

Transitioning to Passport Inc. for Parking Management

The police department is looking to team up with Passport Inc. to upgrade our parking and enforcement system.

Right now, we are using software built over ten years ago by a City of Racine MIS employee. Since that employee left the city over five years ago, the program has become difficult to maintain or update. Switching to Passport fits perfectly with the city's goal to move away from old coin meters and transition to a fully digital platform for parking, payments, and enforcement.

Here is how the Passport software will help us day-to-day:

- **Better Enforcement:** It will instantly alert parking enforcement to expired violations, especially in busy areas like downtown.
- **Streamlined Ticketing:** CSOs will use it to write and issue all parking tickets.
- **Easy Management:** The platform handles everything from processing payments to managing ticket appeals.

Cost Breakdown

- **One-Time Startup Cost (~\$12,000):** This covers all the initial equipment—like handheld devices and printers for our CSOs—as well as staff training.
- **Ongoing Licensing (\$1,000/month):** This is the monthly fee for the software for the duration of the contract.

We've held several productive meetings to review this options with Passport, our CSOs, the police department, MIS, and the city attorney's office. Everyone involved is on the same page and we are all in agreement to move forward with this contract.