



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
[www.cityofracine.org](http://www.cityofracine.org)

## Meeting Minutes - Final

### Common Council

*Alder Jeff Coe*  
*Alder Mollie Jones*  
*Alder John Tate II*  
*Alder Edwin Santiago Jr*  
*Alder Melissa Kaprelian*  
*Alder Jeffrey Peterson*  
*Alder Maurice Horton*  
*Alder Marcus West*  
*Alder Terry McCarthy*  
*Alder Sam Peete*  
*Alder CJ Rouse*  
*Alder Henry Perez*  
*Alder Natalia Taft*  
*Alder Jason Meekma*  
*Alder Melissa Lemke*

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Tuesday, November 2, 2021

7:00 PM

Virtual

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#### Public Comment Registration Link:

[https://cityofracine-org.zoom.us/webinar/register/WN\\_b591IApWSvW6paDrSEVocg](https://cityofracine-org.zoom.us/webinar/register/WN_b591IApWSvW6paDrSEVocg)

#### A. Call To Order

**PRESENT:** 13 - Coe, Tate II, Kaprelian, Peterson, Horton, West, McCarthy, Peete, Rouse, Perez, Taft, Meekma and Lemke

**EXCUSED:** 2 - Jones and Santiago Jr

#### B. Pledge of Allegiance To The Flag

*Mayor Mason led the council in the Pledge of Allegiance to the Flag.*

#### C. Approval of Journal of Council Proceedings (Minutes)

##### October 19, 2021 Special Meeting and October 19, 2021

A motion was made by Alder Tate II, seconded by Alder Taft, to Approve the Minutes. the motion **PASSED** by the following vote:

**AYES:** 13 - Coe, Tate II, Kaprelian, Peterson, Horton, West, McCarthy, Peete, Rouse, Perez, Taft, Meekma and Lemke

**EXCUSED:** 2 - Jones and Santiago Jr

#### D. Proclamations

[0907-21](#)

**Subject:** Native American Indian and Alaska Native Heritage Month Proclamation

[0908-21](#)**Subject:** Veterans Day Proclamation**E. Public Comments**

*The following people appeared to speak before the Common Council:*

*Mercedes Dzindzeleta*

*Paula Magno*

*Kevin Klinkhammer*

**F. Committee Reports****Committee of the Whole Report, by Ald. Tate II**[0848-21](#)

**Subject:** Communication sponsored by Mayor Mason submitting the proposed 2022 City of Racine Budget consisting of the General Fund, Special Revenue Funds, Debt Service Fund, Capital Project Funds, Enterprise Funds and Internal Service Funds. Associated Budget, Ordinances, and Fee Schedules as attached are anticipated to be included in adoption of this item.

**Recommendation of the Committee of the Whole on 11-01-2021:**

To approve as amended by modifying the step increases to take place for all non-represented employees as of January 1st of each year rather than their anniversary date. Add a retention plan bonus for non-represented, non-utility, full time employees that have a hire date on or before 01/01/2022 are still employed as of 04/30/2022, with a retention bonus of \$750 paid in May of 2022, bonus will be paid as a onetime bonus and will not be part of base salary. Also, to modify the H.S.A. Contribution schedule to include the Represented employees while retaining the matrix of increasing the revenue account 11202 49330 by \$387,500, increase expense account 11202 50900 by \$387,500, increase revenue account 70312 49300 by \$250,000 and increase expense 70312 51700 by \$250,000.

**Fiscal Note:** A copy of the 2022 City of Racine Budget consisting of the General Fund, Special Revenue Funds, Debt Service Fund, Capital Project Funds, Enterprise Funds, and Internal Service Funds are on file in the Office of the Finance Director and on the City Website

**A motion was made by Alder Tate II, seconded by Alder Taft, that this Communication be Approved. The motion PASSED by the following vote:**

**AYES:** 8 - Tate II, Horton, West, McCarthy, Peete, Taft, Meekma and Lemke

**NOES:** 5 - Coe, Kaprelian, Peterson, Rouse and Perez

**EXCUSED:** 2 - Jones and Santiago Jr

[0863-21](#)

**Subject:** Communication sponsored by Mayor Mason on behalf of the Finance Director to allocate any unassigned General Fund Balance in excess of 30% of the subsequent year's expenditures, if any, shall be assigned to the Budget Stabilization reserve account on an annual basis subsequent to Audit Review. Resolution 0273-17, dated August 2, 2017, is amended only to the extent that any unassigned General Fund Balance that is in excess of 25%, but no more than 30%, of the subsequent year's expenditures shall be assigned to the Wage and Benefit Provision account on an annual basis subsequent to Audit Review.

