



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Finance and Personnel Committee

*Chair Natalia Taft
Alder Trevor Jung
Alder Jason Meekma
Alder Marcus West
Alder John Tate II*

Monday, April 12, 2021

5:30 PM

Virtual

Call To Order

PRESENT: 5 - Alder Taft, Alder Jung, Alder Meekma, Alder West and Alder Tate II

Approval of Minutes for the March 22nd, 2021 Meeting.

A motion was made by Alder Jung, seconded by Alder West, to Approve the Minutes.

[0168-21](#)

Subject: Communication sponsored by Alder Taft, presenting the financing plan for the refunding of the 2012 Waterworks System Mortgage Revenue Bonds and Resolution Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$5,000,000 in Waterworks System Mortgage Revenue Refunding Bonds.

Recommendation of the Waterworks Commission on March 16, 2021: Approve and Refer to the Finance and Personnel Committee.

Recommendation of the Finance and Personnel Committee on 04-12-2021: Authorize the Issuance and Establishing Parameters for the Sale of Not to Exceed \$5,000,000 in Waterworks System Mortgage Revenue Refunding Bonds for the purpose of refinancing the 2012 Waterworks System Mortgage Revenue Bonds.

Fiscal Note: No new money will be included in the issue. Estimated present value savings from the refinancing is \$242,469.

Closed Session

It is intended that the Finance and Personnel Committee will convene in closed session pursuant to Wisconsin Statutes section 19.85(1)(e), to address matters that, for competitive or bargaining reasons, require a closed session, specifically regarding a tax increment financing agreement with J. Jeffers & Co.

[0259-21](#)

Subject: Communication sponsored by Mayor Mason seeking approval

to enter into a tax increment financing agreement with J. Jeffers & Co., regarding the Horlick Historic District at and near 2220 Northwestern Avenue.

Recommendation of the Finance and Personnel Committee on 04-12-2021: That the request to enter into a tax increment financing agreement with J. Jeffers & Co. regarding the Horlick Historic District at and near 2220 Northwestern Avenue be approved and that the Mayor and City Clerk be authorized and directed to execute the agreement, and such related documents necessary to carry the agreement into effect, on the City's behalf.

Fiscal Note: To be discussed.

A motion was made by Alder Tate II., seconded by Alder West, to convene in closed session. The motion passed by the following vote:

AYES: 5 - Alder Taft, Alder Jung, Alder Meekma, Alder West and Alder Tate II

A motion was made by Alder Jung, seconded by Alder West, to convene in open session. The motion passed by the following vote:

AYES: 5 - Alder Taft, Alder Jung, Alder Meekma, Alder West and Alder Tate II

Open Session

The Finance and Personnel Committee will return to open session and may take action on any of the matters addressed in closed session.

[0259-21](#)

Subject: Communication sponsored by Mayor Mason seeking approval to enter into a tax increment financing agreement with J. Jeffers & Co., regarding the Horlick Historic District at and near 2220 Northwestern Avenue.

Recommendation of the Finance and Personnel Committee on 04-12-2021: That the request to enter into a tax increment financing agreement with J. Jeffers & Co. regarding the Horlick Historic District at and near 2220 Northwestern Avenue be approved and that the Mayor and City Clerk be authorized and directed to execute the agreement, and such related documents necessary to carry the agreement into effect, on the City's behalf.

Fiscal Note: To be discussed.

A motion was made by Alder Jung, seconded by Alder West, that this file be Recommended For Approval. A motion was passed by the following vote:

AYES: 5 - Alder Taft, Alder Jung, Alder Meekma, Alder West and Alder Tate II

[0211-21](#)

Subject: Communication from the Director of City Development

requesting permission to accept a Certified Local Government Historic Preservation Subgrant from the Wisconsin Historical Society to fund the preparation of Rehabilitation Design Guidelines for residential properties in Racine. (Grant Control# 000347) (PHDC-21)

Recommendation of the Planning, Heritage, and Design

Commission on 03-24-21: That the request from the Director of City Development requesting permission to accept a Certified Local Government Historic Preservation Subgrant from the Wisconsin Historical Society to fund the preparation of Rehabilitation Design Guidelines for residential properties in Racine, be approved. Further that the Mayor, City Clerk, and/or Director of City Development, or their designees, be authorized to execute the necessary documents to receive the grant and have this work completed.

Recommendation of the Finance and Personnel Committee on

04-12-2021: That the request from the Director of City Development requesting permission to accept a Certified Local Government Historic Preservation Subgrant from the Wisconsin Historical Society to fund the preparation of Rehabilitation Design Guidelines for residential properties in Racine, be approved. Further that the Mayor, City Clerk, and/or Director of City Development, or their designees, be authorized to execute the necessary documents to receive the grant and have this work completed.

