



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Wastewater Commission

Mayor Cory Mason
President Robert Lui
Joseph Mandala
James Spangenberg
Jason Eckman
Mike Rosenbaum
Kathy DeMatthew
Thomas Bunker
Vice President Terry McCarthy
John Hewitt
Alderman John Tate II
Secretary Natalia Taft
City Administrator James Palenick
Thomas Friedel
Anthony Bunkelman
Anthony Beyer

Tuesday, October 30, 2018

4:30 PM

City Hall Annex, Room 227

Roll Call

OTHERS PRESENT: K. Haas, M. Gitter, N. Sanders, M. Klimek, A. Wheeler, A. Kaminski

PRESENT: 13 - Robert Lui, Joseph Mandala, James Spangenberg, Mike Rosenbaum, Kathy DeMatthew, Thomas Bunker, Terry McCarthy, John Hewitt, John Tate II, Natalia Taft, James Palenick, Thomas Friedel and Anthony Bunkelman

EXCUSED: 3 - Cory Mason, Jason Eckman and Anthony Beyer

Approval of Minutes for the September 2018 Meeting

A motion was made by Hewitt, seconded by Vice President McCarthy, that this file be to Approve the Minutes

[1093-18](#)

Subject: Budget Expenditures for September totaling \$957,507.30

Recommendation: Approve

A motion was made by DeMatthew, seconded by Vice President McCarthy, that this file be Approved

[1094-18](#)

Subject: Project Reports:

- A) Household Hazardous Waste Event - October 20, 2018
- B) City Hall Budget Process Update
- C) 1901 West 6th Street Update
- D) Lift Station No. 2 Storage Tank Update

- E) Wet October - Letters sent to SSR Parties
- F) WDNR Laboratory Audit - Oct. 2017
- G) WPDES Discharge Permit Renewal Application
- H) WWOA Operator Competition Team
- I) Kinzie-Echo Lane Loan COSS Update
- J) Digester Cleaning Update

Recommendation: Receive and File

Project reports were given by staff.

Received and Filed

[1095-18](#)

Subject: Request from Nielsen, Madsen & Barber for a Sanitary Sewer Extension for Siena Center in the City of Racine

Recommendation: Approve

The General Manager submitted a sewer extension request from Nielsen, Madsen & Barber for the Siena Center located in the Village of Caledonia and recommended approval. It was noted that this subject item stated that the Siena Center is located in the City of Racine which is an error.

A motion was made by President Lui, seconded by DeMatthew, that this file be Approved

[1130-18](#)

Subject: Proposal from Brown and Caldwell for preparation of an Operations and Maintenance manual for Lift Station No. 2 Storage Basin

Recommendation: Approve

The General Manager submitted a proposal from Brown and Caldwell for a Lift Station No. 2 Storage Basin Operations and Maintenance Manual. He noted that this proposal is in the amount of \$29,800 and recommended approval.

A motion was made by President Lui, seconded by Hewitt, that this file be Approved

[1096-18](#)

Subject: Submittal of Pretreatment Rates for 2019

Recommendation: Defer

The General Manager requested that this item be deferred.

A motion was made by President Lui, seconded by Bunker, that this file be Deferred

[1121-18](#)

Subject: Permission for the General Manager of the Wastewater Utility to be authorized to file applications for Financial Assistance from the State of Wisconsin Environmental Improvement Fund

Recommendation of the Racine Wastewater Commission on

10-31-18: To approve

FURTHER RECOMMEND THAT THIS ITEM BE REFERRED TO THE FINANCE AND PERSONNEL COMMITTEE

Fiscal Note: N/A - As part of a loan, the State requires that an authorized representative be appointed. General Manager, Keith Haas, shall be appointed.

The General Manager requested authorization to file applications for Financial Assistance from the State of Wisconsin Environmental Improvement Fund.

A motion was made by Vice President McCarthy, seconded by DeMatthew, that this file be Recommended For Approval

[1122-18](#)

Subject: Permission for the General Manager of the Wastewater Utility to enter a Declaration of Official Intent with the City of Racine for reimbursement of the West 6th Street Interceptor Sewer Relocation project

Recommendation of the Racine Waterworks Commission on

10-30-18: To approve and authorize the Mayor and City Clerk to sign the Comfort Resolution regarding Declaration of Official Intent to Reimburse for the West 6th Street Interceptor Relocation project.

FURTHER RECOMMEND THAT THIS ITEM BE REFERRED TO THE FINANCE AND PERSONNEL COMMITTEE

Fiscal Note: The Racine Wastewater Utility is applying for a Clean Water Fund Loan. It may expend internal funds that would be reimbursed by loan funds in the future.

The General Manager submitted a Declaration of Official Intent to Reimburse for the purpose of the West 6th Street Interceptor Sewer Relocation project and requested that the Mayor and City Clerk be authorized to enter into this agreement. He noted that the Utility may be reimbursed in the future through the Clean Water Fund Loan Program with the State of Wisconsin.

A motion was made by President Lui, seconded by Hewitt, that this file be Recommended For Approval

[1097-18](#)

Subject: Permission to fill the vacancy of Plant Operator and any subsequent vacancies that may result due to a resignation

Recommendation: Approve

The Chief of Operations noted that a Plant Operator resigned to take another job elsewhere, therefore, requested permission to fill his position along with any other subsequent vacancies that may result.

A motion was made by Bunker, seconded by DeMatthew, that this file be Approved

Adjournment

There being no further business, Bunker made a motion, seconded by DeMatthew, to adjourn the meeting at 5:33 p.m. The motion passed unanimously.