**Staff Recommendation:** To approve allocating allocate any unassigned General Fund Balance in excess of 30% of the subsequent year's expenditures, if any, shall be assigned to the Budget Stabilization reserve account on an annual basis subsequent to Audit Review. And to approve amending Resolution 0273-17 as requested

**Recommendation of the Committee of the Whole on 11-01-2021:**  
To Approve

**Fiscal Note:** Calculation and allocation will be done by the Finance Director annually post audit.

**A motion was made by Alder Tate II, seconded by Alder McCarthy, that this Communication be Approved. The motion PASSED by the following vote:**

**AYES:** 13 - Coe, Tate II, Kaprelian, Peterson, Horton, West, McCarthy, Peete, Rouse, Perez, Taft, Meekma and Lemke

**EXCUSED:** 2 - Jones and Santiago Jr

[0651-21](#)

**Subject:** Submission of the Proposed Waterworks 2022 Operations and Maintenance Budget, and the Proposed 2022-2026 Capital Improvement Plan, Recommending Adoption

**Recommendation on August 17, 2021:** Defer

**Recommendation of the Waterworks Commission on September 21, 2021:** To Adopt Operations & Maintenance Budget as presented

**Recommendation of the Waterworks Commission on September 21, 2021:** To Adopt Capital Improvement Plan as presented

FURTHER RECOMMEND, THE ITEM BE REFERRED TO THE COMMITTEE OF THE WHOLE

**Recommendation of the Committee of the Whole on 11-01-2021:**  
To Approve

**A motion was made by Alder Tate II, seconded by Alder Taft, that this Communication be Approved. The motion PASSED by the following vote:**

**AYES:** 13 - Coe, Tate II, Kaprelian, Peterson, Horton, West, McCarthy, Peete, Rouse, Perez, Taft, Meekma and Lemke

**EXCUSED:** 2 - Jones and Santiago Jr

[0652-21](#)

**Subject:** Submission of the Proposed Wastewater 2022 Operations and Maintenance Budget, and the Proposed 2022-2026 Capital Improvement Program, Recommending Adoption

**Recommendation on September 21, 2021:** To Adopt Operation & Maintenance Budget as presented

**Recommendation on September 21, 2021:** To Adopt Capital Improvement Program as presented

FURTHER RECOMMEND, THE ITEM BE REFERRED TO THE COMMITTEE OF THE WHOLE

**Recommendation on August 17, 2021:** Defer

**Recommendation of the Committee of the Whole on 11-01-2021:**  
To Approve

**A motion was made by Alder Tate II, seconded by Alder Taft, that this Communication be Approved. The motion PASSED by the following vote:**

**AYES:** 13 - Coe, Tate II, Kaprelian, Peterson, Horton, West, McCarthy, Peete, Rouse, Perez, Taft, Meekma and Lemke

**EXCUSED:** 2 - Jones and Santiago Jr

[0685-21](#)

**Subject:** Consideration of the 2022 Sewer Service Rates

**Recommendation of the Racine Wastewater Commission on September 21, 2021:** To adopt

FURTHER RECOMMENDS THAT THIS ITEM BE REFERRED TO THE COMMITTEE OF THE WHOLE

**Recommendation of the Committee of the Whole on 11-01-2021:**  
To Approve

**A motion was made by Alder Tate II, seconded by Alder West, that this Communication be Approved. The motion PASSED by the following vote:**

**AYES:** 13 - Coe, Tate II, Kaprelian, Peterson, Horton, West, McCarthy, Peete, Rouse, Perez, Taft, Meekma and Lemke

**EXCUSED:** 2 - Jones and Santiago Jr

**Finance and Personnel Committee Report, by Ald. Taft**

[0806-21](#)

**Subject:** Communication sponsored by Mayor Mason seeking authorization to enter into an agreement with LRC to administer a financial assistance program for businesses impacted by the construction on State Highway 20.

