



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Finance and Personnel Committee

Chair Natalia Taft
Vice Chair Marcus West
Alder Sam Peete
Alder Maurice Horton
Alder John Tate II

Monday, April 25, 2022

5:30 PM

City Hall, Room 303

Call To Order

PRESENT: 5 - Chair Taft, Vice Chair West, Alder Peete, Alder Horton and Alder Tate II

Approval of Minutes for the April 11, 2022 Meeting.

A motion was made by Alder Peete, seconded by Alder West, to Approve the Minutes.

[0179-22](#)

Subject: Communication sponsored by Alder Taft submitting a Developer's Agreement for the Spring Trail Condominium Project (STC Development LLC).

Recommendation of the Finance and Personnel Committee on 4-25-2022: To Approve Developer's Agreement for Spring Trail Condominium Project.

Fiscal Note: The estimated \$400,000 cost for the water main construction is to be paid by the developer.

Racine Water Utility Director Gitter, appeared before the committee to speak on the item.

A motion was made by Alder West, seconded by Alder Peete, that this file be Recommended For Approval.

[0281-22](#)

Subject: Communication sponsored by Alder Taft on behalf of the Assistant Fire Chief requesting permission to accept a Mobile Integrated Health for COVID 19 and Stroke Grant through Wisconsin Department of Health Services for the implementation of a Mobile Integrated Health Program in the City of Racine (Grant control #00435).

Recommendation of the Finance and Personnel Committee on 4-25-2022: That the City be authorized to accept a Mobile Integrated Health for COVID 19 and Stroke Grant through Wisconsin Department of Health Services, in the amount of \$30,000, for the implementation of a Mobile Integrated Health Program in the City of Racine (Grant control

#00435).

Fiscal Note: Grant amount is \$30,000. There is no local match.

Assistant Fire Chief Wolf, appeared before the committee to speak on the item.

A motion was made by Alder West, seconded by Alder Horton, that this file be Recommended For Approval.

[0275-22](#)

Subject: Communication sponsored by Mayor Mason on behalf of the Assistant Director of Human Resources to adjust the titles and pay grades for two position in the Management Information Systems (MIS) Department.

Recommendation of the Finance and Personnel Committee on 4-25-2022: That the Assistant Director of Human Resources be authorized to adjust the titles and pay grades for two positions in the Management Information Systems (MIS) Department.

Fiscal Note: Sufficient funding exists in the Management Information Systems (MIS) Department budget to accommodate these proposed changes.

MIS Chief Information Officer Edwards, appeared before the committee to speak on the item.

A motion was made by Alder Peete, seconded by Alder Horton, that this file be Recommended For Approval.

[0283-22](#)

Subject: Communication sponsored by Alder Lemke requesting to accept \$21,000 from the State of Wisconsin Department of Health Services for Local Public Health Departments HIV Prevention / Partner Services contract (Grant Control #00441).

Recommendation of the Finance and Personnel Committee on 4-25-2022: That the Public Health Department be authorized to enter into an agreement and accept funding from the State of Wisconsin Department of Health Services for Local Public Health Departments HIV Prevention / Partner Services contract.

Fiscal Note: There is no match required.

Community Health Director/Deputy Public Health Administrator Fergus, appeared before the committee to speak on the item.

A motion was made by Alder West, seconded by Alder Horton, that this file be Recommended For Approval.

[0285-22](#)

Subject: Communication sponsored by Alder Lemke requesting to accept \$28,000 from the Wisconsin Department of Natural Resources for the Beach Monitoring Program (Grant Control: #00439).

Recommendation of the Finance and Personnel Committee on

4-25-2022: That the Public Health Department be authorized to enter into an agreement and accept funding from the Wisconsin Department of Natural Resources for the Beach Monitoring Program.

Fiscal Note: There is no match required.

Community Health Director/Deputy Public Health Administrator Fergus, appeared before the committee to speak on the item.

A motion was made by Alder Peete, seconded by Alder West, that this file be Recommended For Approval.

[0284-22](#)

Subject: Communication sponsored by Alder Lemke requesting to accept \$10,965 from the State of Wisconsin Department of Health Services for Local Public Health Departments Preventive Health and Health Services (PHHS) contract (Grant Control: #00434).

Recommendation of the Finance and Personnel Committee on

4-25-2022: That the Public Health Department be authorized to enter into an agreement and accept funding from the State of Wisconsin Department of Health Services for Local Public Health Departments Preventive Health and Health Services (PHHS) contract.

Fiscal Note: There is no match required.

Community Health Director/Deputy Public Health Administrator Fergus, appeared before the committee to speak on the item.

A motion was made by Alder Horton, seconded by Alder Tate II, that this file be Recommended For Approval.

[0286-22](#)

Subject: Communication sponsored by Alder Lemke requesting to enter into an Agreement with the Wisconsin Department of Safety and Professional Services (WI-DSPS) to act as an Agent for Tattooing and Body Art establishments.