Fiscal Note: The authorized grant amount is \$10,000.

Matt Sadowski, Manager of City Development and Jeff Hintz, Associate Planner appeared before the Committee to speak on the item.

A motion was made by Alder Tate II, seconded by Alder Jung, that this file be Recommended For Approval.

[0212-21](#)

Subject: Communication from the Director of City Development requesting permission to accept a Certified Local Government Historic Preservation Subgrant from the Wisconsin Historical Society to fund the preparation of a Reconnaissance Survey for a potential Carlisle Avenue National Historic District. (Grant Control#: 000348) (PHDC-21)

Recommendation of the Planning, Heritage, and Design

Commission on 03-24-21: That request for permission to accept a Certified Local Government Historic Preservation Subgrant from the Wisconsin Historical Society to fund the preparation of a Reconnaissance Survey for a potential Carlisle Avenue National Historic District, be approved. Further, that the Mayor, City Clerk, and/or the Director of City Development, or their designee, be authorized to execute the necessary documents to receive the grant and have this work

completed.

Recommendation of the Finance and Personnel Committee on 04-12-2021: That request for permission to accept a Certified Local Government Historic Preservation Subgrant from the Wisconsin Historical Society to fund the preparation of a Reconnaissance Survey for a potential Carlisle Avenue National Historic District, be approved. Further, that the Mayor, City Clerk, and/or the Director of City Development, or their designee, be authorized to execute the necessary documents to receive the grant and have this work completed.

Fiscal Note: The authorized grant amount is \$13,500 and the project will fall at or under that amount.

Matthew Sadowski, Manager of City Development and Jeff Hintz, Associate Planner appeared before the Committee to speak on the item.

A motion was made by Alder Jung, seconded by Alder Tate II, that this file be Recommended For Approval.

[0280-21](#)

Subject: Communication sponsored by Alder Taft requesting permission to amend the authorized agreement with Racine Unified School District for the Horlick Athletic Field-Football Turf Project.

Recommendation of the Finance and Personnel Committee on 04-12-2021: To approve the proposed amendment.

Fiscal Note: Football field reconstruction funding to be provided by Racine Unified School District (RUSD) was approved by the Common Council on February 4, 2020, Agenda Item 0053-20, "in an amount not to exceed \$1,000,000." The amount to be provided by RUSD is increased to \$1,200,000.00.

Kathleen Fischer, Finance Director and Shannon Powell, Communications Coordinator, appeared before the Committee to speak on the item.

A motion was made by Alder Tate II, seconded by Alder West, that this file be Recommended For Approval

[0237-21](#)

Subject: Communication sponsored by Mayor Mason, on behalf of the Director of City Development, seeking permission to apply for the US EPA Brownfield Cleanup Revolving Loan Fund (BC-RLF) Supplemental Grant for the City of Racine. (Grant Control# 00374)

Recommendation of the Finance and Personnel Committee on 04-12-2021: That the Director of City Development, or his designee, be authorized to act on behalf of the City to submit to the US EPA an application for a supplemental grant to the BC-RLF, sign all forms and

documents necessary, pay all fees, and take necessary action to undertake, direct, complete, and submit the supplemental grant application.

Fiscal Note: The City will apply for the maximum amount of funding of \$500,000. There are no required matches to receive this funding. Funds in the City's BC-RLF are available to developers subject to a 20% funding match from the developers.

Matthew Rejc, Assistant Director of City Development, appeared before the Committee to speak on the item.

A motion was made by Alder Jung, seconded by Alder West, that this file be Recommended For Approval.

[0244-21](#)

Subject: Communication sponsored by Mayor Mason, and Alder Taft requesting the City accept the Wisconsin Department of Health Services COVID-19 Vaccination Community Outreach grant (Grant Control #00371).

Recommendation of the Finance and Personnel Committee on 04-12-2021: To approve

Fiscal Note: The grant is up to \$100,000 and requires no city match.

A motion was made by Alder Tate II, seconded by Alder Jung, that this file be Recommended For Approval

[0266-21](#)

Subject: Communication sponsored by Mayor Mason, on behalf of the Transit and Parking System Manager, requesting authorization to execute the agreement to purchase nine Proterra electric buses and associated parts for \$7,010,046.00

Recommendation of the Finance and Personnel Committee on 04-12-2021: That the Mayor and City Clerk be authorized and directed to execute the agreement to purchase nine Proterra electric buses and associated parts.

Fiscal Note: The purchase price is \$7,010,046.00 Funding is available through grants.

Kathleen Fischer, Finance Director, appeared before the Committee to speak on the item.