**Recommendation of the Finance and Personnel Committee on 10-25-2021:** That the Finance and Personnel Committee recommend approval of a resolution authorizing the Mayor and City Clerk to enter into an agreement with LRC to administer a financial assistance program for businesses impacted by the construction on State Highway 20.

**Fiscal Note:** Sufficient Intergovernmental Revenue funds exist in org/object 45260 52340. Expenses incurred would not exceed \$400,000.

**A motion was made that this Communication be Approved as Presented. The motion was APPROVED on a Voice Vote in Consent**

[0847-21](#)

**Subject:** Communication sponsored by Mayor Mason requesting the City apply for the Wisconsin Department of Administration Neighborhood Investment Fund Grant Program. Grant control #00404

**Recommendation of the Finance and Personnel Committee on 10-25-2021:** To Approve.

**Fiscal Note:** The grant is up to \$15,000,000 and requires no City match.

**A motion was made that this Communication be Approved as Presented. The motion was APPROVED on a Voice Vote in Consent**

[0859-21](#)

**Subject:** Communication sponsored by Mayor Cory Mason requesting approval of supporting a grant application with an amount up to \$75,000 from the Wisconsin Coastal Management Grant for the Lake Front Restoration. Grant Control # 00405

**Recommendation of the Finance and Personnel Committee on 10-25-2021:** Authorization to apply for a grant for up to \$75,000 from Wisconsin Coastal Management proposal be approved and be forwarded to the Common Council with a recommendation for approval.

**Fiscal Note:** Grants totaling \$60k or more require a 60% match, which would be up to \$45,000. Reserved funding available from the 2022 CIP.

**A motion was made that this Communication be Approved as Presented. The motion was APPROVED on a Voice Vote in Consent**

[0860-21](#)

**Subject:** Communication sponsored by Alder Taft on behalf of the fire department requesting permission to purchase two Medical First Responder Pumps from Pierce Manufacturing of Appleton, Wisconsin utilizing consortium pricing and related new equipment utilizing American Rescue Plan funding previously approved by the Common Council.

**Recommendation of the Finance and Personnel Committee on 10-25-2021:** To approve the purchase of two Medical First Responder Pumps from Pierce Manufacturing utilizing consortium pricing and related new equipment at a cost not to exceed \$625,000 per unit.

**Fiscal Note:** Funding is available in Fund 229 Account 22930 57310 for a total not to exceed \$1.25 million dollars.

A motion was made that this Communication be Approved as Presented. The motion was APPROVED on a Voice Vote in Consent

[0864-21](#)

**Subject:** Communication sponsored by Mayor Mason requesting the Common Council amend Resolution 0645-21 to extend virtual meetings of City of Racine governmental bodies.

**Recommendation of Mayor Mason on 10/25/2021:** That the termination date for mandatory virtual meetings of City of Racine governmental bodies, as approved by Resolution 0645-21, be extended beyond November 3, 2021, and that when the community transmission level for COVID-19 for the City of Racine is at the moderate or lower category for three consecutive weeks, the termination or extension of such requirement shall be considered by the common council at its next regular meeting.

**Recommendation of the Finance and Personnel Committee on 10-25-2021:** To Approve

**Fiscal note:** N/A

A motion was made that this Communication be Approved as Presented. The motion was APPROVED on a Voice Vote in Consent

#### **Public Works and Services Committee Report, by Ald. Lemke**

[0849-21](#)

**Subject:** Communication sponsored by Alder Jones, on behalf of the Assistant Commissioner of Public Works/Operations requesting to waive formal bidding procedures for the purchase of materials for the Johnson Controls Metasys System.

**Recommendation of the Public Works and Services Committee on**

**10-26-21:** That the request of the Assistant Commissioner of Public Works/Operations to waive formal bidding procedures for the purchase of a Metasys software update and be approved for materials for the Johnson Controls' Metasys Building Automation System.

