



Legislation Details

File #: 0074-18 **Version:** A **Name:** (Direct Referral) Communication from the City Administrator and Human Resources Manager seeking to increase the Mayor's Office authorized full time equivalents by one to add a Communications Coordinator.

Type: Communication **Status:** Hold

File created: 1/19/2018 **In control:** Finance and Personnel Committee

On agenda: **Final action:** 5/22/2019

Title: Subject: (Direct Referral) Communication from the City Administrator and Human Resources Manager seeking to increase the Mayor's Office authorized full time equivalents by one to add a Communications Coordinator.

Staff Recommendation to the Finance & Personnel Committee on 4/9/2018: Mayor's Office be authorized full time equivalents be increased by one to add a Communications Coordinator.

Fiscal Note: Based on the position Description developed by the City, Carlson Dettmann has slotted this position in the matrix at a level "J". For Level J, the hourly salary steps range from a low of \$29.60 to a high of \$38.06 with the midpoint (100% market value) at \$33.83. This translates to an annual salary of \$70,366. At this pay level, Social Security and WRS will amount to \$10,098. Health insurance with a 10% employee contribution will be allocated at \$19,440. All in, the position should be funded at \$99,904.

Sponsors:

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Code sections:

Attachments: 1. 0074-18

Date	Ver.	Action By	Action	Result
1/22/2018	A	Finance and Personnel Committee	Deferred	Pass