A motion was made by Alder Jung, seconded by Alder West, that this file be Recommended For Approval

[0267-21](#)

Subject: Communication sponsored by Mayor Mason, on behalf of the Transit and Parking System Manager, requesting authorization to execute the agreement for the installation of one Proterra 1200kW DC

charging system with 10 dispensers, including the necessary electrical and civil infrastructure improvements, at the bus facilities located at 1900 Kentucky St for \$400,145.

Recommendation of the Finance and Personnel Committee on

04-12-2021: That the Mayor and City Clerk be authorized and directed to execute the agreement for the installation of one Proterra 1200kW DC charging system with 10 dispensers.

Fiscal Note: The total contract price is \$400,145. Funding is available through grants.

Kathleen Fischer, Finance Director, appeared before the Committee to speak on the item.

A motion was made by Alder Jung, seconded by Alder Tate II, that this file be Recommended For Approval

[0268-21](#)

Subject: Communication sponsored by Mayor Mason, on behalf of the Transit and Parking System Manager, requesting authorization to execute the agreement to lease 9 Proterra bus batteries for \$250,118 per battery, totaling \$2,251,062

Recommendation of the Finance and Personnel Committee on

04-12-2021: That the Mayor and City Clerk be authorized and directed to execute the agreement to lease 9 Proterra bus batteries.

Fiscal Note: The total contract price is \$2,251,062. Funding is available through grants.

Kathleen Fischer, Finance Director, appeared before the Committee to speak on the item.

A motion was made by Alder Jung, seconded by Alder Tate II, that this file be Recommended For Approval.

[0239-21](#)

Subject: Communication sponsored by Alder Taft requesting to authorize the Mayor and City Clerk to sign and execute the Indemnification Agreement requested by Gateway Technical College for use of the EVOC facilities for Racine Police Department training purposes.

Recommendation of the Finance and Personnel Committee on

04-12-2021: To authorize the Mayor and City Clerk to sign and execute the Indemnification Agreement requested by Gateway Technical College as needed for use of the EVOC facilities for ongoing Racine Police Department training purposes.

Fiscal Note: The bi-annual cost is approximately \$7,809.00. Funds are

available through the RPD Education/Training account (13101-53800).

Kathleen Fischer, Finance Director, appeared before the Committee to speak on the item.

A motion was made by Alder Tate II, seconded by Alder West, that this file be Recommended For Approval

[0269-21](#)

Subject: Communication sponsored by Mayor Mason requesting to waive fees for sidewalk cafe permits for 2021.

Recommendation of the Finance and Personnel Committee on 04-12-2021: To Approve.

Fiscal Note: Approximately \$5,000 of lost revenue.

Shannon Powell, Communications Coordinator, appeared before the Committee to speak on the item.

A motion was made by Alder Tate II, seconded by Alder Jung, that this file be Recommended For Approval.

[0214-21](#)

Subject: Communication sponsored by Alder Taft, on behalf of the City Attorney's office, submitting the claim of Brittanie Robbins for consideration for disallowance.

Recommendation of the Finance and Personnel Committee on 04-12-2021: That the claim of Brittanie Robbins be disallowed.

Fiscal Note: N/A

Marisa Roubik, Asst. City Attorney, appeared before the Committee to speak on the item.

A motion was made by Alder Tate II, seconded by Alder Jung, that the disallowance of this claim be Recommended for Approval.

[0238-21](#)

Subject: Communication sponsored by Alder Taft, on behalf of the City Attorney's Office, submitting the claim of Charles Edwards for consideration for disallowance.

Recommendation of the Finance and Personnel Committee on 04-12-2021: That the claim of Charles Edwards be disallowed.

Fiscal Note: N/A

Marisa Roubik, Asst. City Attorney, appeared before the Committee to speak on the item.

A motion was made by Alder Jung, seconded by Alder Tate II, that the disallowance of this claim be Recommended for Approval.

[0248-21](#)

Subject: Communication sponsored by Alder Taft, on behalf of the City

Attorney's Office, submitting the claim of Karina Peralta for consideration for disallowance.

Recommendation of the Finance and Personnel Committee on 04-12-2021: That the claim of Karina Peralta be disallowed.

Fiscal Note: N/A

Marisa Roubik, Asst. City Attorney, appeared before the Committee to speak on the item.

A motion was made by Alder Tate II, seconded by Alder Jung, that the disallowance of this claim be Recommended for Approval.

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 8:28 p.m. The next scheduled meeting of this Committee is at 5:30 p.m. on Monday, April 26, 2021 at City Hall, Room 303.

Respectfully submitted,
Ald. Taft, Chairman
Finance & Personnel Committee