**Fiscal Note:** Funding to defray the cost of these services is available in Org-Object 70240-54200, Building Improvements.

**A motion was made that this Communication be Approved as Presented. The motion was APPROVED on a Voice Vote in Consent**

[0850-21](#)

**Subject:** Communication sponsored by Alder Jones, on behalf of the Assistant Commissioner of Public Works/Operations to Waive Formal Bidding for Apex Key and Lock Materials for City Facilities.

**Recommendation of the Public Works and Services Committee on 10-26-21:** That the request of the Assistant Commissioner of Public Works/Operations requesting that formal bidding procedures be waived for the City's lock and key system.

**Fiscal Note:** Funding to defray the cost of these services is available in Org-Object 70240-54100, Building Repairs and Maintenance.

**A motion was made that this Communication be Approved as Presented. The motion was APPROVED on a Voice Vote in Consent**

[0851-21](#)

**Subject:** Communication sponsored by Alder Jones, on behalf of the Assistant Commissioner of Public Works/Operations to Waive Formal Bidding for the Purchase of Cree LED Light Fixtures.

**Recommendation of the Public Works and Services Committee on 10-26-21:** That the request of the Assistant Commissioner of Public Works/Operations to waive formal bidding procedures for the purchase of replacement LED light fixtures for the City be approved.

**Fiscal Note:** Funding to defray the cost of these materials is available as follows:

14012-53200, Street Light Work Supplies

70240-54100, Building Complex-Repairs & Maintenance

60383-57200, Parking System Building Improvements

**A motion was made that this Communication be Approved as Presented. The motion was APPROVED on a Voice Vote in Consent**

[0852-21](#)

**Subject:** Communication sponsored by Alder Jones, on behalf of the Assistant Commissioner of Public Works/Operations to Waive Formal Bidding for the Purchase of McCotter Energy Systems for HVAC Related Products.

**Recommendation of the Public Works and Services Committee on 10-26-21:** That the request of the Assistant Commissioner of Public Works/Operations to waive formal bidding procedures for the purchase of HVAC related products from McCotter Energy Systems be approved.

**Fiscal Note:** Funding to defray the annual cost of this service is available in Org-Object 70240-54100, Building Repairs and Maintenance.

**A motion was made that this Communication be Approved as Presented. The motion was APPROVED on a Voice Vote in Consent**

[0853-21](#)

**Subject:** Communication sponsored by Alder Jones, on behalf of the Assistant Commissioner of Public Works/Operations to Waive Formal Bidding for the Purchase of HOH Water Technologies Inc. for chemicals for our HVAC System.

**Recommendation of the Public Works and Services Committee on 10-26-21:** That the request of the Assistant Commissioner of Public Works/Operations to waive formal bidding procedures for the purchase of chemical products from HOH Water Technology, Inc. be approved.

**Fiscal Note:** Funding to defray the estimated \$25,000 annual cost of these materials is available in Org-Object 70240-54100, Building Repairs and Maintenance.

**A motion was made that this Communication be Approved as Presented. The motion was APPROVED on a Voice Vote in Consent**

[0854-21](#)

**Subject:** Communication sponsored by Alder Jones, on behalf of the Assistant Commissioner of Public Works/Operations to Waive Formal Bidding for the Purchase of Neenah Foundry Sewer Related Materials.

**Recommendation of the Public Works and Services Committee on 10-26-21:** That the request of the Assistant Commissioner of Public Works/Operations to waive formal bidding procedures for the purchase of Neenah Foundry products be approved.

**Fiscal Note:** These negotiations will be done on an as-needed basis with funding available in Org-Object 22640-57560, Sanitary Sewer and Org-Object 60484-57570, Storm Sewers.

**A motion was made that this Communication be Approved as Presented. The motion was APPROVED on a Voice Vote in Consent**

[0855-21](#)

**Subject:** Communication sponsored by Alder Jones, on behalf of the Assistant Commissioner of Public Works/Operations to Waive Formal Bidding for the Purchase of Case Wheel Loader Vehicles.



