



## Legislation Details

**File #:** 1124-23      **Version:** B      **Name:** Subject: Communication sponsored by Mayor Mason, on behalf of the Human Resources Director, submitting the updated City of Racine Employee Handbook for consideration.

**Type:** Communication      **Status:** Passed

**File created:** 11/17/2023      **In control:** Finance and Personnel Committee

**On agenda:** 12/5/2023      **Final action:** 12/5/2023

**Title:** Subject: Communication sponsored by Mayor Mason, on behalf of the Human Resources Director, requesting permission to submit the updated City of Racine Employee Handbook for consideration.

Recommendation of the Finance and Personnel Committee on 11-27-2023: That the updated City of Racine Employee Handbook be approved and take effect on January 1, 2024.

Fiscal Note: The updates to the employee handbook primarily focus on expanding leave time opportunities, which may result in additional overtime in some departments. Anticipated costs associated with these changes have been incorporated in the 2024 budget.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. ABM-2024 Employee Handbook, 2. \_Updated Employee Handbook\_11-17-2023\_CLEAN, 3. \_Updated Employee Handbook\_11-17-2023\_REDLINE, 4. #1124-23 Resolution

| Date       | Ver. | Action By                       | Action                   | Result |
|------------|------|---------------------------------|--------------------------|--------|
| 12/5/2023  | B    | Common Council                  | Approved                 | Pass   |
| 11/27/2023 | B    | Finance and Personnel Committee | Recommended For Approval |        |