanic District seat for the remainder of the unexpired term.

**Recommendation of Mayor Mason:** To Approve

**Fiscal Note:** N/A

A motion was made that this Communication by Approved as Presented. The motion was APPROVED on a Voice Vote in Consent.

- E. **Council Vote on Consent Agenda Items (Communications, Committee Reports, Resolutions)**
- F. **Common Council Announcements**

**Announcements are limited to recognition of City residents and employees, memorials, and non-political community events. Discussion of matters related to governmental business is prohibited.**

- G. **Adjourn**

*The meeting was adjourned at 8:07PM by Alder West.*

*The next scheduled meeting of the Council is Tuesday, December 1st, 2020.*

ATTEST: TARA COOLIDGE  
CITY CLERK