**Recommendation of the Public Works and Services Committee on 10-26-21:** That the request of the Assistant Commissioner of Public Works/Operations to waive formal bidding procedures for the purchase of wheel loaders for the City be approved.

**Fiscal Note:** Funding to defray the cost of these materials is available in Org-Object 45140-57311, DPW-Equipment Vehicles.

A motion was made that this Communication be Approved as Presented. The motion was **APPROVED** on a Voice Vote in Consent

[0862-21](#)

**Subject:** Communication sponsored by Alder Tate II requesting a preliminary resolution for paving the E/W alley bounded by Washington Avenue to Slauson Avenue; Taylor Avenue to Phillips Avenue for 2022 Public Hearings/2023 Construction.

**Recommendation of the Public Works and Services Committee on 10-26-21:** That a preliminary resolution be introduced for paving the E/W alley bounded by Washington Avenue to Slauson Avenue; Taylor Avenue to Phillips Avenue for 2022 Public Hearings/2023 Construction.

**Fiscal Note:** This is an assessable alley project and, therefore, all costs will be paid by the abutting properties.

A motion was made that this Communication be Approved as Presented. The motion was **APPROVED** on a Voice Vote in Consent

#### **Public Safety and Licensing Committee Report, by Ald. Coe**

[0831-21](#)

**Subject:** Communication sponsored by Alder Coe submitting an application for a Class "B" Fermented Malt Beverage License El Pueblito Mexican Restaurant LLC, DBA El Pueblito Mexican Restaurant, located at 6116 Regency West Dr. Racine, WI 53406 , Jennifer Rios-Arroyo, Agent. (14th District)

**Recommendation of the Public Safety and Licensing Committee 10-25-2021:** That the application for a Class "B" Fermented Malt Beverage License El Pueblito Mexican Restaurant LLC, DBA El Pueblito Mexican Restaurant, located at 6116 Regency West Dr. Racine, WI 53406 , Jennifer Rios-Arroyo, Agent. (14th District), be Approved.

**Fiscal Note:** N/A

A motion was made that this Communication be Approved as Presented. The motion was **APPROVED** on a Voice Vote in Consent

[0845-21](#)

**Subject:** Communication sponsored by Alder Coe, per Sec. 22-1286,

for the feedback report on the Commercial Electric Scooters and Licenses.

**Staff Recommendation:** To renew the pilot Commercial Electric Scooter license for another year, ending in 2022 with a report due to determine the impact of the private scooter-share program to the Common Council in December 2022, and expanding the cap of 200 scooters available per license.

**Recommendation of the Public Safety and Licensing Committee on 10-25-2021:** To renew the amended pilot Commercial Electric Scooter license for another year, ending in 2022 with a report due to determine the impact of the private scooter-share program to the Common Council in December 2022, and expanding the cap of 150 scooters available per license.

**Fiscal Note:** N/A

A motion was made that this Communication be Approved as Presented. The motion was APPROVED on a Voice Vote in Consent

#### **Planning Heritage and Design Report, by Ald. Peete**

##### [0844-21](#)

**Subject:** Communication sponsored by Mayor Mason requesting to adopt ZOrd.0003-21, rezoning property at 2220 Northwestern Avenue as requested by Daniel Fischer of AG Architecture, Inc. on behalf of J. Jeffers and Company as allowed by Sec. 114-77 of the Municipal Code.

**Recommendation of the Planning, Heritage, and Design Commission on 10-27-21:** That based on the findings of fact, the request from Daniel Fischer of AG Architecture, Inc. on behalf of J. Jeffers and Company, seeking a rezoning for the property at 2220 Northwestern Avenue from I-2 General Industrial to R-5 General Residence be approved and that ZOrd. 0003-21 for the rezoning be adopted.

**Fiscal Note:** N/A

A motion was made that this Communication be Approved as Presented. The motion was APPROVED on a Voice Vote in Consent

##### [0865-21](#)

**Subject:** Consideration of a request by Daniel Fischer of AG Architecture, Inc., representing J. Jeffers & Co., for a conditional use permit for the waiver of yard requirements at 2220 Northwestern Avenue, as allowed by Sec. 114-328 of the Municipal Code.