Recommendation of the Finance and Personnel Committee on

4-25-2022: That the Public Health Department be authorized to enter into an Agreement with the Wisconsin Department of Safety and Professional Services (WI-DSPS) to act as an Agent for Tattooing and Body Art establishments.

Fiscal Note: N/A

Community Health Director/Deputy Public Health Administrator Fergus, Finance Director Fischer, and City Administrator Vornholt, appeared before the committee to speak on the item.

A motion was made by Alder Tate II, seconded by Alder West, that this file be

Recommended For Approval.[0280-22](#)

Subject: Communication sponsored by Alder Jones, on behalf of the Assistant Commissioner of Public Works, requesting that the position of Clerk Typist II DPW Field Office be added to the Department of Public Works.

Recommendation of the Finance and Personnel Committee on 4-25-2022: That the position of Clerk Typist II DPW Field Office be added to the Department of Public Works.

Fiscal Note: Funding for this addition is available in Org Obj 14010 50100.

Assistant Commissioner of Public Works Pritzlaff, appeared before the committee to speak on the item.

A motion was made by Alder West, seconded by Alder Peete, that this file be Recommended For Approval.

[0288-22](#)

Subject: Communication sponsored by Mayor Mason, from the Commissioner of Public Works, requesting that \$100,000 be transferred from the Contingency Fund to DPW Street Lighting & Traffic Regulations due to staffing shortages.

Recommendation of the Finance and Personnel Committee on 4-25-2022: To Authorize the Finance Director to transfer funds from the Contingency Fund to the DPW - Street Lighting & Traffic Regulations accounts as needed for contracted work due to electrician staffing shortages.

Fiscal Note: Transfer \$100,000 from Contingency Fund to the following accounts:

Street Lighting - Equipment Repairs & Maintenance 14012-54200
\$50,000

Traffic Regulations - Equipment Repairs & Maintenance 14013-54200
\$50,000

Assistant Commissioner of Public Works Pritzlaff, Finance Director Fischer, and City Administrator Vornholt appeared before the committee to speak on the item.

A motion was made by Alder West, seconded by Alder Peete, that this file be Recommended For Approval.

[0282-22](#)

Subject: Communication sponsored by Mayor Mason, on behalf of the Commissioner of Public Works, requesting to apply for a TAP Grant from the Wisconsin Department of Transportation (Grant Control #00440).

Recommendation of the Finance and Personnel Committee on

4-25-2022: That the request to apply for a TAP Grant from the Wisconsin Department of Transportation for an amount not to exceed \$366,120 be approved (Grant Control #00440).

Fiscal Note: The grant requires a 20% match up to \$91,530. Match is available in the 2022 capital plan.

Assistant Commissioner of Public Works Pritzlaff and City Administrator Vornholt, appeared before the committee to speak on the item.

A motion was made by Alder Tate II, seconded by Alder Horton, that this file be Recommended For Approval.

[0272-22](#)

Subject: Communication sponsored by Mayor Mason requesting permission to create the position of Community and Health Center Grant Project Manager LTE (Limited Term Employee).

Recommendation of the Finance and Personnel Committee on

4-25-2022: That the Mayor be authorized and directed to create the position of Community and Health Center Grant Project Manager LTE.

Fiscal Note: Funds are available in the Healthcare Infrastructure Grant (Grant Control #00411).

City Administrator Vornholt, appeared before the committee to speak on the item.

A motion was made by Alder West, seconded by Alder Peete, that this file be Recommended For Approval.

[0271-22](#)

Subject: Communication sponsored by Mayor Mason requesting permission to create the position of Neighborhood Investment Grant Project Manager LTE (Limited Term Employee).

Recommendation of the Finance and Personnel Committee on

4-25-2022: That the Mayor be authorized and directed to create the position of Neighborhood Investment Grant Project Manager LTE.

Fiscal Note: Funds are available in the Neighborhood Investment Grant (Grant Control #00404).

City Administrator Vornholt, appeared before the committee to speak on the item.

A motion was made by Alder West, seconded by Alder Tate II, that this file be Recommended For Approval.

[0254-22](#)

Subject: Communication sponsored by Alder Taft, on behalf of the City Attorney's Office, submitting the claim of Charmeka Flowers for consideration for disallowance.

**Recommendation of the Finance and Personnel Committee on
4-25-2022:** That the claim be disallowed.

Fiscal Note: N/A

Deputy City Attorney Roubik, appeared before the committee to speak on the item.

A motion was made by Alder Tate II, seconded by Alder Horton, that the disallowance of this claim be Recommended for Approval.

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 7:05p.m. The next schedule meeting of the Committee is at 5:30p.m. on Monday, May 9, 2022.

Respectfully submitted,

Alder Taft, Chair

Finance & Personnel Committee