



# Organizational Chart

**LIBRARY BOARD:**  
 Building & Grounds Committee  
 Finance & Personnel Committee  
 City of Racine Common Council Liaison  
 Foundation Liaison  
 Racine Unified School District Liaison

**EXECUTIVE DIRECTOR:**  
 Oversees all Operations and Staff  
 Liaisons with Board  
 Liaisons with City  
 Community Relations

**SOCIAL WORKER:  
 (1.0 FTE)**  
 Provides social services assistance, serves as a resource for Library Staff, works with community organizations.  
*Supervises:*  
**Social Worker Intern**

**DEPUTY DIRECTOR:  
 (1.0 FTE)**  
 Oversees all aspects of Adult and Youth Services, Circulation, Technical Services and Bookmobile/Extension Departments.  
 Acts as a proxy for the Executive Director.  
*Supervises:*  
**Lead Supervisor (4.0 FTE)**

**BUSINESS MANAGER:  
 (1.0 FTE)**  
 Responsible for the finances and cash flow, works with the Executive Director on the budget, oversees facilities maintenance, building security, liaison to City for personnel and HR.  
*Supervises:*  
**Admin. Assistant (1.0 FTE)**  
**Stationary Engineer (1.0 FTE)**

**HEAD OF BUSINESS DEVELOPMENT:  
 (1.0 FTE)**  
 Responsible for leading all marketing, communications, media relations, brand awareness, and public relations.  
*Supervises:*  
**Outreach & Marketing Assistant (1.0 FTE)**

**HEAD OF DIGITAL SERVICES AND INNOVATION:  
 (1.0 FTE)**  
 Responsible for all technology specific systems, management of the Digital Services and Innovation Team, and overseer of the Innovation Lab.  
*Supervises:*  
**DSI Associate (1.0 FTE)**  
**DSI Assistant (1.7 FTE)**  
**Innovators in Residence (.5 FTE)**

**ADULT SERVICES LEAD SUPERVISOR**  
*Supervises:*  
**Librarian II (3.0 FTE)**  
**Adult Services Assistant (.75 FTE)**  
**Public Services Assistant (1.2 FTE)**

**YOUTH SERVICES LEAD SUPERVISOR**  
*Supervises:*  
**Librarian II (2.0 FTE)**  
**Youth Services Specialist (.5 FTE)**  
**Public Services Assistant (1.2 FTE)**

**CIRCULATION / TECHNICAL SERVICES LEAD SUPERVISOR**  
*Supervises:*  
**Library Associate Lead Worker (1.0 FTE)**  
**Library Assistant (3.5 FTE)**  
**Circulation Clerk I (7.0 FTE)**  
**Home Delivery Services Coordinator (.7 FTE)**  
**Page (1.15 FTE)**  
**TSD - Library Assistant (2.5 FTE)**  
**Processing Clerk I (.7 FTE)**

**BOOKMOBILE / EXTENSION SUPERVISOR**  
*Supervises:*  
**Bookmobile Assistant (1.0 FTE)**  
**Circulation Clerk II (.75 FTE)**  
**Bookmobile Driver (.5 FTE)**  
**Van Driver (.7 FTE)**