**Recommendation of the Planning, Heritage, and Design**

**Commission on 10-27-21:** That based on the findings of fact, the request from Daniel Fischer of AG Architecture, Inc., representing J. Jeffers & Co., for a conditional use permit for the waiver of yard requirements at 2220 Northwestern Avenue be approved subject to conditions a. - f.

**Fiscal Note:** N/A

**A motion was made that this Communication be Approved as Presented. The motion was APPROVED on a Voice Vote in Consent**

[0866-21](#)

**Subject:** Consideration of a request by Cortney Marshall for a conditional use permit to operate a restaurant at 1444 Blake Avenue at an existing commercial property located in a R-3 Limited General Residence Zone District, as allowed by Sec. 114-308 of the Municipal Code.

**Recommendation of the Planning, Heritage, and Design**

**Commission on 10-27-21:** That based on the findings of fact, the request from Cortney Marshall seeking a conditional use permit to operate a restaurant at 1444 Blake Avenue at an existing commercial property located in a R-3 Limited General Residence Zone District be approved subject to conditions a. - j.

**Fiscal Note:** N/A

**A motion was made that this Communication be Approved as Presented. The motion was APPROVED on a Voice Vote in Consent**

**Transit Commission Report, by Ald. Tate II**

[0870-21](#)

**Subject:** Communication sponsored by Alder Jones, on behalf of the Transit Manager, requesting authorization for the Mayor and City Clerk to sign the 2021 contract for RYDE bus service in the village of Caledonia, Village of Mount Pleasant and Village of Yorkville.

**Recommendation of the Transit Commission on 10.28.21:** The Mayor and City Clerk be authorized and directed to sign the 2021 contract for RYDE bus service in the Village of Caledonia, Village of Mount Pleasant and Village of Yorkville.

**Fiscal Note:** Contracts will provide \$380,400.00 in revenue

**A motion was made that this Communication be Approved as Presented. The motion was APPROVED on a Voice Vote in Consent**

[0871-21](#)

**Subject:** Communication sponsored by Alder Jones, on behalf of the Transit Manager, requesting authorization for the Mayor and City Clerk to

sign the 2022 contract for RYDE bus service in the Village of Caledonia, Village of Mount Pleasant, and Village of Yorkville.

**Recommendation of the Transit Commission on 10.28.21:** The Mayor and City Clerk be authorized and directed to sign the 2022 contract for RYDE bus service in the Village of Caledonia, Village of Mount Pleasant and Village of Yorkville.

**Fiscal Note:** Contracts will provide \$380,400.00 in revenue.

**A motion was made that this Communication be Approved as Presented. The motion was APPROVED on a Voice Vote in Consent**

#### **Office of the Mayor Report, by Ald. Tate II**

[0879-21](#)

**Subject:** (Direct Referral) Communication sponsored by Alder Tate II requesting the approval of the updated Ward Map changes.

**A motion was made by Alder Tate II, seconded by Alder Meekma, that this Communication be Approved. The motion PASSED by the following vote:**

**AYES:** 13 - Coe, Tate II, Kaprelian, Peterson, Horton, West, McCarthy, Peete, Rouse, Perez, Taft, Meekma and Lemke

**EXCUSED:** 2 - Jones and Santiago Jr

#### **G. Council Vote on Consent Agenda Items (Communications, Committee Reports, resolutions)**

**A motion was made by Alder Tate II, seconded by Alder Taft, that this be Approved. The motion PASSED by the following vote:**

**AYES:** 13 - Coe, Tate II, Kaprelian, Peterson, Horton, West, McCarthy, Peete, Rouse, Perez, Taft, Meekma and Lemke

**EXCUSED:** 2 - Jones and Santiago Jr

#### **H. Common Council Announcements**

**Announcements are limited to recognition of City residents and employees, memorials, and non-political community events. Discussion of matters related to governmental business is prohibited.**

#### **I. Adjourn**

*The meeting was adjourned at 8:09 PM by Alder West.*

*The next scheduled meeting of the Council is Tuesday November 16, 2021.*

**ATTEST: TARA COOLIDGE**

**CITY CLERK**

